

Minnesota HIV Services Planning Council Meeting
June 10, 2014
9:00am – 12:00pm
Health Services Building, Room L15
525 Portland Ave S, Minneapolis
Minutes

Council Members Present:

Andy Ansell	Michael Graham
Michael Behl	Jonatan Guidiño
Scott Bilodeau	Michael Hargrave
Sokun Bobson	Keith Henry, M.D.
Michele Boyer	Hank Jensen (Council Co-Chair)
Jonah Bridger	Joe Larson
Winston Cavert, M.D.	Dennis London
Jared Erdmann	Lucie Makena
Al Fredrickson	Lesla Nelson
Debbie Gazett (Council Co-Chair)	Craig Schmidt

Council Members Absent:

Loyal Brooks	Mary Gulley
Michael Brooks	Valentine Momo
Krissie Guerard	Asneth Omare
Bielca Guevara	Monica Yugu

Guests/Consultants:

Karin Sabey	Madison Guering
Kareem Murphy	Evan Davis
Ephraim Olani	John Feickert

G-HAT:

Thuan Tran, Hennepin County	Kathryn Hanson, Hennepin County
Sheila Murphy, Hennepin County	John Suhr, Hennepin County
Dave Rompa, DHS	

Planning Council Staff:

Amy Dusek	Carissa Weisdorf (minutes)
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Quorum Present? **Yes**

I. Call to Order

Debbie called the meeting to order at 9:00 am.

II. Lighting of the Candle

Joe Larson spoke about Joseph Smith, Jr. and the candle was lit in his memory.

III. Welcome and Introductions

Introductions were made.

IV. Consideration and Approval of Proposed Agenda

The agenda was approved by unanimous consent.

V. Review and Approval of May 13, 2014 Minutes

Joe Larson motioned to approve the minutes; Debbie seconded. The minutes were approved by unanimous consent.

VI. Co-Chair Update

- Hank told the Planning Council the letter to the commissioners is available as a handout for their review. It includes verbiage from the legislation. There have been mixed emotions regarding the letter.
- The Planning Council **Executive Timeline** is also available as a handout for review.

- Hank encouraged everyone to find their buddy.

VII. Part A Report

Thuan Tran, Hennepin County

- We received an award increase of 8%. Thuan explained the funding updates to the Council.
- First round of interviews are in the works; second round candidates will attend the July Executive Committee meeting and all Planning Council members are welcome to attend. We hope to have someone in place in 1-2 months.
- The 2013 expenditure report is available; we were at 99% spent and the 75/25 requirement for core/support was met. Thuan explained that when services were underspent, it was for services with little funding. The committee reviewed the document and Thuan went into further detail about penalties for underspending for new members. This year is one of the best years for proper spending and the Council has done a great job with allocating.
- Comprehensive plan: Latino community, DHS, MDS and Hennepin County are working together to plan a Latino MSM Summit on July 16. Consumers and providers are welcome. Location is TBD and we will let you know at next meeting. All of the slots were filled for the consumer interviews. Thuan thanked Jonatan Gudiño for his hard work as well as other non-Council members.

VIII. Part B Report

Dave Rompa, DHS

- DHS has a HRSA Part B site visit next week.
- Andy and Dave did Capitol Hill visits in D.C. and attended a White Earth Summit sponsored by MATEC. It was very successful.
- DHS is preparing Part B medical case management contracts and working on legal aspects of how to get undocumented consumers covered.
- Bobby Long is starting tomorrow as a new contract manager and DHS is still looking for a CAREWare trainer. They hired a contractor for empowering heroes which Mary Grande will spearhead.
- The HIV Tablet project launches July 1.
- Dave explained the legislative cuts to HIV funding; it occurred in the late evening at the commissioner level. They are cutting the state appropriation for HIV services this year; in the past it was paid back but this year they directed DHS to spend the rebate dollars; however, they do not plan on paying back the rebate dollars.
 - Cuts are likely in 2016 due to ACA.
 - Next spring/summer rules regarding rebating are likely to change. DHS will consult with NASSAD for forecasting technical assistance to decide who will give them the best help to determine the amount of rebate dollars needed to keep ADAP solvent into the future. The Planning Council will have input as well as other planning bodies.
 - Dave is concerned with starting programs that will end in a few years because of the impact on consumers. They will be looking at this in July and will work with the Planning Council to get their input.
 - Dr. Henry asked about the changes in the 340b program. Dave said it will impact Medicare more than DHS and doesn't know the impact.
- DHS received their final Part B award which is a 7% increase in base, and a 3% increase in ADAP; their total award was up \$310,000.

IX. Prevention Update

None

X. Staff Update

- Amy Dusek went through the updates to the SARS.
- Last month's survey ambassador training was canceled due to technical problems. We had 8 people interested in attending and we would like to increase the number. All of the consumer members received the invitation to become ambassadors so they can bring in other consumers.
- Tomorrow Planning Council members will receive the **Paired Comparison Prioritization** worksheet for core medical services. Instructions are included but please let us know if you have any questions. The completed prioritization worksheets will be due on June 20.
 - Michael Hargrave asked about why we separate core from support and Hank Jensen said it was like comparing apples to oranges and this is an easier process. Al Fredrickson said this is much more logical and manageable.
- Amy Dusek explained the process and told the committee that Jonathan Hanft was concerned that the mock vote today may influence member voting but Jared Erdmann said anything could influence membership voting and NA&E weighed these possibilities. Jared encouraged people to weigh the pros and cons and the presentation is not intended to sway any votes; it's just to learn the method of voting and learn the tools.
 - Thuan Tran explained the main concern is sharing the results of group voting and members should be cognizant.
 - Hank said this activity is not binding and is an informal process meant to educate. The committee will until June 10 to submit their completed worksheets.

XI. Post award allocations

- Thuan presented the Post Award Allocations which were approved by the Executive Committee.
- All service areas that were fully spent received an automatic increase of 2%.
- There is a proposed 2% increase to medical nutritional therapy because it had received a large cut in 2013 when we received a cut in the awards. Plus there are new food standards so more people are likely to utilize the service.
- Hank Jensen explained how to use the quarterly support documents to see how other areas spent their money.
- The MAI increase will go to outpatient ambulatory medical care.
- Thuan Tran said money from mental health is proposed to go to psychosocial support because of new standards for the service areas; mental health access services can no longer be counted as core medical.

BREAK

XII. Post award allocations continued

- Thuan Tran fielded questions about specific numbers on the **4th Quarter Expenditure Report** and notified the Council that there will be further opportunities to reallocate funds.
- Dr. Henry asked if we can expect this amount in the future and Thuan said we plan on flat funding based on the previous year's award. There were no further questions. Financial voting:

MOTION:

The **2014 Post-Award Allocations** were accepted as presented today; the following Planning Council members voted to accept them: Andy Ansell, Michael Behl, Scott Bilodeau, Sokun Bobson, Michele Boyer, Jonah Bridger, Winston Cavert, M.D., Jared Erdmann, Al Fredrickson, Debbie Gazett, Michael Graham, Jonatan Guidiño, Keith Henry, M.D., Hank Jensen, Joe Larson, Dennis London, Lucie Makena, Lesa Nelson, Craig Schmidt. Michael Hargrave abstained.

MOTION PASSED

XIII. Needs Assessment & Evaluation committee presentation

- Dr. Henry presented an overview of Ryan White services and the role of the Needs Assessment & Evaluation committee in the **Service Area Review Summaries (SARS)**. He reviewed the services areas to the Council with a PowerPoint presentation.
- Jared Erdmann explained the fishbowl process and asked the Council to form a circle in the middle of the room; he asked for 3 volunteers to start the fishbowl discussion.
- Following the fishbowl exercise, the Council received clickers to vote on SARS paired comparisons. This was done as one more way to compare two service areas to each other and was not a binding vote.

XIV. Committee Reports- Provided in a written format with no discussion

- A. Community Voice
- B. Executive
- C. Needs Assessment & Evaluation
- D. Operations
- E. Planning & Priorities

XV. Open Forum

- Matt Toburen from Minnesota AIDS Project (MAP) called in to explain the recent legislative process and subsequent cuts to state HIV funding.
- Dr. Henry asked about the state's contributions (i.e. Medicaid) and he responded that Program HH receives \$2.2 million per year but this resulted in not receiving this amount for FY14 because of the large rebate balance.
 - Rebate funds will replace the state appropriation for HIV services in 2014. They will not repay this money in subsequent years as they have in the past.

XVI. Recognition/Announcements from the Floor

- Michele Boyer explained the MN HIV Housing Coalition Status Report by Clare Housing which was provided to the Planning Council today and invited anyone who is interested to attend the open coalition which is the third Thursday of each month.

XVII. Adjourn

Michael Hargrave motioned for adjournment and Andy Ansell seconded. The meeting was adjourned at 12:04 pm.

Meeting Summary

- **The 2014 Post Award Allocations were approved.**
- **The Needs Assessment & Evaluation committee presented their role in prioritizing services.**

- **The Planning Council will receive the *Paired Comparison Prioritization* for core medical services on June 11 and are asked to return it by June 20.**

Documents Distributed before the Meeting

- Agenda
- Minutes from May 13, 2014 meeting
- Committee Report Summaries, June 2014
- CAREWare meeting data handout from May 22, 2014
- 2013 4th quarter expenditure report
- **Action Item:** 2014 Post-Award Allocations
- Core medical Service Area Review Summaries (SARS)

Documents Distributed/Available at the Meeting

- Part A update
- Part B update
- Executive Timeline
- MN HIV Housing Coalition Status Report by Clare Housing
- MN HIV Services Planning Council co-chairs' letter to the commissioners

CW/jh