

**Planning and Allocations Committee**  
**Wednesday, January 27, 2021**  
**9:30 – 11:00 a.m.**  
**Microsoft Teams Meeting**  
**Meeting Minutes**

<b>Planning and Allocations Committee Members Present:</b>	
Andrew Bauman (Co-chair)	Larry McPherson
Mary McCarthy	Florence Kulubya-Nabeta
<b>Planning and Allocations Committee Members Absent:</b>	
Austin Phillips	Tyrie Stanley (Co-chair)
Jeremy Stadelman	
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Jonathan Hanft	Sharlonda Pierce
<b>MDH (Prevention) Representative:</b>	<b>MCHACP Staff:</b>
None	Carissa Weisdorf, Council Coordinator (minutes)

**Quorum? YES**

**I. Welcome and introductions**

- Andrew Bauman called the meeting to order at 9:30 a.m. and introductions were made.

**II. Review, approval of minutes from October 28 meeting and proposed agenda**

- The minutes were approved by unanimous consent.
- Jonathan Hanft attended as the Part A representative today and provided an update on the service standards agenda item. He said the standards workgroup was unable to have all of the standards ready today for the committee’s review due to staff absences. One task the workgroup is working on is to get every standard into the same format. The workgroup proposed this is delayed for one month so all of the service standards can be finalized and sent to the council in March.
  - Jonathan said two service standards are going through major revisions.
  - Next month, the workgroup will present all of the service standards in three buckets: (1) no changes required (2) minimal wording changes that don’t affect service delivery (3) requires extensive revisions
- **MOTION:** Mary McCarthy moved to remove the service standards from the agenda and Larry McPherson seconded. No discussion. **VOTE:** The motion was approved unanimously.
- The amended agenda was approved by unanimous consent.

**III. Report on Goals 1 – 3 of the integrated plan monitoring table**

- The committee reviewed **Report on Goals 1-3 for MCHACP** which was also reviewed by the Needs Assessment and Evaluation Committee and Disparities Elimination Committee.
- Mary McCarthy referenced objective 3.1.b. (increase number of PLWH in MN accessing Ryan White services) and asked if MDH can contact people who have been identified as HIV positive but are not engaged in RWHAP services to connect them to services. She indicated Greater Minnesotans could use this type of assistance and some of this work is done with disease investigation (DI) but since those are only new cases, they are missing people who have been positive longer.

- *MDH reach out to people with HIV who are not engaged in RW services to inform them about RW services and encourage participation* was added to the report.
- Mary McCarthy added a new activity occurring in 2021 to objective 1.2 on the report. *CentraCare Sexual and Gender Medicine is providing statewide tele-PrEP (<https://www.centracare.com/services/lgbtq-medicine>). Additionally, there are other national, online providers (i.e. Brothers and (soon-to-be) Sisters) who do this.*
- Carissa Weisdorf informed the committee that a list of Ryan White funded providers, services, and target populations is available at: <http://www.mnhivcouncil.org/where-to-find-services>. This was added to the report.
- Carissa Weisdorf informed the committee about a conversation in the Disparities Elimination Committee. The Ryan White data coordinator said there has been declining enrollment in Ryan White services, likely due to the pandemic. He said it may be prudent to focus on sustaining individuals enrolled in Ryan White services at this time.
- Larry McPherson asked if there is a way to connect people to services virtually. Carissa Weisdorf replied the Minnesota AIDSLine is the best way to do this and provided information on how to connect online. She said council staff occasionally is contacted by someone looking for services and we use this link to refer them. The link is also on the council website. *Connect people to RW services through the Minnesota AIDSLine* was added to 2.2 plan to address gaps.
- Mary McCarthy asked if MDH has seen improvement in receiving lab results from clinics in Greater Minnesota who traditionally do not report their labs. If not, the retention in care data for Greater Minnesota may not be accurate. Mary said she will ask MDH at the February council meeting since there was no prevention representative today.
- Carissa Weisdorf will send this updated report to the recipient representatives at MDH, DHS, and Hennepin County so they can also add activities to the report.
- The next step is for the Planning and Allocations Committee to present this report to the council. The committee asked council staff to present the report at the next council meeting.

**IV. Committee co-chair succession planning**

- The committee reviewed ***Planning and Allocations Committee Co-Chair Position Description*** and determined a need for another co-chair candidate.
- Larry McPherson said he will consider it if no one else does.

**V. New business/Unfinished business**

- None

**VI. Set agenda for the next meeting**

- Annual review of service standards

**VII. Announcements**

- None

**VIII. Adjourn**

- Mary McCarthy moved to adjourn the meeting and Larry McPherson seconded. The meeting adjourned at 10:30 a.m.

**Meeting Summary**

- Updated the report on Goals 1 – 3 of the integrated plan monitoring table and will present the final report to the council on February 9.
- Discussed committee co-chair succession planning.

**Documents distributed before the meeting:**

- Proposed agenda
- October 28 meeting minutes
- 2020.10.15 Monitoring Plan Reporting Table
- Report on Goals 1-3 for MCHACP
- Planning and Allocations Committee co-chair position description
- FY 2020 PAC workplan

**cw**