

Planning and Allocations Committee
Wednesday, October 27, 2021
9:30 – 11:00 a.m.
Microsoft Teams Meeting
Meeting Minutes

Committee Members Present:	
Nyonbeor Boley	Jeremy Stadelman
Florence Kulubya-Nabeta	Tyrie Stanley (Co-chair)
Paul Skrbec	
Committee Members Absent:	Guests:
Mary McCarthy	Cheryl Barber, Senior Epidemiologist Specialist, MDH
Larry McPherson (Co-chair)	Emily Reimer, HIV Supports Data Analyst, DHS
Sue Purchase	Aurin Roy, Hennepin County Ryan White Program
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Thuan Tran	Thomas Blissett
MDH (Prevention) Representative:	MCHACP Staff:
None	Carissa Weisdorf (minutes)

Quorum? Yes

I. Welcome and introductions

- Tyrie Stanley called the meeting to order at 9:35 a.m. and introductions were made.

II. Review and approval of past meeting minutes and proposed agenda

- The July 28 minutes were approved.
- There were no objections to the proposed agenda.

III. Review data for Goals 1 to 3 of the integrated plan

- Data analysts from Minnesota Department of Health, Minnesota Department of Human Services, and Hennepin County Public Health updated the monitoring plan with data from 2020 and presented ***Integrated Plan: 2020 Data Update***. Data in goals one, two, and three were presented to the committee and indicated as met, not met, or on-track.
- Tyrie Stanley asked to email the presentation to the committee. Carissa Weisdorf confirmed she will and will add to the website at:
<http://www.mnhivcouncil.org/planning--allocations>.

IV. Review and update report on the status of the monitoring plan

- Carissa Weisdorf displayed ***Report on Goals 1 – 3*** and said the council has reviewed the data in the integrated plan monitoring table every year since 2017 and then creates a report on the progress of meeting the goals of the integrated

plan. The report shows the progress, and additional ideas given by council and committee members to help achieve the goals, as well as new activities implemented since the plan was developed.

- The current integrated plan goes through 2021 and work on the next integrated plan will begin early-2022 so we can also collect information about changes and ideas for the next iteration of the integrated plan.
- Next month the committee will review the revised report and then present it to the council in January 2022.
- It has been discussed in other committees to have a status of implementation for these ideas which has generally been done verbally during the meeting.
- Carissa Weisdorf informed the committee that the map plot of HIV/AIDS service providers with the count of people with HIV by zip code is on the council website and development to create a GIS map of the entire state is underway.
- Tyrie Stanley asked when we will review the Outpatient / Ambulatory Health Service standards and Carissa Weisdorf said revisions were made based on the committee's request for rapid start for ART and the standards will be brought to the committee next month.

V. New Business/Unfinished Business

- Carissa Weisdorf displayed [Standards of Care Development Process](#) and said there is also a process for the [annual review of service standards](#). Carissa informed the committee there are input meetings for three service standards that are being revised and Planning and Allocations Committee sends a member to attend the meetings; this person should be unaligned so not an employee, paid consultant, or board member of a Ryan White funded agency. Tyrie Stanley volunteered to attend all meetings.

VI. Agenda for next meeting

- Carissa Weisdorf displayed ***FY 2021 PAC workplan*** and the items were added to the next agenda. Carissa mentioned that there were no Part A reallocations to consider at the 6-month point of the fiscal year.

VII. Announcements

- Tyrie Stanley said the council is looking for new members and anyone interested should apply at: <https://survey.vovici.com/se/56206EE34E0D1C5D>.
- There is a HRSA and CDC webinar on the integrated HIV prevention and care planning guidance today at 2 p.m. Watch a recording at: <https://www.youtube.com/watch?v=DuoCmwGLwO4>.
- Thomas Blissett said Ryan White Part B released an RFP on October 25 for Ryan White core medical and supportive services, additional information is available at:

[Grants and RFPs / Minnesota Department of Human Services \(mn.gov\)](#). There is a first responders conference on November 5 for those interested in applying. They are looking for new organizations who have not previously applied and asked members to encourage new providers to complete a proposal.

VIII. Adjourn:

- Tyrie Stanley adjourned the meeting at 10:35 a.m.

Meeting Summary

- The committee reviewed data for 2020 in the integrated plan monitoring table.
- The committee reviewed the report on the status of the monitoring table.
- The committee assigned a member to attend upcoming input meetings for the service standards.

Documents distributed before the meeting:

- Proposed agenda
- July 28 meeting minutes
- Monitoring plan reporting table
- Report on goals 1 – 3
- FY 2021 PAC workplan

Documents displayed during the meeting:

- Integrated Plan: 2020 Data Update PowerPoint

cw