

Minnesota Council for HIV/AIDS Care and Prevention
Tuesday, July 12, 2022
9 – 11 a.m.
Microsoft Teams Meeting
Meeting Minutes

Council Members Present:	
Joseph Amrhein	Jay Orne
Charlotte Detournay	Doug Peterson
Megan Higdon	Sue Purchase
Calvin Hillary Hylton	Angela Reed
Annalise Jackson, RN, MSN, PH	Tyrie Stanley (council co-chair)
Stephen Jensen	Gage Urvina
Larry McPherson	John Vener, MD
Amy Miller	Jo Ann Vertetis
Rev. Jim Mitulski	McKinzie Woelfel (council co-chair)
Lesla Nelson (council co-chair)	
Council Members Absent:	
Nyonbeor Boley	Damon Romar
Alissa Fountain	Sarah Schiele
Julian Hines	
Community Members/Guests/Consultants:	
Shea Amaro, DHS	James McMurray, Community Member
Danielle Brantley, Community Member	Lizzie McNamara, Minnesota Management and Budget
Amy Caron, Hennepin County	Emily Reimer, DHS
Hannah Kass-Aten, MDH	Aurin Roy
Allison LaPointe, MDH	Walter Urey
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Thomas Blissett
MDH (Prevention) Representative:	MCHACP Parliamentarian:
Peggy Darrett-Brewer	Pat Reymann
MCHACP Staff:	
Carissa Weisdorf, Coordinator	Bryan Bick, Administrative Specialist (minutes)

Quorum Present? **Yes**

I. Call to Order, Welcome and Introductions

- Lesa Nelson called the meeting to order at 9:01 a.m. Introductions were made.
- Lesa led the council in reading the guiding principles.
- The proposed agenda was reviewed and approved as printed.
- The minutes from the June 14, 2022 meeting were reviewed and approved as printed.

- II. Integrated planning Update:** Lizzie McNamara, senior management consultant with the Management Analysis and Development Department at Minnesota Management and Budget, presented a 2022-2026 Integrated HIV Prevention and Care Plan update.
- Lizzie shared that the Department of Human Services (DHS), the Minnesota Department of Health (MDH), and Hennepin County are working together to develop the integrated plan. This is required by the Centers for Disease Control and Prevention (CDC) and the Health Resources and Services Administration (HRSA).
 - The steering committee for the integrated plan includes council co-chairs Lesa Nelson and Tyrie Stanley.
 - The committee is working on the needs assessment and the situational analysis parts of the plan. This involves looking at a lot of data, including MDH's recent release of HIV epidemiological data.
 - The steering committee is working on identifying what priorities they would like to use to inform the goals and objectives of the integrated plan. Lizzie asked the council for feedback on the best way to identify those priorities.
 - A member of the Disparities Elimination Committee stated that DEC would like to work with Lizzie on identifying priorities.
 - A council member said they would prefer Lizzie this is done during a council meeting so all council members can hear the information and provide input.
 - A council member asked if a survey for members of the council could be created to gain individual input. Lizzie agreed this could be done by the end of July or early August.
 - Carissa Weisdorf mentioned that the two council meetings in August will be mostly devoted to the priority setting and resource allocation process, so the results of the survey would likely be presented in September.

III. Committee reports: The ***Committee Report Summaries*** document was displayed.

A. Executive Committee and Co-Chair Update: Tyrie Stanley provided the update.

- Tyrie shared that the August 2 meeting of the Executive Committee Meeting is cancelled due to the added meeting of the full council on August 2.
- Tyrie reported that Hennepin County Ryan White Services still does not have an assigned project officer from HRSA.
- Tyrie encouraged council members to complete the post-meeting evaluation survey.

B. Community Voices Committee: Jo Ann Vertetis provided the update.

- Jo Ann stated that the Community Voices Committee (CVC) committee held a hybrid meeting on July 11 at the Aliveness Project. She reported that the hybrid meetings seem to work better each time.
- The committee discussed how dental providers become part of Minnesota Health Care Programs (MHCP) so that they can be reimbursed by Program HH.
- Jo Ann shared that the committee asked other general questions about Program HH.
- The next CVC meeting will be held on Monday, September 12.

C. Disparities Elimination Committee: Jay Orne reviewed the report from the Disparities Elimination Committee.

D. Membership and Training Committee: Calvin Hillary Hylton provided the update.

- Calvin referred to the printed committee report being displayed.
- Calvin stated that the Membership and Training Committee appreciates the council’s help in advertising current vacancies on the council. There are currently nine vacancies.

E. Needs Assessment and Evaluation Committee: Joe Amrhein provided the update.

- Joe shared that the Needs Assessment and Evaluation Committee met with Dr. Rachel Sandler Silva, medical director of the Hennepin County Adult Detention Center (HCADC).
 - They discussed how HIV medications are being administered to inmates at Hennepin County Adult Detention Center.
 - There were more concerns about how HIV treatment is handled for people who are incarcerated at the Hennepin County Adult Corrections Center in Plymouth because they contract with a private health care company. That company may change inmates’ HIV medication regimens to a cheaper alternative.
- Joe said the committee wants to work on ways to have inmates automatically enrolled in Program HH when they are incarcerated to pay for HIV meds.

F. Planning and Allocations Committee

- Larry McPherson presented the **Action Item: FY 2022 post-award allocations proposal.**
 - **MOTION:** It is moved by the Planning and Allocations Committee that the council adopts the attached fiscal year 2022 post-award allocation proposal.
 - **DEBATE:** Lesa Nelson called for debate on the motion.
 - A committee member asked why there was one objection to the proposal from the Disparities Elimination Committee (DEC).
 - Carissa Weisdorf clarified that there were no objections, but the vote from DEC was 1-0 because most of the committee members present had a conflict of interest with medical case management. Quorum was established at the start of the meeting, so it was still possible to hold the vote.
 - **VOTE:** Lesa called for a roll call vote on the motion. The motion was approved with a vote of 15 ayes and 0 nos.

First Name	Last Name	Conflict of Interest	Vote
Joe	Amrhein	None	Aye
Charlotte	Detournay	None	Aye
Megan	Higdon	None	Not present for roll call vote
Calvin	Hillary Hylton	None	Not present for roll call vote

Annalise	Jackson	None	Aye
Stephen	Jensen	None	Aye
Larry	McPherson	None	Aye
Jim	Mitulski	None	Not present for roll call vote
Amy	Miller	None	Aye
Jay	Orne	None	Aye
Doug	Peterson	None	Aye
Sue	Purchase	None	Aye
Angela	Reed	None	Aye
Tyrie	Stanley	None	Aye
Gage	Urvina	None	Aye
John	Vener	None	Aye
Jo Ann	Vertetis	None	Aye
McKinzie	Woelfel	None	Aye

- Larry McPherson presented the **Action Item: Directive for FY 2022 Part A increase to housing.**
 - **MOTION:** It is moved by the Planning and Allocations Committee that the council direct Part A to prioritize housing unhoused people who inject drugs and American Indian and Alaska Native HIV positive individuals with the additional \$183,900 allocated to housing in fiscal year 2022.
 - **DEBATE:** Lesa Nelson called for debate on the motion. There was no debate.
 - **VOTE:** Lesa called for a roll call vote on the motion. The motion was approved with a vote of 16 ayes and 0 nos.

First Name	Last Name	Conflict of Interest	Vote
Joe	Amrhein	None	Aye
Charlotte	Detournay	None	Aye
Megan	Higdon	None	Aye

Calvin	Hillary Hylton	None	Not present for roll call vote
Annalise	Jackson	None	Aye
Stephen	Jensen	None	Aye
Larry	McPherson	None	Aye
Amy	Miller	None	Aye
Jim	Mitulski	None	Not present for roll call vote
Jay	Orne	None	Aye
Doug	Peterson	None	Aye
Sue	Purchase	None	Aye
Angela	Reed	None	Aye
Tyrie	Stanley	None	Aye
Gage	Urvina	None	Aye
John	Vener	None	Aye
Jo Ann	Vertetis	None	Aye
McKinzie	Woelfel	None	Aye

G. Attendance Policy Ad Hoc Committee: Jo Ann Vertetis reported that the committee has finalized its recommendation and it will be presented at the September meeting of the council.

IV. Data training: funding sources. Emily Reimer presented *HIV Council Data Training: Funding Sources*.

- Jonathan Hanft explained that Ryan White is the payer of last resort. If there are other funding sources, they need to cover the costs of services first. Ryan White fills gaps for people who can't access other sources of funding, or pays for services that don't receive funding from other sources.
- Jonathan added that the council allocates the Part A funds, and as the Part A recipient Hennepin County must follow the council's allocations. The council makes a recommendation to Part B, and the Department of Human Services has historically followed the recommendation.
- A committee member asked for clarification on what rebate funds are. Emily replied that rebate occurs based on the medication payments that happen through the AIDS Drug

Assistance Program (ADAP). After medications are paid for, a rebate is applied and the funds that are generated become available for services.

V. Recipient reports

A. Part A: Jonathan Hanft provided the **Part A Update: July 12, 2022**.

- Jonathan shared that there have not been any new cases in the Metro area HIV outbreak since the last council meeting. There have been a couple new cases in the Duluth area outbreak.
- Jonathan stated that a carryover proposal for funds unspent in FY 2021 will come to committees and then to the full council in August.
- The Health Resources and Services Administration's HIV/AIDS Bureau (HRSA/HAB) will conduct its Part A site visit August 8-12. It will include a meeting with 10-15 unaligned consumers of Ryan White Part A services.
- Jonathan gave updates on staffing.
 - Interviews for the Quality Management Coordinator position are beginning this week.
 - The posting for the Data Analyst position has closed and additional screening of the applicants is taking place now.
 - There is one internal applicant for the Lead HIV Services Planner position and a determination will be made this week.
- A final financial report is due soon. Jonathan displayed the **Minnesota Ryan White HIV/AIDS Program Part A Spending, Quarterly Report by Service Area, FY 2021: March 1, 2021 – February 28, 2022** spreadsheet.
 - 96% of all Part A funds were spent.
 - Most areas were spent fully, but some areas had low spending. Mental health was at about 74% spent, and psychosocial support and health education and risk reduction (HERR) were in mid- to upper-70% spent.
 - Hennepin County will work with the Department of Human Services (DHS) to get a combined full expenditure report for FY 2021.
 - A council member asked why expenditures for mental health and some other services was lower.
 - Jonathan responded that mental health services are also covered by other sources of funding including Medicaid, Medicare, and private insurance, including private plans through MNSure that Program HH pays for.
 - Jonathan also cited staff turnover associated with the COVID pandemic.
 - Jonathan shared that the total unspent amount is a little over \$200,000. Ryan White Part A will request to carry roughly that amount forward to FY 2022. There will be a short period to spend the carryover funds, so the proposal will probably be for services such as food bank, home-delivered meals, and other transactional services.

B. Part B: Thomas Blissett presented the **Part B Administrative Updates**.

- DHS will work with the Aliveness Project to be the subrecipient that HRSA will meet with as part of the site visit. There will be a consumer panel on August 16 from 12:00 to 2:00 p.m.

- **Ryan White Part B: Funding July 1, 2022 to June 30, 2023** was displayed. Thomas explained that the Early Intervention Services (EIS) award which is being passed through to the Minnesota Department of Health (MDH) is now included in this report, bringing EIS funding to \$1,310,600. Total funding going into the community is \$15,598,368.65.

C. Prevention: Peggy Darrett-Brewer provided the prevention report.

- Peggy gave an update on monkeypox.
 - There are nine confirmed cases of monkeypox in Minnesota as of July 11.
 - More info can be found on the [Minnesota Department of Health's monkeypox web page](#), which is updated weekly.
 - The Minnesota Department of Health (MDH) has formed a response team of epidemiologists that is conducting investigations and disseminating information to providers.
 - Peggy shared a [CDC fact sheet on monkeypox](#) for people who are sexually active.
 - Peggy sent an email to council staff that will be shared with council members containing some recommended messaging from MDH to share on social media.
- MDH has selected a candidate for an HIV nurse specialist position. They should start in late July or early August.
- MDH's prevention request for proposal (RFP) will be published on July 15.

VI. Council staff report

- Carissa Weisdorf gave an overview of the allocations process that will take place next month.
 - There is a council meeting on August 2 from 9:00 to 11:00 a.m. in addition to the regular meeting on August 9 from 9:00 to 11:00 a.m. Please let Carissa or Bryan know if you did not receive a meeting invitation for August 2.
 - A meeting is scheduled at the end of July with the council co-chairs, government representatives, and council staff to finalize the plan for the allocations process.
 - The council will work with an outside facilitator, Beth Zemsky, who has helped with the council allocation process for many years.
 - At the August 2 meeting, the agenda will include reviewing the process and guiding principles for allocations, and hearing the allocations proposal from Part A and Part B.
 - On August 9, the council will move the proposal and make amendments to the proposal before finalizing it.
 - Carissa shared that the newest priorities will be set in time for the August meetings.
 - Carissa reminded the council to complete the paired comparison spreadsheets, one for core and one for support, in their entirety.
 - Council members should let council staff know if they are having technical issues, and to reach out to the council co-chairs or council mentors if they need guidance.
- Carissa thanked the council members who completed the semiannual council and committee operations evaluation. The Needs Assessment and Evaluation Committee will look at the results and pass ideas for improvement to the Executive Committee. The Membership and Training Committee will also look at the results to identify new training needs.

- Carissa reminded council members to complete the post-council meeting survey.
- Bryan Bick reminded council members to complete conflict of interest forms, confidentiality forms, and the council orientation e-training if they have not already.

VII. HIV/AIDS Epidemiological Update: Hannah Kass-Aten presented *Highlights from Minnesota HIV Surveillance Report, 2021*.

- A council member asked about the 48% of newly diagnosed HIV cases with an unknown mode of exposure.
 - They wondered how mode of exposure is determined and if that data collection could be improved.
 - Hannah explained that data comes from Minnesota Department of Health (MDH) partner services interviews. Data collection may also be more limited this year due to the impacts of COVID.
- Jonathan Hanft pointed out there was a dramatic increase in young African American men who have sex with men (MSM) in the HIV incidence numbers in 2020 and asked if that trend continued into 2021. Hannah agreed to report back to the council on that question.
- Jonathan pointed out that data for MSM is not broken out by race/ethnicity. Hannah explained that denominator estimates for MSM are not available so rates cannot be determined. She agreed that data should be examined in other ways.

VIII. Unfinished Business / New Business

- No unfinished business was discussed.
- A council member mentioned World AIDS Day will be December 1.
 - They asked if the council should collaborate with other AIDS service organizations on a commemoration. They felt it would be a way to get more consumer feedback to the council.
 - Another council member expressed agreement and asked if it could be discussed in the Membership and Training Committee.
 - Carissa Weisdorf stated that she supports the idea, and the council can investigate the feasibility of holding an event.
- Carissa announced that Lori Linkous has been taken off the council due to the attendance policy. Her work schedule changed, and she was no longer able to make the meetings.

IX. Open Forum

- Nothing was discussed during the open forum.

X. Announcements and Adjourn

- Tyrie Stanley reminded the council to fill out the post-meeting evaluation today and to complete the paired comparison worksheets.
- Jo Ann Vertetis announced that the Red Ribbon Ride is August 19-21, and they are looking for volunteers for crew or riders.
- Angela Reed announced upcoming events.
 - Turning Point is holding a town hall discussion on Black overdoses on July 26 at The Capri.

- The Minnesota Association of Resources for Recovery and Chemical Health (MARRCH) and the Department of Human Services (DHS) are hosting a community solutions summit for substance abuse disorder treatment on September 29.
- Turning Point is organizing a Black alcoholism and addiction institute October 12-15.
- Tyrie Stanley thanked Jo Ann Vertetis for volunteering to distribute council materials at Twin Cities Pride.
- Lesa Nelson adjourned the meeting at 11:06 a.m.

Meeting Summary

- The council heard an update on the 2022-2026 Integrated HIV Prevention and Care Plan.
- The council voted in favor of motions to adopt the Part A fiscal year 2022 post-award allocation proposal, and to direct Part A to prioritize housing unhoused people who inject drugs and American Indian and Alaska Native HIV positive individuals with the additional \$183,900 allocated to housing in fiscal year 2022.
- The council received training from the Department of Human Services on sources of funding for HIV services.
- The council heard a presentation from the Minnesota Department of Health on the 2021 HIV Surveillance report.

Documents distributed before the meeting:

- Proposed agenda
- June 14, 2022 meeting minutes
- July 12 Committee Report Summaries
- Action item: FY 2022 Post Award Allocation Proposal
- Action item: Directive for FY 2022 Part A Increase to Housing
- Part B July 2022 Update
- Ryan White Part B: Funding July 1, 2022 to June 30, 2023
- 2022 CVC Meetings Flier

Additional documents displayed during the meeting:

- HIV Council Data Training: Funding Sources
- Part A Update: July 12, 2022
- Minnesota Ryan White HIV/AIDS Program Part A Spending, Quarterly Report by Service Area, FY 2021: March 1, 2021 – February 28, 2022
- Highlights from Minnesota HIV Surveillance Report, 2021

BB/cw