

**Planning and Allocations Committee, Disparities Elimination Committee,  
and Needs Assessment and Evaluation Committee combined meeting**

**Wednesday, October 25, 2023**

**9:30 – 11:30 a.m.**

**Microsoft Teams Meeting**

**Meeting Minutes**

<b>Planning and Allocations Committee Members Present:</b>	
Kevin Sitter (Co-Chair)	Tyrie Stanley (Co-Chair)
Calvin Hilary Hylton	Doug Peterson
Ellen Ryan	Annalise Jackson
Florence Nabeta	Mary McCarthy
<b>Planning and Allocations Committee Members Absent:</b>	
Megan Higdon	
<b>Disparities Elimination Committee Members Present:</b>	
Sarah Schiele (Co-Chair)	Jay Orne (Co-Chair)
Nikki LeClaire	Oceane Lune
James Velek	Tristian Sparks
Calvin Hillary Hilton	Gage Urvina
<b>Disparities Elimination Committee Members Absent:</b>	
Alejandro Aguilera	
<b>Needs Assessment and Evaluation Committee Members Present:</b>	
John Vener	Carol Labine
Joe Amrhein (Co-chair)	Moua Xiong
Angela Reed	Lesa Nelson
<b>Needs Assessment and Evaluation Committee Members Absent:</b>	
Alissa Fountain	Julian Hines
Alejandro Aguilera (Co-chair)	
<b>Guests:</b>	
Emmy Paulson, Hennepin County	Charlotte Detournay, Community member
Darin Rowles, DHS	Emily Reimer, MDH
Amy Miller, DHS	Allison LaPointe, MDH
Scott Bilodeau, Hennepin County	Carissa Weisdorf, Hennepin County
Eriika Etshokin, Hennepin County (minutes)	
<b>Hennepin County (Part A) Representatives:</b>	
Jonathan Hanft	Thomas Blissett
Cody Raasch	Dennis London
<b>MDH (Prevention) Representative:</b>	
Quay Catalpa	<b>MDH (Surveillance) Representative:</b>
	Hannah Giles
<b>MCHACP Staff:</b>	
Audra Gaikowski, Council Coordinator	

**Quorum? Yes**

## I. **Welcome and introductions:**

- Kevin Sitter called the meeting to order at 9:34am.
- Introductions were made and members identified which committee they serve on and if they are a committee co-chair.

## II. **Review and approval of proposed agenda**

- The proposed agenda was reviewed and approved as presented.

## III. **Integrated Plan Monitoring Table data review**

*Hannah Giles, MDH & Cody Raasch, Hennepin County Public Health*

- A PowerPoint presentation titled **Integrated Plan: 2022 Data Update** was presented to members (Audra emailed the presentation to the committees on October 25, 2023).
- Cody and Emily invited Council members to ask questions as they arise rather than at the end of the presentation.
  - Mary asked a question about an estimate of the number of people in Minnesota unaware of their status, Hannah responded that there is an estimated 1200 PWH unaware of their status in MN.
  - Jay asked for clarification around viral load data that's missing from CAREWare and its impact on the data presented today. Cody noted that for 2021-2022, missing viral load made up a much larger proportion of clients. Missing viral load could count clients who didn't have tests as well as clients who did have tests that weren't reported in CAREWare. Hannah clarified that the data presented today reflects all PWH in Minnesota from EHARS rather than just those eligible for Ryan White and reflected in CAREWare.
  - Mary asked about the methodology for estimating the number of Ryan White eligible people in Minnesota who are not enrolled in RW. Cody clarified that Minnesota is adapting a system used in Michigan to assess probabilistic methods based on people's zip code of residence, HIV incidence rates, and census data to estimate this number. It is assumed that a very large portion of people living with HIV who are not in care are eligible for Ryan White services.
  - Tristian asked how/if false positive results are reflected in this data. Allison LaPointe (MDH) clarified that EHARS only tracks confirmed cases; if a false positive is identified, then that individual is removed from the denominator.
  - Darin provided context that HRSA recently added Quality of Live metrics as an outcome measure for Ryan White programs are encouraged to include in Needs Assessments leading to the inclusion of these goals in the Integrated Plan.
  - Jay asked what percentage of new HIV diagnoses presented are HIV outbreak cases. Allison noted that MDH has HIV incidence rates by county showing variances between Hennepin/Ramsey Counties and others to see proportion that may be connected to the local HIV outbreak. Hannah will follow up with more information.
  - Jay asked for clarification of PrEP Eligibility. Hannah noted that this would be someone who tested HIV negative but had a risk factor in the last six months.

- Jonathan noted the importance of looking at the percent of those who test negative who are PrEP-eligible.
- Tyrie asked about the number of BIPOC accessing PrEP. Hannah noted that the data shows a disparity between priority populations and the overall numbers that includes Whites. Tyrie asked what MDH is planning to promote PrEP for disparity communities. Hannah will bring this question back to the MDH team to prepare a response for MCHACP.
- Kevin asked that Japhet speak at the next meeting about initiatives around PrEP.
- Jay clarified that the percent of PWH who reported that someone else used a needle after them (22%) is among those who report injection drug use.
- Jonathan asked about the criteria for determining when to close an outbreak cluster. Allison noted that partner services clusters are different than molecular data clusters but that molecular clusters are showing outbreak levels. They have not yet considered any of these clusters closed. Kevin asked for a visual to review clusters in a future meeting.
- Tristian asked if it's possible for newly diagnosed asymptomatic clients in an outbreak area to be counted. Allison noted the risk-based appropriateness of screening and repeat testing so that exposure can lead to a diagnosed infection. Kevin notes that this highlights that many who were exposed may still test negative. People who were offered a test and received diagnostic confirmation are counted in the outbreak case counts if molecular data shows appropriate similarity.
- Tyrie asked Allison if any of these clusters have been linked to Hepatitis. Allison responded that they do not have the access to Hepatitis molecular data but looks at Hep C co-infection, but not at a molecular level.
- Kevin notes that the Planning Council and its Committees appreciates this level of data so that they can use it in their planning and resource allocation processes going forward.

**IV. Adjourn:** Kevin adjourned the joint committee meeting at 10:37am inviting attendees to stay for the Separate Planning and Allocations and Disparities Elimination Committees meeting.

## Separate Planning and Allocations and Disparities Elimination Committees meeting

Kevin Sitter called the separate PAC and DEC meeting to order at 10:38am.

### V. Part A & MAI FY2023 Expenditures and Reallocations Report

- Eriika presented the **Part A and Part A MAI Expenditures Report** noting that the Part A and Part A MAI grant is 49% spent at the Midyear point in the grant.
- Carissa presented the **Part A and Part A MAI FY2023 Midyear Allocation Report.**
  - Tyrie clarified that the reallocated MAI funds will still reach POC/priority populations, Carissa confirmed.
  - Kevin reiterated that Part A works with providers to develop budgets and that reallocation is an iterative process that providers participate in. There is an on-going real time financial monitoring plan to ensure the effective and efficient use of funds.
  - Tyrie asked if Part A plans to solicit additional providers to address underspending. Carissa confirmed that an RFP will be issued for new providers next year.
  - Jay asked how this underspending compares to previous years. Jonathan notes that this year we are more on track for spending than in previous years. Some of the underspending this year appears to be residual healthcare/social service staffing shortages from COVID burnout etc. This year does not look too different in rates of spending from previous years. Subrecipient providers in several categories noted underspending based upon staffing turnover and/or delays in hiring.
  - Jay noted that this may be a worthy consideration for innovation in next year's council allocation process. Jonathan also responds that considering stigma as a barrier to accessing services may also be relevant for the council.
  - Tyrie asked if the rapid reallocation process need to be renewed each year. Audra notes that the whole Reallocation Process is renewed each year but not the rapid reallocation aspect individually.
- Jay requests that 15 minutes be included on the next DEC meeting to discuss today's integrated plan data.

### VI. Announcements

- PAC will not meet in November or December.
- DEC will continue to meet as scheduled.
- Jonathan announced that Hennepin County will be hosting a World AIDS Day data presentation on **December 4<sup>th</sup> from 9:00 – 11:00 am**. A calendar hold has been sent and a formal invitation with a link will be sent to follow.
- Audra reminded council members that CVC is planning a World AIDS Day Breakfast at the Aliveness Project on **December 1<sup>st</sup> from 8:30 – 10:30am**.
- Part A is hosting a training on titled *Engaging African-born Communities in Sexual Health Education and Communication* on **Friday, November 17<sup>th</sup> from 11:00am – 1:00pm**.

**VII. Adjourn:**

- Kevin Sitter adjourned the Combined Planning and Allocations and Disparities Elimination Committees meeting at 11:09am.

**Meeting Summary**

- 2022 Integrated Plan Data was presented and discussed.
- Part A and Part A MAI Expenditures and Reallocations were presented and discussed.

**Documents distributed before the meeting:**

- 2023 Integrated Plan Monitoring Table
- Integrated Plan Codebook
- Part A FY2023 Q1-2 Expenditures

**Additional Documents displayed during the meeting:**

- 2022 Integrated Plan Presentation
- FY 2023 Part A and Part A MAI Expenditures Report
- FY 2023 Part A and Part A MAI Reallocation Report

**EE/JS/ag**