Needs Assessment and Evaluation Committee
Tuesday July 25, 2023
9 – 11:00 a.m.
Microsoft Teams Meeting
Meeting Minutes

Committee Members Present:	
Julian Hines	Alejandro Aguilera (Co-chair)
Alissa Fountain	John Vener, MD
Joe Amrhein (Co-chair)	Moua Xiong
Lesa Nelson	Angela Reed
Guests:	
Rik Kutcher, Rainbow Health	Trillian Patneau, DHS
Hennepin County (Part A) Representative:	**DHS (Part B) Representative:**
Cody Raasch	Dennis London
MDH (Prevention) Representative:	**MDH (Surveillance) Representative:**
McKinzie Woelfel	Hannah Kass-Aten
MCHACP Staff:	
Audra Gaikowski (coordinator)	Jeremy Stadelman (minutes)

Quorum? Yes

I.   **Welcome and introductions:** Alejandro Aguilera called the meeting to order at 9:01 a.m. Introductions were made.

II. **Review and approval of June 27 meeting minutes. Review and approve proposed agenda.**
   - The June 27 minutes were approved as written.
     - Dennis asked for clarity when describing the Federal poverty line (i.e., 100%, 200%, etc.).
       - Jeremy noted that he will make this clear in the minutes.
   - The proposed agenda was reviewed and approved as written.

III. **Maricopa Jail Project**
   Alejandro Aguilera, NAE Co-Chair
   - Alejandro presented a PowerPoint presentation titled, ***EnhanceLink- Access to Care from Jail Settings*** (emailed to the committee on July 25, 2023).
     - "Justice involved" is the preferred term, rather than "incarcerated people."

- An estimated 1 in 7 people with HIV (PWH) leave corrections facilities each year in the US.
- Struggles involve access in both care and treatment upon release.
- Maricopa County Jail Project:
  - Intervention designed to improve:
    - Linkage to care
    - Health outcomes via viral suppression
    - HIV care access for PWH who are justice involved
  - Purpose and goals:
    - Implement opt-out HIV testing in jail-based settings
      - Opt-out testing is testing that will occur unless someone opts out.
    - Decrease linkage to care time for PWH within a correctional environment.
    - Improve viral suppression rates among justice involved populations.
    - Improve linkage to care after release to the community.
  - The project began in 2013 and is still ongoing. This highlights the effort it takes to change systems.
- Lessons learned and recommendations:
  - Let clients help inform a bundle of client valued services (emergency housing, food vouchers, clothing) to encourage connection after release.
  - Established processes will need tending over time AKA retaining of staff for HIV test messaging.
  - Budget laptops to take notes.
  - Figure out how to accept collect calls from jail settings.
  - Build strong relations and celebrate success so that stakeholders are open to addressing gaps and overcoming barriers.
- Suggestions for the committee:
  - Find out how many facilities/programs (jails/prisons) operate in MN.
  - Does every facility in MN provide care to PWH while incarcerated?
  - Figure out how LA is using ADAP.
  - Look at PCN 18-02.
  - Look at NASTAD's May 2020 publication on Part B and coverage for justice involved PWH
  - Explore other jurisdictions:
    - Ohio
    - Pennsylvania

- o Questions/comments:
  - Joe would like to see a presentation from Dr. Rachel Silva at Hennepin County Adult Corrections Center.
  - What happens if Ryan White doesn't have enough money to fund meds in a given year?
  - How to better address pre-release needs. Especially in regard to jails, which can sometimes have surprise release dates.
  - Of note, from 2017 to 2020, those diagnosed with HIV in Maricopa jails/prisons had improved outcomes.

IV. Unfinished Business / New Business
  - o Update on Department of Corrections Data
    - Audra presented *data for 2021-2023 from the Department of Corrections.*
    - The data below are summary numbers for 2021-2023 for people living with HIV (PWH) in the Minnesota Department of Corrections (MN DOC).

Year	PWH	PWH on medications
2023	62	62
2022	60	60
2021	74	74

    - Note: The summary data only includes patients in MN DOC custody. There may be some patients included in the numbers who were, or are, housed in MN county jails, but the numbers very likely do not include all PWH in MN county jails as MN DOC does not have access to this data. MN DOC data does not report any PWH who are not receiving HIV medication.
    - MN DOC reported that centrally tracking people who are incarcerated and living with HIV is still being created and for several reasons, it is difficult to get reliable data, especially on medications, prior to 2021. MN DOC stated that they are working on compiling historical data and will provide such data once it's available.
      - o Dennis: Biggest challenge is to assess care and treatment for those transitioning out of the justice system.
        - Is there is a way to track those who are released? Are they linked to care, etc?
  - o Update on Service Impact Evaluation

- Audra noted that our Part A project officer has explained that Part A funds can only be used for Medical Case Management (MCM) 6 months prior to release. This is a limitation in this work.
- Feasibility:
  - Part A wants to know from the committee what the end goal is.
  - What specifically does the committee want to evaluate?
    - Jails vs. prisons?
    - Services being provided to those currently vs. recently incarcerated.
    - Why aren't PWH being connected to care upon release?
  - Part A wants to see a narrower scope of what NAE wants to evaluate.
- Suggestions from Part A:
  - For a service impact evaluation, the committee, working with Part A, can distribute a survey to MCMs and determine what services they are providing to PWH 6 months prior to release.
    - This may help determine:
      - The scope of issue
      - What is being doing now for PWH who are incarcerated.
      - What happens when someone is released.
    - A service impact evaluation can include outcomes, utilization, resource management, and cost effectiveness of services and prevention activities.
  - The committee requested to see in writing what the suggestions Part A include.
    - Audra sent this to the committee on July 25, 2023.
  - What outside resources can the committee use?
    - Part A is having discussions around potential internal resources that can be provided.
    - Part A and NEA can work together to develop surveys/tools for the impact evaluation survey.

V. Set agenda for next meeting
- Continue discussion of service impact evaluation
  - Can Dr. Rachel Silva come to a future meeting?

- Audra would like to know what specifically we want from Dr. Silva. Audra noted that Dr. Silva attended a NAE committee meeting within the last year.
- Results of the Assessment of the Administrative Mechanism
- Review council and committee operations evaluation results
- Presentation on Pennsylvania and Ohio, if time permits

VI. Announcements
- None.

VII. Adjourn
- Alejandro Aguilera adjourned the meeting at 10:34 a.m.

Meeting Summary
- The committee received a presentation on the Maricopa Jail Project form Alejandro Aguilera, NAE Co-Chair.
- The committee was provided with an update on Department of Corrections Data and discussed suggestions for next steps from Part A.

Documents distributed before the meeting:
- Proposed agenda
- Jun 27 meeting minutes
- FY 2023 NAE Workplan

Additional documents distributed during the meeting:
- MN Department of Corrections Data
- PowerPoint presentation titled, EnhanceLink- Access to Care from Jail Settings
- Incarceration- Data from 2020 HIV Needs Assessment PowerPoint
- Suggestion for Service Impact Evaluation from Part A

JS/ag