

Minnesota Council for HIV/AIDS Care and Prevention
Tuesday, June 14, 2022
9 – 11 a.m.
Microsoft Teams Meeting
Meeting Minutes

Council Members Present:	
Joseph Amrhein	Rev. Jim Mitulski
Charlotte Detournay	Lesa Nelson (council co-chair)
Alissa Fountain	Jay Orne
Megan Higdon	Angela Reed
Julian Hines	Sarah Schiele
Calvin Hillary Hylton	Tyrie Stanley (council co-chair)
Annalise Jackson, RN, MSN, PH	Gage Urvina
Stephen Jensen	John Vener, MD
Larry McPherson	Jo Ann Vertetis
Amy Miller	McKinzie Woelfel (council co-chair)
Council Members Absent:	
Nyonbeor Boley	Sue Purchase
Lori Linkous	Damon Romar
Doug Peterson	
Community Members/Guests/Consultants:	
Danielle Brantley, Community Member	James McMurray, Community Member
Abigail Franklin, DHS	Lizzie McNamara, Minnesota Management and Budget
Hannah Kass-Aten, MDH	Carter Peterson, Red Door Clinic
Allison LaPointe, MDH	Darin Rowles, DHS
Océane Lune, Community Member	Fatoumata Traore, Hennepin County
Hennepin County (Part A) Representative:	
Jonathan Hanft	Thomas Blissett
MDH (Prevention) Representative:	
Peggy Garrett-Brewer	Pat Reymann
MCHACP Staff:	
Carissa Weisdorf, Coordinator	Bryan Bick, Administrative Specialist (minutes)

Quorum Present? Yes

I. Call to Order, Welcome and Introductions

- Tyrie Stanley called the meeting to order at 9:03am. Introductions were made.
- Tyrie led the council in reading the guiding principles.
- The proposed agenda was reviewed and approved as printed.
- The minutes from the May 10, 2022 meeting were reviewed and approved as printed.

- II. **Integrated planning Update:** Lizzie McNamara, senior management consultant with the Management Analysis and Development Department at Minnesota Management and Budget, presented the ***2022-2026 Integrated HIV Prevention and Care Plan update.***
- III. **Committee reports:** The ***Committee Report Summaries*** document was displayed.
 - A. **Executive Committee and Co-Chair Update**
 - McKinzie Woelfel thanked the council members who recently took on committee co-chair roles.
 - McKinzie shared that a series of trainings has been provided in the recent Executive Committee meetings. There will be one more training in that series next month. She asked the council members to let the council co-chairs know if they have any specific training needs related to meeting facilitation or council functions and structure.
 - B. **Community Voices Committee:** Jo Ann Vertetis stated there were no updates beyond what was provided in the written summary.
 - C. **Disparities Elimination Committee (DEC):** Jay Orne stated there were no updates beyond what was provided in the written summary.
 - D. **Membership and Training Committee**
 - Calvin Hillary Hylton emphasized that the council is still looking to fill the vacancies listed in the Membership and Training Committee report.
 - Calvin asked council members to help recruit, especially persons living with HIV who utilize Ryan White services.
 - E. **Needs Assessment and Evaluation Committee:** Joe Amrhein provided the update.
 - The Needs Assessment and Evaluation Committee did not meet in May.
 - The committee is looking forward to hearing from a subject matter expert on HIV care and prevention in the Hennepin County adult corrections system.
 - Joe announced that the council is conducting its twice-yearly council and committee operations evaluation. Carissa Weisdorf shared the link for the survey in the chat.
 - F. **Planning and Allocations Committee:** The ***Action Item: Priority Setting Process*** document was displayed.
 - **MOTION:** Larry McPherson moved the recommendation to prioritize all core medical and support services and to use a paired comparison tool to prioritize service areas.
 - **DEBATE:** Tyrie Stanley asked if there was any debate. A council member asked for clarification on whether prioritization for Part A and Part B is done separately or together.
 - Carissa Weisdorf explained that historically they have been prioritized together. The council's prioritization is a direction for Part A and a recommendation for Part B.
 - Jonathan Hanft clarified that Part A covers the metro area and Part B covers the state of Minnesota, which includes the metro area. He mentioned that the metro area has

- 85% of the HIV prevalence in the state, and that some outer areas of the Part A TGA are rural.
- Thomas Blissett added that the recommendation is to prioritize each service area so that the council can allocate funds to those services. He said that there will be opportunity for further input about the needs of Greater Minnesota and how other sources of funding that fall outside of the Part A allocation, such as state and rebate funds, can be used to meet those needs.
- Jay clarified that the intent of prioritizing all fundable Ryan White Part A services has the effect of not eliminating any from potentially getting funding in the future. They agreed that the differences in need between the metro and Greater Minnesota is a valid point that should be considered when it is time to allocate funds.
- **VOTE:** Tyrie Stanley called for a voice vote on the motion. The motion was adopted unanimously.

G. Attendance Policy Ad Hoc Committee: Jo Ann Vertetis provided the update.

- Jo Ann shared that the committee met for initial discussion and then she and Carissa drafted a proposed amendment to the council bylaws, with input from the council's Parliamentarian, Pat Reymann.
- Jo Ann is waiting to get feedback from each of the committee members on that proposed amendment.
- The amendment would create a leave of absence policy for the council. Jo Ann said she will share more details once the members of the committee have had a chance to give their feedback on the written proposal and the committee has reached a consensus.

IV. Council staff report

- Carissa Weisdorf welcomed new council members. She reported three new members were elected last month and a new member orientation was held.
- Carissa announced that Paul Skrbec has resigned from the council.
- Carissa reminded the council that she placed a link in the meeting chat for the council and committee evaluation survey. She also put a link in the chat for the post-meeting evaluation for today's council meeting.

V. Priority Setting and paired comparison worksheets

- Carissa Weisdorf displayed the **2022 instructions for prioritization worksheets** and the **Priority setting and paired comparison worksheets** presentation.
- Jonathan Hanft shared links in the meeting chat to the [2020 HIV/AIDS Comprehensive Needs Assessment: main databook](#) and the [2020 HIV/AIDS Comprehensive Needs Assessment: services databook](#). Carissa illustrated how the data books show service utilization, unmet need, and demographic information about race, ethnicity, and region within the state.
- Carissa encouraged new council members to work with their mentors as they evaluate the available data and complete the paired comparison worksheets.

VI. Recipient report

A. Part A: Jonathan Hanft displayed the ***Part A Update: June 14, 2022***.

- Jonathan gave an update on the HIV outbreak among people who inject drugs.
 - The number of cases in the metro outbreak has increased to 102; the Duluth area outbreak is at 23 cases.
 - The response objectives of Hennepin County Public were updated to include syphilis testing and hepatitis C testing and linkage to treatment.
- Hennepin County Ryan White submitted its fiscal year 2021 Part A annual progress report and preliminary expenditure report.
 - About 96% of funds will be spent.
 - Hennepin County will bring a carryover proposal to the Planning and Allocations Committee (PAC) and then to the full council in September. Carryover for Minority AIDS Initiative (MAI) funds will also go to the Disparities Elimination Committee (DEC) first.
- Hennepin County Ryan White received the fiscal year 2022 Part A award and there was a 4.8% increase. The increase can be attributed to two things:
 - The overall Part A appropriation increased by just over 2%.
 - Hennepin County Ryan White received a significant increase in supplemental funding. These funds are competitive, and the grant application successfully made the case for severe need for Part A resources.
- Jonathan will present a proposal for the roughly \$22,000 increase in MAI to DEC this month. He will also present the proposal for the overall Part A increase at the June PAC meeting. The council will approve the final allocation plan at the July meeting.
- The Health Resources and Services Administration's HIV/AIDS Bureau will conduct a virtual site visit with Hennepin County Ryan White August 8-12.
 - The site visit team plans to join the August 9 meeting.
 - The team will also meet virtually with the Executive Committee.
- Jonathan provided staffing updates for Hennepin County Ryan White.
 - Two interns, Fatoumata Traore and Joe Amrhein, have joined the team for the summer.
 - Thuan Tran is transferring to another position in Hennepin County. His position will be posted shortly for internal transfer first, and then for open competitive application.
 - The Quality Management Coordinator and Data Analyst positions are currently posted for open competitive consideration through June 23.

B. Part B: Thomas Blissett presented the Part B report.

- Thomas announced that Abigail Franklin has joined the Ryan White Part B program. She will serve as Part B's intergovernmental and Tribal Nation subject matter expert. Two additional team members will join in July.
- Thomas reported that some contracts from Ryan White Part B's request for proposal are still being finalized so funded agencies cannot yet be announced. Thomas shared the amounts by service category that Part B hopes to fund.
 - Capacity building for case management supervision: \$60,000

- Capacity building for housing advocacy: \$325,326
- Early intervention services: \$310,600 (excluding funds allocated to Minnesota Department of Health)
- Emergency financial assistance: \$2,400,000
- Food bank/home-delivered meals: \$1,100,000
- Food vouchers: \$1,700,000
- Health education and risk reduction: \$457,353
- Housing services: \$735,300
- Legal services: \$106,200
- Linguistic services: \$5,800
- Medical case management: \$3,600,000
- Medical nutrition therapy: \$195,000
- Medical transportation \$561,808.50
- Mental health services: \$138,000
- Non-medical case management: \$1,088,712
- Non-medical case management (benefits counseling): \$609,253
- Non-medical case management (client services): \$220,000
- Outpatient ambulatory health services: \$98,767
- Outreach case management (new pilot project): \$56,250
- Outreach/early intervention services: \$239,046.15
- Psychosocial services: \$139,100
- Referrals for health care and supportive services: \$552,943
- Substance abuse services (outpatient): \$196,400
- Training for chemical health: \$130,939
- The total potential budget for core medical and supportive services is \$15,252,040.25 for July 1, 2022 to June 30, 2023.
- Thomas was asked if that amount includes AIDS Drug Assistance Program (ADAP).
Thomas stated it does not.

C. Prevention: Peggy Darrett-Brewer presented the prevention report.

- The HIV surveillance unit of the Minnesota Department of Health (MDH) is preparing its annual data release for June 29.
- Peggy reported on the pop-up testing event in north Minneapolis that MDH recently organized along with several community partners.
 - Testing for HIV, hepatitis C, and syphilis was provided. The event also provided COVID-19 vaccinations.
 - 140 people were tested. One new and one previous HIV case were identified, along with one hepatitis C case and one syphilis case.
 - MDH will plan another pop-up testing event and the location is still to-be-determined.
- Peggy Darrett-Brewer asked the council to share a fact sheet on monkeypox from the Centers for Disease Control and Prevention (CDC). Peggy shared that monkeypox can be transmitted through sexual contact. There are no known cases in Minnesota and the closest reported case is in Illinois.

- The Minnesota Department of Health (MDH) will present a syphilis learning series on October 4, October 11, and October 18.
- MDH's HIV and STD request for proposal (RFP) will be released mid-July. It will fund programs for: HIV testing, counseling, and referrals; early intervention services; HIV pre-exposure prophylaxis (PrEP); and syringe services programs (SSPs). MDH is also seeking reviewers for the RFP.

VII. Priority populations for prevention funding: Hannah Kass-Aten shared the ***Priority Populations for 2023-2027*** presentation.

- Hannah was asked to clarify if the data used to determine the priority populations was current through 2020, and if census data from 2010 was used to determine rates. Hannah confirmed this.
- Hannah was asked if 2020 census data will be used to calculate 2021 rates. She replied that MDH will still use 2010 census data because some data from the 2020 census has still not been solidified.
- Hannah was asked why there was no information about HIV rates among men who have sex with men (MSM) by race and ethnicity. She explained that this information is not in the public data because denominator estimates of MSM by race and ethnicity are not available. She added that incidence and prevalence data of HIV among MSM by race and ethnicity is looked at when considering priority populations, but it has not been approved for release to the public.
- A council member asked why some other populations associated with the HIV outbreak were not included in priority populations for HIV prevention, such as people who inject drugs.
 - Peggy explained that Minnesota is a low-prevalence state that does not receive a lot of funding. There has not been an increase in funding levels in the last 10 or 20 years.
 - Peggy said that prioritizing people who are experiencing housing security or homelessness, along with funding syringe services programs for people who inject drugs, is the way MDH chose to leverage funds to address the HIV outbreak.

VIII. Data training: epidemiologic terms

- Hannah Kass-Aten presented the ***Epidemiologic Terms training***.
- The training was cut short for time. Hannah agreed to have the presentation slides sent to the council after the meeting.

IX. Unfinished Business / New Business

- No unfinished business was discussed.
- No new business was discussed.

X. Open Forum

- Nothing was discussed during the open forum.

XI. Announcements and Adjourn

- Océane Lune provided an update from the hard topics/focused conversations team.

- The hard topics team met last week and agreed to schedule the next discussion for July 19 from 10:00-10:45am. Jay Orne and Sarah Schiele will facilitate a conversation on how we can expand opportunities and decrease barriers so communities of color, women, and transgender individuals can be more involved in processes and systems of HIV care and prevention.
- A council member mentioned that 45 minutes has not felt like enough time for previous focused conversations and asked if more time could be scheduled.
- Océane responded that past hard topics conversations were given 30 minutes, so this time it was increased to 45 minutes. They said they want to keep the conversation to less than an hour to be respectful of people's time
- Joe Amrhein announced he will attend additional committee meetings in the coming month as part of his Hennepin County internship onboarding process
- Tyrie Stanley adjourned the meeting at 11:01 a.m.

Meeting Summary

- The council heard updates on the progress of the 2022-2026 Integrated HIV Prevention and Care Plan.
- The council approved the recommendation to prioritize all fundable Ryan White Part A and Part B service areas and to use of the paired comparison tool.
- The Minnesota Department of Health presented the priority populations for HIV prevention.
- The council receive a training on epidemiologic terms.

Documents distributed before the meeting:

- Proposed agenda
- May 10, 2022 meeting minutes
- Committee Report Summaries
- **Action item:** Priority Setting Process
- Quick Reference Handout 5.1: Quick Guide to RWHAP Part A-Fundable Service Categories
- FY 2022 Training Schedule for Council Members

Additional documents displayed during the meeting:

- 2022-2026 Integrated HIV Prevention and Care Plan update
- 2022 instructions for prioritization worksheets
- Priority setting and paired comparison worksheets presentation
- Part A Update: June 14, 2022
- Priority Populations for 2023-2027
- Epidemiologic Terms training

BB/cw