

**Minnesota HIV Services Planning Council Meeting**  
**May 13, 2014**  
**9:00am – 12:00pm**  
**Health Services Building, Room L15**  
**525 Portland Ave S, Minneapolis**  
**Minutes**

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**Council Members Present:**

Andy Ansell	Krissie Guerard
Michael Behl (phone)	Bielca Guevara
Scott Bilodeau	Mary Gulley
Sokun Bobson	Keith Henry, M.D.
Michelle Boyer	Hank Jensen (Council Co-Chair)
Jonah Bridger	Joe Larson
Loyal Brooks	Dennis London
Michael Brooks	Lucie Makena
Winston Cavert, M.D.	Valentine Momo
Jared Erdmann	Lesla Nelson
Al Fredrickson	Asneth Omare
Debbie Gazett (Council Co-Chair)	Craig Schmidt
Jonatan Guidiño	Joseph Smith, Jr.
	Monica Yugu

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**Council Members Absent:** Michael Hargrave

**Guests/Consultants:**

Jessica Brehmer, MDH	Julie Hanson Perez
Adrianna DiStalo, MDH	Allison La Pointe, MDH
Amy Dusek, Hennepin County	Karin Sabey
Terral R. Ewing	

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**G-HAT:**

Jonathan Hanft, Hennepin County	Thuan Tran, Hennepin County
Sheila Murphy, Hennepin County	

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**Planning Council Staff:**

Tim Sullivan	Carissa Weisdorf (minutes)
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Quorum Present? **Yes**

**I. Call to Order**

Hank called the meeting to order at 9:02 am.

**II. Lighting of the Candle**

Hank lit the candle for the dedication and service Tim has shown the Council over the past 8 years.

**III. Welcome and Introductions**

Introductions were made and an ice breaker activity was done with the Council members.

**IV. Consideration and Approval of Proposed Agenda**

The agenda was approved by unanimous consent.

**V. Review and Approval of March 11, 2014 Minutes**

The minutes were approved by unanimous consent

**VI. Co-Chair Update**

- Hank reminded the group that the Community Voice Committee (CVC) meeting is coming up on May 20, all positive members are welcome to join.
- 8 new Council members joined the Council last Friday at New Member Orientation and the Council will consider one new Council member at the meeting today.
- Prioritization is coming up in August.

## **VII. Part A Report**

*Jonathan Hanft, Hennepin County*

- The final award has still not arrived however other jurisdictions have received theirs with significant increases. He is hoping to receive it this week.
  - P&P may need to be rescheduled so we can do proper allocations.
- Jonathan spoke about Tim's past 8 years of service; during his time with the Planning Council over \$52 million dollars of Ryan White funds were spent.
- The MN Planning Council is recognized nationally as a model and used as an example for other PCs.
- Friday, May 16 is the closing date for the Planning Council Coordinator position.
- Regarding 2015 appropriations, it is likely that not a lot will happen with Congress and most likely funding will remain level. Congress may change this in January, 2015 possibly resulting in a change (increase?) in funding.
- Reauthorization of Ryan White bill is possible in 2016, which will be 2 years after the Affordable Care Act (ACA) went into effect.
- Jonathan is planning a trip to Washington, DC and will meet with the reauthorization staff (i.e. Senator Al Franken's staff)
  - Jonathan will give them an update on the need, and how the funding is spent.
- Dave Rompa and Jonathan were interviewed by Hila Beerl, HRSA consultant, to find out about discussions around integrated planning. This will form HRSA's guidance and the Council co-chairs and Krissie Guerard may also be interviewed.
- Amy Dusek, Hennepin County planning analyst, will step in to help the Planning Council through August, 2014 to help with prioritization and the launch of the consumer satisfaction survey and grantee (Part A) evaluation.

## **VIII. Part B Report**

*Andy Ansell, DHS*

- Andy told the group that DHS is preparing for their site visit June 17-19, 2014.
- They are wrapping up the Part B contract site visits.
- Andy will attend the White Earth Hepatitis Summit .
- Andy is also planning a trip to Washington, DC and will attend the NASTAD annual meeting.
  - He will also have Hill visits and give a general overview of HIV in MN using the updated epi data.
- Spoke about ACA Enrollment Summary and its effect on undocumented consumers.
  - 49 individuals are Medicaid eligible.
  - 32 individuals are MN Care eligible.
  - 5 individuals are Part D eligible
  - Andy is very happy with the progress, they wanted 50% to apply and had a much higher number apply due to coordinated effort with stakeholders.
  - DHS is now looking at 145 undocumented clients who need to get covered, he met with MNSure to extend the deadline to ensure they will get covered; however, open enrollment (once per year, possibly Oct-Dec) is strict unless you have a special circumstance.
  - The message to the community is they are working on maintaining coverage and will get coverage for undocumented clients despite challenges. Clients who are outside of open enrollment and need HH are still unable to join MNSure but DHS can provide drug coverage.
    - There were questions regarding getting undocumented and documented individuals insurance and Andy stated they need to wait for open enrollment. They will need to rely on a setting that has funding for ambulatory outpatient medical care (funded through Ryan White).
    - Dr. Henry stated other countries do not have open enrollment and Andy stated the concept is to ensure everyone is insured and is not waiting for declining health to get insurance.
    - Monica asked if it is possible to get the number of people on HH and Andy said he may be able to get this. Andy said there are 12-14 clients not on an insurance plan at this time.
      - Andy will try to get this number to Monica.

## **IX. Prevention Update**

*Krissie Guerard, CDC*

- Krissie is also attending the NASTAD meeting next week and will provide information on HIV statistics, needle exchange, funding, etc.
- She let the Council know that Melissa Gordon is leaving for a new position and they are hiring for that position.

## **X. Staff Update**

- Tim let the Council members know the meaning of the stickers in their placard:

- The color is their planning council partner and the number is your clicker number which will be used at CVC and future Planning Council meetings. He encouraged people to find others with their colors and introduce themselves as we paired new and seasoned members together.
- The Council was told to use the provided index cards to jot down questions to ask after the meeting.
- Carissa told the Council about the new MN HIV Planning Council website that will be launched after the Operations committee meeting on Friday and encouraged members to 'Like' the Facebook page.
- Tim and Jonathan introduced Carissa and Amy to the Planning Council.
- Tim thanked the Council for the opportunity to work with the Council for 8 years.

## **BREAK**

### **XI. Epi Update**

*Allison LaPointe*

There was an hour long presentation about the Highlights from the MN HIV Surveillance Report 2013 presented by Jessica Brehmer, epidemiologist.

### **XII. Committee Reports**

#### A. Community Voice

Next Meeting: May 20, 2014 10:00 a.m. – 1:00 p.m. **RSVP REQUIRED**

Tim reminded the Council about upcoming meeting.

#### B. Executive

Hank explained the timeline.

Part B MOU revisions:

- Last month Part A MOU was passed by Council.
- Tim explained the updated document and changes, there were no significant changes except dates and names, Andy said a fiscal forecast was added to page 3.
- **ACTION ITEM:** no discussion, unanimous decision to pass, no oppositions. Andy abstained. MOTION: passed (26-0).

#### C. Needs Assessment & Evaluation

- Jared explained the SARS forms are being discussed; there are 21 service areas that need prioritization. They will be finalized in the next few months and passed on to Council members.

#### D. Operations

- Assigned all new members to committees.
- Phone/meeting cancelation policy was discussed as action items.
- **ACTION ITEM:** Membership Recommendation: Michael Graham, mental health professional with RAAN, is up for review. Michael has 20 years of experience, is located in Anoka County and travels statewide. He will be a TGA/Part A representative.
  - MOTION: Michael Graham was unanimously voted it (27-0). No oppositions or abstains.

#### E. Planning & Priorities

- P&P is developing universal and specific service standards for all prioritized standards.
- **ACTION ITEM: Food Bank/Home-Delivered Meals Standards of Care:**
  - This is the final draft.
  - Discussion: Craig Schmidt asked if this was developed by other standards. Tim said Thuan put the draft together based on research of other jurisdictions and industry/national standards and literature review. All Ryan White staff reviewed it and then it went to P&P for review. Andy said there was a lot of participation from providers.
  - MOTION: unanimously approved (26-0), Mike Behl abstained because he did not have the handout in front of him. No opposition.

### **XIII. Open Forum**

Hank had everyone raise their hand for their designated committees and said committees are chosen to reflect needs and diversity. Craig asked about process for moving committees and Hank said he would contact the Operations committee.

### **XIV. Recognition/Announcements from the Floor**

- Tim was recognized for his service and was presented with a cake, card and plaque.
- Karin Sabey asked Hank to remind the Council about the June 12 prenatal meeting for pregnant moms who are HIV positive. This is a free class and we will send out additional information about it.
- Debbie told of RAAN's client event in Duluth June 18 and 19 for positive people. Call or email Debbie if you would like to join.

- Andy spoke of the Red Ribbon Ride July 17-20, it's in its 12<sup>th</sup> year and this year there is a new route. Riders and crew members are needed and he asked people to visit [redribbonride.org](http://redribbonride.org) for more information.
- Dennis London said the MN AIDS walk is May 18 and to visit [mnidsproject.org](http://mnidsproject.org) for more information.
- Camp Benedict's silent auction went very well and riders and crew members are needed for its August 2-3 bike ride
  - Camp Benedict camp is 2<sup>nd</sup> week of June, it is full with a wait list. There is a new mailing address in Wadena, MN. Camp Benedict was started 20 years ago for people infected or affected by HIV. The location is at Camp Knutson.
- Joseph Smith, Jr. just published his 14th poetry book and it is available on Amazon.com

**XV. Adjourn**

Debbie motioned for adjournment and Hank confirmed. The meeting was adjourned at 11:39 am.

**Meeting Summary**

- The Council approved the recommended update to the ***Part B MOU*** between the Council and MN DHS.
- The Council approved Michael Graham for Planning Council membership.
- The Council approved the ***Food Bank/Home-Delivered Meals Standards of Care***

**Documents Distributed before the Meeting**

- Agenda
- Minutes from April 8, 2014 meeting
- Committee Report Summaries, May 2014
- Action Item: Part B MOU
- Action Item: Membership Recommendation
- Action Item: Food Bank/Home-Delivered Meals Standards of Care

**Documents Distributed/Available at the Meeting**

- Part A update
- Part B update

**CW/tds**