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| **Planning and Allocations Committee Members Present:** |  |
| Mary McCarthy | Paul Skrbec |
| Larry McPherson | Jeremy Stadelman |
| Florence Kulubya-Nabeta | Tyrie Stanley (Co-chair) |
| Sue Purchase |  |
| **Planning and Allocations Committee Members Absent:** | **Guests:** |
| Nyonbeor Boley | Nurselin Akbulut |
| **Hennepin County (Part A) Representative:** | **DHS (Part B) Representative:** |
| Thuan Tran | Sharlonda Pierce |
| **MDH (Prevention) Representative:** | **MCHACP Staff:** |
| McKinzie Woelfel | Carissa Weisdorf, Council Coordinator  Richard Puella (minutes) |

**Quorum? YES**

1. **Welcome and introductions**

* Tyrie Stanley called the meeting to order at 9:30 a.m. and introductions were made.

1. **Review, approval of minutes from May 26 meeting and proposed agenda**

* There were no objections to the proposed agenda.
* The minutes were unanimously approved.

1. **FY 2021 Part A carryover proposal:**

* Thuan Tran reviewed the carryover proposal with the committee and presented, the “*Part A and Part B Allocations Carryover Proposal*,” for consideration.
* Thuan mentioned there is still work being done to reconcile some billing invoices and Hennepin County is projecting that there will be roughly $166,063 of carryover.
* Thuan asked the committee when approving or adjusting the proposals to please state “that there will be between $150,000-$170,000 in carryover that will be proportionally allocated based on final decisions.”
* Part A proposes is to increase Outpatient/Ambulatory Health Services with the carryover amount of $23,863, because there has been an increase in utilization, and increase Food Shelf by $47,200 and Home Delivered Meals by $95,000.
* As of now Hennepin County is projecting $166,063, but HC will know more by the end of the week before it goes to the council.
* **MOTION:** Mary McCarthy moved to accept the Part A carryover proposal with an estimated dollar amount between $150,000- $170,000 of carry over. The motion was seconded by Larry McPherson. No debate**. VOTE:** The motion carried unanimously and will be forwarded to the Executive Committee.

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| Roll call | Aye/No |
| Mary McCarthy | Aye |
| Larry McPherson | Aye |
| Florence Kulubya-Nabeta | Aye |
| Paul Skrbec | Aye |
| Sue Purchase | Aye |
| Jeremy Stadelman | Aye |

1. **FY 2022 Part A and Part B allocations proposal:**

* Thuan Tran reviewed the allocations proposal for FY 2022, and presented, “*Part A and Part B Council Allocations Proposal.”*
* He noted that Hennepin County is assuming flat funding based on the current year.
* There was a slight reduction in funding in FY 2021, therefore there was a slight reduction from what the council allocated compared to the post award amount for 2021.
* Because of the reduction in funding, reductions need to be made to service areas.
* The proposal is to reduce MCM treatment adherence by $7,750, because this program has other funding sources and had lower utilization.
* There will be an opportunity to revisit the allocations in the first and second quarter to make adjustments if utilization increases.
* Second proposed reduction is for home delivered meals to be reduced by $1,762.
* Thuan noted that Home Delivered meals is a transactional service and depends on utilization of the upcoming year.
* Mary noted that the needs assessment survey showed there is a need for MCM treatment adherence.
  + Thuan noted he did not attend the needs assessment meeting and does not know the context around the need for MCM treatment adherence. He continued to explain that treatment adherence has been underspending their funding and for the purposes of the grant application, HC felt this was a good starting point for reductions.
  + Mary asked if Health Insurance Program (HIP) won’t be funded this year because the presented table indicates $0.00.
  + Thuan explained that the table includes Part B administered services and since Hennepin County does not administer HIP he asked if Part B wanted to respond. Sharlonda said she could take the question back to her agency.
  + Carissa referred to changes made several years ago where DHS absorbed the HIP service area into their ADAP program.
  + Tyrie Stanley noted that if the committee does not decide to make any changes to the proposal then conflict of interest would not apply. However, if the committee wants to make changes then conflict of interest procedures would go into effect.
* **MOTION**: Mary McCarthy moved to accept the Part A and B proposed allocations for FY 2022 (March 1, 2022 – February 28, 2023). The motion was seconded by Larry McPherson. No debate. **VOTE**: The motion carried unanimously and will be forwarded to the Executive Committee.

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| Roll call | Aye/No |
| Mary McCarthy | Aye |
| Larry McPherson | Aye |
| Florence Kulubya-Nabeta | Aye |
| Paul Skrbec | Aye |
| Sue Purchase | Aye |
| Jeremy Stadelman | Aye |

1. **New Business/Unfinished Business:**

* No discussion

1. **Agenda for next meeting:**

* Carissa Weisdorf presented the work plan for committee review.
* **MTION:** Larry moved to cancel the August and September meetings and reconvene in October. Seconded by Paul. No debate. **VOTE:** The motioned carried unanimously.

1. **Announcements:**

* No announcements

1. **Adjourn:**

* Meeting adjourned at 10:05am.

**Meeting Summary**

* The committee approved the Part A Carryover Proposal.
* The committee approved the FY 2022 Part A and Part B Council Allocations Proposal.
* The committee canceled their August and September meetings and will reconvene in October.

**Documents distributed before the meeting:**

* Proposed agenda
* May 26 meeting minutes
* FY 2021 PAC workplan

**Documents Displayed at meeting:**

* Part A carryover proposal
* FY 2022 Part A and Part B Council Allocations Proposal.

RP/cw