

Document Purpose

This document lists criteria for selecting members for the Minnesota Council for HIV/AIDS Care and Prevention. This document can be referenced before any membership nomination takes place and will be shared with applicants once they submit their application.

Core Criteria

This is most important criteria that all members of the Council must meet.

Criteria	Definition
HRSA representation requirements	HRSA requirements in representation are met. For more information see: http://www.mnhivcouncil.org/uploads/3/4/7/5/34759483/membership_graphic.pdf
Council reflects epidemic in Minnesota, including age	Council is reflective of the HIV epidemic in Minnesota, including age.
Formal application submitted	Individual has formally applied.

Secondary Criteria

These criteria are considered 'nice to have'. This section may be used to help describe the role to applicants, and to help select between two equally qualified candidates.

Criteria	Details and Examples
Active participation	Example: Come to meetings prepared, attend meetings, engaged and part of the conversation. Ability and willingness to step into leadership positions if needed. Participation as a community member. If previously served, adhered to council's membership requirements.
Connectedness to the community	Example: Individual is involved in their community, shows an interest to or dedication to being involved in their community.
Personal experience	Example: Lived experience as a person with HIV, especially experience accessing Ryan White services

Provider knowledge	Example: Knowledge of HIV and Ryan White or other trainings and licensures that would be helpful to the council
People who are HIV positive and/or unaligned consumers	Example: To the extent possible, the Council should include people who are HIV positive as well as try to exceed the HRSA requirement of a minimum of 33% unaligned consumer members (defined as people with HIV who are not employees, paid consultants, or board members of an agency that receives federal Ryan White Part A or Part B funds).
Engagement in application process	Example: Shows up to interviews, strong communication throughout the process.
New voice	Example: New voice to the council and committees.