

Item	Details	Who	Time
<p>Hello, how are you?</p> <ul style="list-style-type: none"> Ciao, come stai - Italian <p>Housekeeping</p> <ul style="list-style-type: none"> Welcome Colleen Bjerke of DHS (replaces Katherine Finlayson) Other updates from grantees 2.25 meeting is Lessons Learned Today's Awesomeness: MN DNR Eagle Cam: http://webcams.dnr.state.mn.us/eagle/ <p>Minutes</p> <p>Rock Star</p> <ul style="list-style-type: none"> Review minutes: Patrick Tschida On deck is Rob Yaeger <p>(Minutes Rock Star duties: Amy will send you final minutes from today's meeting to review, give feedback and once they are ready, the rock star sends them to the team via basecamp)</p> <p>To our Guests here to listen...</p> <p>Friendly reminders</p> <ul style="list-style-type: none"> We're glad you're here to listen and check out the meeting Meeting is 9:00 – 11:00am Last 10 minutes is open forum Please hold your comments, suggestions & questions until then Each person will have 2 minutes during open forum Help yourself to copies of the agenda or other documents <p style="text-align: center;">Thank you for your cooperation</p>			
First meeting	<ul style="list-style-type: none"> Evaluation results New themes to identify? 	<ul style="list-style-type: none"> Posted to basecamp Next steps: have more time for ice breakers & breakout sessions for members at the end of meetings; See what's in scope & what's not in scope & provide information to members addressing the wants that are not in scope; need to clearly state our business has ended & people are able to talk about things (political/sports teams). Create something to say at the beginning to keep on business. Membership & Training address some of these issues Held 2nd member orientation for members who couldn't attend 1st meeting. Went well, knew the key things to highlight 	
IGCA & Bylaws	<ul style="list-style-type: none"> Update 	<ul style="list-style-type: none"> Heard at committee on Tuesday, no one there for public comment, unanimous vote. Next Tuesday, consent agenda for County board JH sent a one page brief to other grantees Bylaws – in draft form, final for grantees. Council will receive them & approve after 30 day review 	
Communication Planning Group	<ul style="list-style-type: none"> Update Questions to answer with workgroup? 	<ul style="list-style-type: none"> Met by phone, letter to stakeholders is complete. Co-Chair info added after elected Next signed by grantees & posted on basecamp for use Carissa contact Andy or Colleen to find out who from DHS to sign letters Website complete, please include in your email signature MNHIVCouncil.org Rob has links for Carissa to include, will forward 	

		<ul style="list-style-type: none"> • ADA in MDH court: per Rob our website is almost compliant. It's ok to put a simple disclaimer: "At this time website not compliant but working on fixing this. If you need something in a different format, contact:" • Facebook page changed from planning council to acronym mentioning HIV that they allow
Work plan	<ul style="list-style-type: none"> • Other updates • Tracking dates to add • Other items to add 	<ul style="list-style-type: none"> • See updates on document
Revisit conversation	<ul style="list-style-type: none"> • Follow up on items from 12.17 conversation (see minutes on basecamp) with grantees 	See below
Prep for lessons learned	<ul style="list-style-type: none"> • Start timeline identification 	
Open Forum	<ul style="list-style-type: none"> • If anyone attends we will shorten "prep for lessons learned" 	<ul style="list-style-type: none"> • No one attended
End		10:50 AM
Next Meeting:	2/25/16, 9 – 11am; HSB Minneapolis The bulk of the agenda will be on lessons learned. Please make every effort to attend in person if possible. (Andy – you too? :)	

Conversation with DHS, HC & MDH workers going forward (revisit from 12/17/15 meeting):

What are the facts:

- 3 Jurisdictions
- First state to integrate A, B, Prevention
- Follows National HIV Strategy
- Need good facilitator
- Historical Expert in this
- DHS staff transitioning

What are you excited about:

- Change in mindset (Prevention & Care)
- Making a difference
- Focus on eliminating disparities
- New energy with new group
- Excited everyone is excited
- Doing something different, everything's been done the same way for so long

What are you worried about?

- Prevention will be back seat
- Early distractions
- Initial turnover

- Former members will have a hard time distinguishing with new integrated effort
- Mindful that this is a triad, all parts are listened to. Mindful of group decision making
- Rift consumers vs providers

What needs to be in place to support the success of this effort going forward?

- Regular meetings amongst the grantees
- Maintain ongoing communication amongst grantees
- Attentiveness to members especially in the beginning
- Leadership commitment & engagement above us
- Maintain upright “3 legged stool” amongst grantees
- Identify decision making process for grantees responsible for this effort
- Setting the stage; forming process will set the stage for years to come
- Customer service
- Take our time
- Responsive to new members
- More addressing person to person concerns