

Minnesota Council for HIV/AIDS Care and Prevention (MCHACP) Meeting
Tuesday, December 12, 2023
9:00 a.m. – 11:00 a.m.
Hybrid Meeting

Microsoft Teams meeting

Committee Members Present:	
Jay Orne (DEC co-chair)	Nikki LeClaire
Quay Catalpa	Shea Grutemaro
Ellen Ryan	Carol Labine
Calvin Hillary Hylton (council co-chair)	Moua Xiong
Joe Amrhein (council co-chair, NA&E co-chair)	Lesla Nelson
Tyrie Stanley (council co-chair, PAC co-chair)	Tristian Sparks (CVC co-chair)
James Velek	John Vener, MD
Alejandro Aguilera (NA&E co-chair)	Deon Kirby
Kevin Sitter	Annalise Jackson
Alissa Fountain	
Committee Members Absent:	
Gage Urvina	Terri Wilder
Julian Hines	Megan Higdon
Stephen Jensen (M&T co-chair)	Doug Peterson
Danielle Brantley (CVC co-chair)	
Guests:	
Carissa Weisdorf, Hennepin County	Dennis London, DHS
Cody Raasch, Hennepin County	Jonathan Hanft, Hennepin County
Tim Presley, DHS	Allison LaPointe, MDH
Mark Jenkins, Community Member	Cecilia Martinez
Ndekela Sakala, MDH	Pat Reymann, Parliamentarian
Scott Bilodeau, Hennepin County	Connie
Japhet Nyakundi, MDH	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Eriika Etshokin	Thomas Blissett
MDH (Prevention) Representative:	MDH (Surveillance) Representative:
Peggy Darrett-Brewer	Hannah Giles
MCHACP Staff:	
Audra Gaikowski, Council Coordinator	Jeremy Stadelman, Admin Specialist (minutes)

Quorum Present? **Yes**

I. Welcome and introductions

- Tyrie Stanley called the meeting to order at 9:03 a.m. Introductions were made.
- The agenda was reviewed and approved as written.
- The minutes from the November 14 meeting were reviewed and approved as written.
- A candle was lit in honor of all those lost in the epidemic.

II. Get to know you activity

III. Recipient Report

- Part A: *Eriika Etshokin, Hennepin County Ryan White Program* (see written report)
 - FY2023 Unobligated Balance
 - i. Hennepin County is assessing the anticipated Unobligated Balance for Fiscal Year 2023. In order to be eligible to request Carryover into FY2024, we must estimate, based on the current rate of spending, what our “underspending” will be before the end of Calendar Year 2023.
 - ii. The report will be developed and shared with Council Co-Chairs for signatures during the week of 12/18.
 - HRSA FY2022 Site Visit
 - i. Recipient has submitted materials in response to the HRSA Ryan White Part A Site Visit conducted in 2022 and is pending a response from the Project Officer.
 - Centralized Eligibility
 - i. CE is the new Ryan White eligibility process that started in August of 2023 - CE removes the responsibility of determining eligibility from the provider level – DHS is now tasked with determining RW eligibility for clients.
 - ii. HC and DHS continue to meet with subrecipient providers to learn about facilitators and challenges to implementing Centralized Eligibility.
 - iii. The consumer survey has been finalized and is being reviewed for plain language.
 - HIV outbreak update from [MDH Website](#)
 - i. Hennepin and Ramsey County outbreaks as of November 7, 2023: there were a total of 217 cases (2 new cases since the November council meeting).
- Part B: *Thomas Blissett, Minnesota Department of Human Services HIV Supports* (see written report)
 - Amy Moser of Amy Moser Consulting and Collective Action Lab has been supporting DHS in engaging community for input to inform use of these remaining one-time funds available for HIV services. Collective input across the engagement sessions will be synthesized and a summary will be presented on December 15, from 1pm-2:30pm on Zoom for your reaction and final recommendations.
 - The 2024 Non-Competing Continuation (NCC) Progress Report for Ryan White Part B was submitted on time. Our program has had a change in our assigned HRSA Project Officer. We have been assigned an interim Project Officer, Cara Kenney.
 - Open enrollment 2024: Is underway and for Medicare that ends 12/7/2023. Open enrolment for Qualified Health Plans and Open Market Plans ends 01/15/2023.
 - DHS is finalizing amendments to directly funded contracts with community partners. These amendments are restoring elements of funding which had been reduced due to the changes in rebate resources last year. The goal is to maintain this level of funding through the end of SFY 2025 (June 30, 2025).
 - Tim Presley joined DHS on 11/27 as the Statewide HIV Strategies and Services Coordinator. Tim will be working on onboarding in the coming weeks (and months!). Priority work for our strategies will include: confirming capacity for identified

activities in our plans, identifying next steps for work not yet in process and refreshing the END HIV MN Advisory Board.

- The changes we made to Program HH dental services went live in 10/2023 & 11/2023. The changes automate some formerly manual process for managing prior authorizations and claims for certain services covered by Program HH (that are not covered by other Minnesota Healthcare Program). We expect that this will ease the challenges that consumers and dental providers have experienced in the PA and claims processes when working with Program HH eligible consumers. Program HH is watching communication from consumers and dental providers to see if any further analysis and development work is needed.
- Prevention: *Peggy Darrett-Brewer, Minnesota Department of Health HIV/STD/TB*
 - Staffing updates:
 - i. Brad Brian has been hired as a harm reduction coordinator. Brad has worked in the queer Latinx community for five plus years, providing comprehensive STI testing, program management, and harm reduction services.
 - ii. A student HIV worker, named Peyton, has been hired to assist staff. She's a graduate student from the University of Minnesota pursuing a degree in health policy and administration with a minor in health equity.
 - PrEP RFP is open. Its focus will be to spread PrEP in rural MN counties and is due December 11.
 - i. MDH will be recruiting reviewers. Council members cannot be reviewers, but members can suggest individuals to fill the role.
 - i. James was surprised by the low number of individuals linked to PrEP. Peggy noted that this would not include everyone on PrEP; just those linked through MDH funded programs, not all of Minnesota.
 - ii. [AIDSVu](#) has PrEP data by state.
 1. This data comes from the CDC and Emory University though pharmaceutical data. It's underreported because some hospital systems don't share data (like Kaiser).
 - iii. MDH is in the process of creating a database to capture PrEP data.
 - SSP RFP is open. The target population is for those currently unhoused and is due December 15.
 - Kevin requested that updates be provided in writing before meetings. Peggy agreed.

IV. Committee reports (see written reports)

- Executive and Co-chair Update
 - Heard reports from each standing committee, council co-chairs, recipients, and council staff.
 - The council co-chair elections will be held in February 2024.
 - i. To qualify, nominees need to have served a minimum of one year on the council.
 - ii. The council can have up to three co-chairs; one must be someone living with HIV who is public about their status, and at least one must be from the TGA.
- Community Voices Committee (CVC)

- Brainstormed meeting locations for the next fiscal year. Council staff is going to gather information on the locations so that the committee can vote in January 2024 on where to hold meetings next year.
- Discussed and provided feedback on the council's reflectiveness grid. This information was provided to the Membership & Training Committee to help inform their decisions around updating the grid.
- The committee was provided an update on the World AIDS Day Breakfast, which was held on December 1, 8:30-10:30am at The Aliveness Project. 87 meals were served at the event.
- Membership and Training Committee
 - Reviewed attendance and selected committee members to contact council members who had missed meetings.
 - Reviewed applications and compared applications against current vacancies. Scheduled interviews for new applicants.
 - Discussed recruitment for the upcoming fiscal year.
 - Continued discussions on the new proposed methods for counting council reflectiveness and requested further input from data analyst staff on the proposed methods.
 - Reviewed the council exit interview survey and made changes for improvement.
- Needs Assessment and Evaluation Committee
 - Reviewed data for the highlighted service area presentations for December and January MCHACP meetings.
 - Received a presentation from Jeremy Stadelman on the Comprehensive Needs Assessment Survey and reviewed a draft workplan and roles and responsibilities document.
 - **ACTION ITEM:** Ad hoc committee
 - Alejandro Aguilera read the rationale for the creation of an ad-hoc committee.
 - **MOTION:** Alejandro Aguilera moved that the council approve the creation of an ad-hoc committee that can include community members who are not members of the planning council and who will have full voting privileges on the ad hoc committee to investigate the needs of PLWH who are criminal justice involved by completing a service impact evaluation of case management services for criminal justice involved PLWH. The ad-hoc committee will begin in January 2024 and will meet for 1-year maximum, with a report due to the council by January 31, 2025.
 - **DEBATE:** None.
 - **VOTE:** With 14 ayes and 0 noes, the motion carries.
 - Alejandro, Joe, James, and Kevin requested appointment to the ad-hoc committee, which will be forwarded to Executive for consideration.
- Disparities Elimination Committee (DEC)
 - Received and discussed a presentation from data analyst staff on the data guidelines for suppression of Native American data.
 - Received an update from Part A staff on the housing directive that was created by the committee.
 - Provided input to the Membership & Training Committee on the new proposed methods for counting council reflectiveness.
 - Discussed the NYC planning council presentation that took place in September.
- Planning and Allocation Committee
 - Did not meet in November.

V. Council Staff Report

- Reminder of the racial equity training in January. Normal council meeting will be from 9-10am and the training will occur from 10am-12pm. Council members don't need to RSVP but should let Audra know if they cannot attend.
 - Audra will be sending out a survey to gather this data for breakout groups.
- Council co-chair election: let Audra know if you are interested in running. Members will also be able to nominate themselves or others at the February meeting.
- Angela Reed has resigned from the council.

VI. Service utilization data: mental health and psychosocial support services

Joe Amrhein, NAE Co-chair & Council Co-chair

- Joe presented a PowerPoint on **Mental Health and Psychosocial Support Service Areas**.
 - Questions/comments:
 - It might be useful to include baseline data for performance measures before someone enters a service so they can show how the service area affects health outcomes.
 - Reminder to explore [data dashboard](#).
 - Psychosocial Support Services (PSS) are different from Mental Health because PSS include support groups and are lower intensity, where drop-in sessions are possible.
 - Regarding service utilization, the number of people served may be less important than billable hours.
 - There may be a greater need for mental health and PSS but because Ryan White is the payor of last resort it can create barriers in accessing care, and can show up in lower utilization (not reflecting actual need).
 - Jonathan noted that mental health should include Program HH as a provider.

VII. Part B quality management activities

Dennis London, Minnesota Department of Human Services

- Dennis presented a PowerPoint titled, **RWHAP Part B Clinical Quality Management (CQM) Program** (Audra emailed this presentation to the council on 12/12/23).

VIII. PrEP update

Japhet Nyakundi, Minnesota Department of Health

- Japhet presented a PowerPoint presentation titled, **PrEP Questions & Answers** (Audra emailed this presentation to the council on 12/12/23).

IX. Unfinished Business/New Business

- None.

X. Open Forum

- None.

XI. Announcements

- Alejandro shared information about ALM Ministries International, which is a 501-c-3 corporation with a mission to transform the lives of the homeless, those returning from prison, seeking recovery assistance and other issues with counseling, education, and direct support. For more information, see [here](#).
- There was a recent anti-trans killing in Minneapolis. Her name was Savhanna Williams. Press your leaders to address violence against the trans community.

XII. Adjourn

- Meeting adjourned at 11:00am.

Meeting Summary:

- Part A, Part B, and MDH updates were provided.
- Committee updates were reported to the council.
- The council approved a motion to create an ad hoc committee to investigate the needs of PLWH who are criminal justice involved by completing a service impact evaluation of case management services for criminal justice involved PLWH
- The council received a presentation on Mental Health and Psychosocial Support Service Areas.
- The council received a presentation on Part B quality management activities.
- The council received a PrEP update.

Documents distributed before the meeting:

- Proposed agenda
- November 14 meeting minutes
- December 12 Committee Report Summaries
- Mental Health and PSS PowerPoint Presentation
- Part A Update
- Part B Update
- Action Item: Ad Hoc Committee

Documents distributed after the meeting:

- RWHAP Part B Clinical Quality Management (CQM) Program PowerPoint
- PrEP Questions & Answers PowerPoint

JS/ag