

**Minnesota HIV Services Planning Council Meeting**  
**April 10, 2012**  
**8:30 a.m. – 1:30 p.m.**  
**Health Services Building, Room 110**  
**525 Portland Ave S, Minneapolis**  
**Minutes**

**Council Members Present:**

Hank Jensen (Council Co-Chair)	Makéda Norris (Council Co-Chair)
Andy Ansell	Shanasha Whitson
Kathryn Hansen	Darin Rowles
Mary Gulley	Shelia Mills
Al Fredrickson	Joan Carchedi
Keith Henry	Jonatan Gudino
Antonio Marante	Karin Sabey
Bashir Hers	Tom Bichanga
Peter Carr	Kris Hammes
Craig Schmidt	David Neller
Monica Yugu	Adam Fairbanks
Ami Lazo	

**Council Members Absent:**

Tadese Negasa	Rob Pioli
Loyal Brooks	Jimmy Thompson (JT)
Michael Brooks	

**Guests/Consultants:**

Jared Erdmann – Community Member	Bill Larson - Allina
Beth Zemsky - Consultant	

**G-HAT:**

Redwan Hamza – DHS	Sheila Murphy - Hennepin County
Thuan Tran - Hennepin County	Nick Metcalf - DHS
Mary Grandy - DHS	

**Planning Council Staff:**

Tim Sullivan	Wendi Johnson (minutes)
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Quorum Present? **Yes**

**I. Call to Order**

Makéda stated she would be presiding and called the meeting to order at 8:33 am.

**II. Lighting of the Candle – Wendi Johnson**

Wendi lit the candle for all of the hard work Council members do in their daily jobs and lives to help those living with HIV receive Ryan White services.

**III. Welcome and Introductions**

Introductions were made.

**IV. Consideration and Approval of Proposed Agenda**

The agenda was approved by unanimous consent.

**V. Review and Approval of March 13, 2012 Minutes**

Karin sent updates via email to Wendi clarifying Keith's update on Truvada and the new treatment guidelines. The overall meaning of the announcement was not changed and the changes were for clarification.

Andy made a motion to approve the March 13, 2012 minutes. Tom seconded the motion and it was approved by unanimous consent.

**VI. Updated HHS Adult and Adolescent Antiretroviral Treatment Guidelines**

***Keith Henry, M.D.***

Keith presented the new treatment guidelines that were released a couple weeks ago. Tim asked him to present this information so the Council could consider these new guidelines and how they could impact the Ryan White system. For example, with the expanded treatment recommendations there could be a lot more clients going on to treatment. While this is a good thing, it could also greatly tax the system. Questions/Comments:

- David asked how close we are to individualized treatment and if it would be cheaper than current drug combinations.

Keith said treatments are generally individualized because there are lots of tests that are run to determine what meds would be best suited for clients.

- Makéda let the Council know the time for this item was up and further questions should be written down on notecards and handed in to Council staff.

## VII. Committee Reports

A document titled **Committee Report Summaries April 10, 2012** was distributed.

- A. Community Voice – no verbal update
- B. Executive – no verbal update
- C. Needs Assessment & Evaluation – no verbal update
- D. Operations – no verbal update
- E. Planning & Priorities –

- a. A document titled **ACTION ITEM: 2012 Guiding Values for the Prioritization/Allocations Process** was distributed for the Councils consideration. The committee reviewed and approved the 2012-2014 prioritization and allocation guidelines at their last meeting. The plan is similar to the process used for the 2011 grant award allocations. Tim walked members through the action item document. Questions/Comments:
  - **MOTION:** Andy made a motion to approve the prioritization and allocations guideline document. No second is necessary since the motion came from committee.
  - Jonatan asked what the time period is for. Tim said it is for the next two years.
  - Jonatan asked what cuts we are looking at over the next two years. Tim said we are expecting cuts in the next two years but we have no way to determine what the amounts could or will be.
  - The question was called and the motion passed unanimously with a vote of 20-0.

## VIII. Intercultural Conflict Style Inventory

Beth distributed a document titled **HIV Planning Council Intercultural Conflict**. At the March meeting all Council members, staff, and grantees were asked to fill out an individual conflict style inventory and return it to Council staff. These inventories were given back to Council members and grantees for this discussion. Beth explained the different conflict styles, asked Council members to identify their style, and put that information into a workable context so that the Council can understand and address different communication conflict styles as they arise. By better understanding how people operate the Council can work more effectively to meet the goals of Ryan White funding.

## IX. Announcements from the Floor

- A. Grantee Updates – Part A and B updates were distributed in written format.
- B. Committee Roster – Wendi distributed the updated committee roster to all Council members so they know who is assigned to what committee.
- C. Conflict of Interest – Wendi distributed blank conflict of interest forms for all Council members to sign. All members are required to sign this form once a year. Please sign it and return it to Wendi.

## X. Adjourn

The meeting was adjourned at 1:15pm.

### Meeting Summary:

- Keith Henry presented the updated treatment guidelines that were released several weeks ago. The new guidelines recommend that all PLWH/A start medication regardless of their CD4 or viral load. This recommendation could change the way Ryan White funds are allocated and spent because it will mean more clients are accessing medications.
- The Council approved the guiding principles for the next two years of prioritization and allocation. The plan is the same as 2011.
- Beth Zemsky walked the Council through the Intercultural Conflict styles, determined where Council members and grantees fit into the styles, and helped the Council understand how to put this information into practice at meetings.

### Documents Distributed Before the Meeting:

- Agenda
- Minutes from March 13, 2012
- Committee Report Summaries April 10, 2012

### Documents Distributed/Available At the Meeting:

- ACTION ITEM: 2012 Guiding Values for the Prioritization/Allocations Process
- Part A Update April 10, 2012
- Lunch and Learn Flyer for May 8, 2012
- 2012 Minnesota Part B Grant Award
- HIV Planning Council Intercultural Conflict

WJ/tds