

**Minnesota Council for HIV/AIDS Care and Prevention (MCHACP) Meeting**  
**Tuesday, May 9, 2023**  
**9:00 a.m. – 11:00 a.m.**  
**Hybrid Meeting**

**Microsoft Teams meeting**

<b>Committee Members Present:</b>	
Jay Orne (DEC co-chair)	John Vener, MD
Quay Catalpa	Stephen Jensen (M&T co-chair)
Moua Xiong	Charlene Leach
Ellen Ryan	Megan Higdon
Angela Reed	Terri Wilder
Annalise Jackson	Gage Urvina
Julian Hines	Lesa Nelson
Kevin Sitter	Alissa Fountain
Tyrie Stanley (council co-chair, PAC co-chair))	Tristian Sparks (CVC co-chair)
Joe Amrhein (council co-chair, NA&E co-chair)	Shea Grutemaro
Mohamedkader Mohamed	
<b>Committee Members Absent:</b>	
Nikki LeClaire	Alejandro Aguilera (NA&E co-chair)
Danielle Brantley (CVC co-chair)	Calvin Hillary Hylton (council co-chair)
Tesha Johnson	Zoe Neba Caboret
Doug Peterson	James Velek
<b>Guests:</b>	
Cody Raasch, Hennepin County	Pat Reymann (Council Parliamentarian)
Bob Wickoren, Merck	James McMurray, community member
Carissa Weisdorf, Hennepin County	Larry McPherson, community member (PAC co-chair)
<b>Hennepin County (Part A) Representative:</b>	
Eriika Etshokin	<b>DHS (Part B) Representative:</b> Thomas Blissett
<b>MDH (Prevention) Representative:</b>	
Peggy Darrett-Brewer	<b>MDH (Surveillance) Representative:</b> Hannah Kass-Aten
Japhet Nyakundi	
Quay Catalpa	
<b>MCHACP Staff:</b>	
Jeremy Stadelman, Admin Specialist (minutes)	

Quorum Present? **Yes**

**I. Welcome and introductions**

- The meeting was called to order at 9:04 a.m. Introductions were made.
- The minutes from the April 11 meeting were reviewed and approved with two changes noted below:
  - The attendance list should be updated to remove community members from "Committee Members Present."
  - Shea's last name should be updated to be "Grutemaro."

- Larry McPherson wondered why committee co-chairs are not listed as such on the minutes. There was a suggestion to discuss this further at a future Executive Committee meeting.
- The agenda for the meeting was approved as printed.

## II. Recipient Report

- Prevention: Japhet Nyakundi provided an update on PrEP. Japhet displayed a PowerPoint, **MDH Prevention Unit Updates** (Jeremy Stadelman sent the presentation to the council on May 10, 2023).
  - Questions:
    - Kevin Sitter wondered if there is state-wide funding available for PrEP medication and/or treatment for STI's for those receiving PrEP.
      - a. Japhet indicated that Minnesota does not have money set-up to fund this. However, PrEP is available through a federal program and individuals can receive PrEP for free.
    - Jay Orne noted that there is a disconnect between the CDC's recommendation of who should be on PrEP and who actually is. Are there any plans to engage in state-wide education about who should be on PrEP?
      - a. Japhet indicated that the focus for the state is on those with disparities.
- Part A: *Eriika Etshokin, Hennepin County Ryan White Program*
  - Full FY 2023 Part A grant award received in April
    - Increase of 1.1% for overall Part A funds with minor decrease in Minority AIDS Initiative funding – those funds will be recouped from other areas.
  - FY 2022 Expenditures
    - Significant amount of underspending in FY 2023 related to COVID and staff turnover
    - Approved unobligated funds waiver approved allowing the carryover of spending into FY 2023 – HC anticipates much of this carryover to be allocated to food bank home delivered meals
  - Upcoming Part A reports to HRSA/HAB
    - FY 2022 Annual Progress report due May 29
    - FY 2023 Program Terms Report, Clinical Quality Management Plan, and Council Roster and Reflectiveness Grid due June 5
  - Questions:
    - Angela Reed wondered how much was reduced in MAI.
      - a. There was a 2.2% decrease, or about \$8,500.
- Part B: *Thomas Blissett, Minnesota Department of Human Services HIV Supports (see written report)*
  - Revenues and expenditures were not what was expected for FY 2023
    - The state will spend rebate quicker than expected. A request to add these funds back has been added to an omnibus spending bill with the state legislature.
      - a. There are different funding amounts in the house and senate, but we should hear soon about what the comprise budget will be.

- b. There were reductions in funding for FY 24 for subrecipients. This will allow DHS to operate without deficit for FY 2024.
  - DHS has submitted its grant application for funding to begin in September 2023.
- Questions:
  - Do you anticipate any changes to the policy that currently allows providers to sign on behalf of clients?
    - a. Thomas asked to have this inquiry sent to him and he will look into it.
- See written update (Jeremy sent the written report to the council on May 10, 2023).

### III. Committee reports

- Executive and Co-chair Update
  - The committee ran out of time for the meeting evaluation survey discussion.
  - Please send conflict of interest forms in if you have not already so.
  - Reminder that members can receive mileage reimbursement and parking if they attend meetings in person.
- Community Voices Committee (CVC)
  - CVC met on May 8.
  - A motion was approved to hold meetings at The Aliveness Project for the rest of the year.
  - The committee continues to plan a World AIDS Breakfast for December 1, 2023. If anyone is interested in being a part of the planning, please let CVC co-chairs or Audra know.
- Disparities Elimination Committee (DEC)
  - Finalized details for the mental health provider discussion held on May 18th, from 9:30am-11:30am, in-person at Health Services Building (virtual option available for those unable to attend in-person).
  - Reviewed the FY2023 council training plan and discussed potential training topics for the council.
  - Received a presentation on mental health resources available through DHS.
  - Received a directives training from council staff.
- Needs Assessment and Evaluation Committee
  - Did not meet.
- Planning and Allocation Committee
  - **Action Item:** Planning and Allocations Committee co-chair election
    - a. Tyrie Stanley read the rationale and moved on behalf of the Planning and Allocations Committee that Tyrie Stanley and Larry McPherson be elected as co-chair of the committee.
    - b. The election will be by ballot and ballots will be distributed online for those participating virtually and a physical ballot for those in person. The results will be stated in unfinished business.

- **Action Item:** Annual review of service standards
  - a. **MOTION:** Tyrie Stanley read the rationale and moved on behalf of the Planning and Allocations Committee that the **2023 RW Standards Development Schedule** be approved as written.
  - b. **DEBATE:** No debate.
  - c. **VOTE: With 17 ayes and 1 no, the motion passes.**
- **Action Item:** Recommendation for Part A allocation proposal
  - a. Members with a conflict of interest were asked to temporarily leave the meeting while the motion was debated and voted on.
  - b. **MOTION:** Tyrie Stanley read the rationale and moved on behalf of the Planning Allocations Committee that the council approve the **FY2023 Part A Post Award Home-Delivered Meals Allocations Increase** as presented.
  - c. **DEBATE: No debate.**
  - d. **VOTE: 14-0-1 (abstain facilitation)**
- Membership and Training Committee
  - Reviewed attendance and selected committee members to contact council members who had missed meetings.
  - Reviewed exit interviews and discussed retention.
  - We are seeking applications from people who fill the following vacancies:
    - Greater MN
    - Hospital planning agency or health care planning agency
    - State Medicaid agency
  - The committee still needs a second chair.
  - Approved a motion to hold a training for people living with HIV so that they can better advocate for themselves. If anyone has any ideas for trainers, please let Stephen or Audra know.

#### IV. Council Staff Report

- The Hennepin County Ryan White team is now fully staffed.

#### V. HIV Epidemiology Update *Hannah Kass-Aten, Minnesota Department of Health*

- Hannah presented a PowerPoint titled, **Highlights from the MN HIV Surveillance Report** (the PowerPoint was sent to the council on May 10 by Jeremy Stadelman).
  - Questions:
    - Terri Wilder asked if Hannah has data on individuals diagnosed with HIV and AIDS concurrently, especially for people 50 and older.
      - Hannah asked that Terri submit a data request for this information.

#### VI. Data dashboard training *Cody Raasch, Hennepin County Public Health & Emily Reimer, Minnesota Department of Human Services*

- Emily presented a PowerPoint, **HIV Council Data Dashboard Training** (the PowerPoint was sent to the council on May 10 by Jeremy Stadelman).
- Cody showed a live demo of the [data dashboard](#).

- Cody noted that 2018-2022 data should be available soon.

### **VII. Unfinished/New Business**

- Stephen Jensen read the tellers report for the results of the Planning and Allocations Committee co-chair election:
  - Number of Ballots Cast: 10  
Number needed for election (a majority): 6  
Number of \*illegal ballots (if any): 0  
Number of Votes for each candidate:  
Tyrrie Stanley 10  
Larry McPherson 10

### **VIII. Open Forum**

- There was no discussion.

### **IX. Announcements**

- Tyrrie is being featured by Clare Housing for all of his work with the community.
- Joe presented at the ESCALATE conference and they are bringing the conference here next year.

### **X. Adjourn**

- Meeting adjourned at 11:02am

### **Meeting Summary:**

- MDH provided an update on PrEP in Minnesota.
- Part A and Part B updates were provided.
- Committee updates were reported to the council.
- The council voted to elect Tyrrie Stanley and Larry McPherson as co-chairs of the Planning and Allocations Committee.
- The council approved a motion to adopt the 2023 RW Standards Development Schedule.
- The council approved the FY2023 Part A Post Award Home-Delivered Meals Allocations Increase proposal.
- MDH provided an HIV epidemiology update.
- The council received a training on how to use the data dashboard.

### **Documents distributed before the meeting:**

- April 11, 2023 MCHACP minutes
- 2023.05.09 MCHACP Agenda
- 2023 Ryan White Standards Development Schedule
- Action Item: Annual Review of Service Standards
- Action Item: PAC Co-chair Election
- Action Item: FY2023 Part A Post Award Home-Delivered Meals Allocations Increase Recommendation
- FY2023 Part-A Post-Award Home-Delivered Meals Allocation Increase Proposal

### **Documents displayed during the meeting:**

- HIV Council Data Dashboard Training
- Highlights from the MN HIV Surveillance Report
- MDH Prevention Unit Updates

**Documents distributed after the meeting:**

- Part B Council Update

**JS/ag**