

Minnesota HIV Services Planning Council Meeting
April 9, 2013
9:00am – 12:00noon
Health Services Building, Room L15
525 Portland Ave S, Minneapolis
Minutes

Council Members Present:

Hank Jensen (Council Co-Chair)	Kris Hammes (Council Co-Chair)
Mary Gulley	Scott Bilodeau
Andy Ansell	Darin Rowles
Sokun Bobson	Rob Pioli
Debbie Gazett	Lesa Nelson
Loyal Brooks	Michael Brooks
Mike Behl – via phone	Shanasha Whitson
Tom Bichanga	Michele Boyer
Jonatan Gudino	Bashir Hers
Valentine Momo	Winston Cavert

Council Members Absent:

Terry Tauger	Al Fredrickson
Joan Carchedi	Ami Lazo
Craig Schmidt	

Guests/Consultants:

Karin Sabey

G-HAT:

Redwan Hamza – DHS	Jonathan Hanft – Hennepin County
Thuan Tran - Hennepin County	Sheila Murphy - Hennepin County
Dave Rompa – DHS	

Planning Council Staff:

Tim Sullivan	Wendi Johnson (minutes)
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Quorum Present? **Yes**

I. Call to Order

Hank stated he would be presiding and called the meeting to order at 9:05am.

II. Lighting of the Candle

Michael lit the candle for his partner who passed away six years ago.

III. Welcome and Introductions

Introductions were made and all of the new members were welcomed to the Council.

IV. Consideration and Approval of Proposed Agenda

The agenda was approved by unanimous consent.

V. Review and Approval of March 12, 2013 Minutes

The minutes were approved by unanimous consent.

VI. Part A, Jonathan Hanft, Hennepin County

Jonathan distributed a document titled *Part A Update April 9, 2013*.

- A. FY 2013 Award – No news on the award. Jonathan did talk with their project officer about Planning & Priorities' suggestion that the grantees come up with a 5% and 8% reduction in funding. She did not think we would receive that large of a cut.

- B. HRSA/HAB Site Visit Report – Jonathan received the Part A site visit summary letter. He was told there were no major findings at the end of the site visit but there are 10 findings in the letter. Jonathan doesn't think many of the findings are actually findings and are more of observations. Several findings we need to respond to:
- Client residency – providers need to verify a client's residence every six months.
 - Mental Health Access service delivery does not match HRSA's definition of what the service is. Discussions were supposed to take place with the Project Officer but they have not.
 - Planning Council should be more involved in standards development. The Council is already beginning to do this.
- Questions/Comments:
- Dave said many Ryan White grantees are experiencing this same issue. He thinks it is an effort at HRSA to prove they are doing their jobs. He thinks HRSA can still do their jobs without being punitive.
 - Hank asked how often site visits happen. Jonathan said our last site visit was six years ago. However, HRSA was audited and told there are not enough staff to properly manage the number of grantees. HRSA is still in the process of hiring and training new staff and Jonathan doesn't think training and protocol has been set.
 - Kris asked what the next steps are. Jonathan said he has to submit a corrective action plan within 30 days. In addition to this requirement Jonathan plans to write a separate letter pointing out which findings should not be findings.
- C. All Provider Meeting – This meeting will be held on April 16th at Plymouth Congregational Church from 9-4pm. Please RSVP. The agenda will be around quality and the treatment cascade.
- D. Health Insurance Exchange – Things are moving along. Legislation has passed and has been named MNSure. Jonathan provided a presentation titled *Insurance Premiums for Ryan White Eligible Clients Who Enroll Through Minnesota's Insurance Exchange* on the MNSure website calculator. Questions/Comments:
- Andy thinks this calculator provides a lot of support for continuing Ryan White support because the insurance premium cost will be too high for Ryan White clients to afford on their own. Jonathan agreed.
 - Jonathan asked how navigators are being implemented. Dave said he will address this during his update.
 - Kris asked if this will eliminate the issue clients currently experience with being dropped for premium non-payment. Redwan said it will be the same tier system. Jonathan said they are advocating for Ryan White to be able to pay insurance premiums.

VII. Part B Update, *Dave Rompa, DHS*

Dave distributed document titled *Planning Council Part B Update – April 9, 2013*.

- A. Staff Changes
- Contract Manager Position – Dave hopes to make an offer soon.
 - Temporary Position – Debbie Griffith is out on long term leave and DHS is trying to get a temporary worker to fill in with research work. Her name is Marcia Edwards and will be there for at least six months.
 - Policy Coordinator – Redwan has accepted another position at DHS. May 22nd will be his last day with the HIV/AIDS Division.
- B. Affordable Care Act (ACA)
- The NASTAD Regional Meeting is April 18-19th.
 - Insurance for Undocumented Immigrants – DHS will be working on a new process for purchasing insurance on the open market for undocumented clients.
 - Monitoring MCHA & Meeting with Commerce – There is a federal law that could cause MCHA clients to be forced to another insurance program. DHS is coming up with a plan for these clients.

- d. Awaiting decisions from the exchange committee DB101 – This is a program that can be used by case managers to help clients assess what programs they are eligible for. MN has invested some funds to create a new category under DB101 that will link the system to ACA information. This should be up and running by this fall.
- e. Navigators and Assisters – Once the governing committee decides how to administer these funds we can figure out how navigators/assisters will be part of the process.
- C. Kaizen Event Update – DHS has been looking at this and will be submitting some suggestions.
- D. Upcoming National Meetings
 - a. PTAC MATEC Meeting – Dave and Jonathan will be attending this meeting at the end of April. This meeting will focus on the cascade.
- E. Trainings/Meetings – see the handout for a list of upcoming trainings.

VIII. Staff Update

- A. Conflict of interest forms are being returned to Council members who filled them out last month.

IX. Co-Chair Update

- A. HIV/STD data release webinar is next week. MDH will attend the May Council meeting to present these numbers.
- B. Kris and Hank wanted to spend time talking about their conflict of interests. They want to be proactive that Kris and Hank come to the table as interested people and not as employees of HIV service organizations.

Kris Hammes presided over the remainder of the meeting

X. Committee Reports

The Council received a document titled *Committee Report Summaries*

- A. Community Voice –
 - a. April Meeting – April 26th at Clare Housing in NE Minneapolis. Any consumer is welcome to attend. Please RSVP to Wendi. This meeting will center around updates to the Medical Case Management standards.
- B. Executive – no verbal update
- C. Needs Assessment & Evaluation – No verbal update
- D. Operations –
 - a. Action Item: Committee Co-Chair Recommendations – **MOTION:** Darin made a motion to approve Debbie Gazett and Mike Behl as committee co-chairs and a second is assumed and passed unanimously with a vote of 18-0.
 - b. Action Item: 24 Hour Notice – There is a potential for significant cuts to the grant award and there could be a short turnaround time for discussion and approval. **MOTION:** Darin made a motion to provide 24 hour email notice to Planning Council members about the grant award notice prior to the next Planning & Priorities committee meeting for discussion and an email vote. A second is assumed. Discussion:
 - Jonatan asked what this will do. Darin said the hope is that enough people would attend Planning & Priorities to be involved in the discussion, and an allocation email vote will take place for the full Council.
 - Jonatan asked what happens if he agrees with most of the proposal but wants to change a line item. Tim said an email vote is only for “yes” and “no” votes and no amendments can be made.
 - Darin clarified that this is a one time, special circumstance, approval process.
 - Loyal asked if there is a final date HRSA has to respond to for the award notices. Tim said no.

- Tim said Planning & Priorities has set aside Wednesday mornings between now and June to act on a grant award as soon as it arrives.
 - Karin asked if there is a response time for email vote. Tim said there is a 48 hour turnaround on an email vote.
 - The question was called and passed unanimously with a vote of 18-0.
- c. Recruitment Needs – There are four positions open. Three of them should be filled with an African American/African Born people and the fourth should be a Latino person. There is still an MDH and Medicare mandated position open.
- E. Planning & Priorities –
- a. The committee asked the grantees to prepare a 5% and 8% budget cut proposal so the committee can see what the cuts could look like.
 - b. Standards Update – The committee discussed ways the Council and consumers can be more involved in standards development.

XI. Ryan White Medical Care and the Treatment Cascade

This item was tabled until next month due to technical difficulties.

XII. Open Forum

None

XIII. Announcements From the Floor

- Dining Out for Life is taking place on April 25th. If you are interested in volunteering as an ambassador get in touch with the Aliveness Project.
- MDH is doing their epi data release on Tuesday, April 23rd in the afternoon.
- The Council thanked Redwan for his time as a Part B representative and in the HIV community.
- AIDS Action Day is tomorrow.
- April 18th Dr. Henry will be talking about Act Up at the U of M. Contact Hank or Karin for more information.

XIV. Adjourn

The meeting was adjourned at 10:53am.

Meeting Summary:

- Jonathan provided a presentation on the new MNSure website benefits calculator.
- Debbie Gazett and Mike Behl were appointed as Operations committee co-chairs.
- The Council approved a process that will provide 24 hour email notice to Planning Council members about the grant award notice prior to the next Planning & Priorities committee meeting for discussion and an email vote. This is a one-time agreement for this funding cycle.

Documents Distributed Before the Meeting:

- Agenda
- Minutes from March 12, 2013

Documents Distributed/Available At the Meeting:

- Part A Update – April 9, 2013
- Ryan White Eligible Clients Who Enroll Through Minnesota's Insurance Exchange
- Part B Update – April 9, 2013
- Committee Report Summaries

WJ/tds