

Membership & Training Committee
(Microsoft Teams Meeting)
September 18, 2020
10:00 am – 12:00 pm
Meeting Summary/Minutes

Membership & Training Committee Members Present:	
Loyal Brooks	James McMurray
Stephen Jensen	
Membership & Training Committee Members Absent:	
Tom Kelly (co-chair)	Tyrie Stanley (co-chair)
Hennepin County (Part A) Representative:	
Anika Kaleewoun	DHS (Part B) Representative: Amy Miller
MDH (Prevention) Representative:	
None	MCHACP Staff: Carissa Weisdorf, Council Coordinator Richard Puella, Administrative Specialist (minutes)

Quorum? YES

I. Welcome & Introductions: James McMurray called the meeting to order at 10:00am, and introductions were made.

II. Review, approval of August 20 meeting minutes and proposed agenda: The Agenda and past meeting minutes were unanimously approved.

III. Discuss interviews:

- Celia S. was the first interview of the morning. Stephen Jensen was impressed with Celia because of her mental health role at JustUs Health. Stephen noted there is no one on the Council that represents mental health. Celia would meet 2 membership needs (TGA, and Black/African American).
 - Richard Puella added that one of Celia’s motivators for applying to the Council is to gain experience working on a planning committee, which she currently has no experience in. She also wanted to specifically learn more about the Ryan White Program and how she can bring her unique skill set to serve the Council.
 - One of her roles at Just Us Health is community organizing, and she would make a good candidate for the Community Voices Committee (CVC), which, coincidentally was among her top two committee choices.
 - M&T recommend Celia Smith be considered for membership in October.

- Johan B. was the seconded candidate who was interviewed. Johan would meet 2 membership needs (TGA & male representation). Johan works for JustUs Health and worked on the advisory committee in 2012. While Stephen Jensen recommends him for membership, he had concern with how Johan said he handles personal conflict (avoiding it). He has attended Council and CVC meetings before, so he is familiar with the working of the planning body.
 - Richard Puella agreed with Stephen and felt that he was a great candidate, especially since Johan has much more experience working with committees, which could be useful to the Council. He shared the same concern with Stephen on how he handles personal

conflict (avoiding it). Whereas Celia will address any conflicts right away, and it not afraid to put her concerns out there.

- Richard noted that only two representatives from any agency can serve on the Council, and both Celia and Johan work for JustUs Health. Asneth Omare also represents JustUs Health, and M&T would have to choose between Celia and Johan as only one may be selected.
- M&T recommend Johan Baumeister be considered for membership in October.

IV. Review council vacancies and applications: James McMurray updated the committee on pending applications and the Council's current vacancies. He mentioned that Destiny Holiday and Michael Brooks have both resigned, and Greg Fox was removed from the Council due to the attendance policy.

- Vacancies include: the State Medicaid representative, a formerly incarcerated person, and a member of a federally recognized Native American tribe.
- Currently, there are 11 White/Non-Hispanic members, with a target membership of 15.
- Currently, there are 10 Black/Non-Hispanic members, with a target membership of 13.
- Male representation is currently at 15 with a target of 24.
- Representation for the Transitional Grant Area (TGA) is at 23 with a target of 28
- Representation for greater Minnesota is at 1 with a target of 5.

Richard informed everyone that he received a new application on September 1, 2020 for Bill T. and reviewed his application. After review, Loyal Brooks recommended him for an interview. Carissa Weisdorf suggested interviewing Kamilla, who also fills a vacancy and she expressed interest in having an interview. Richard Puella will coordinate interviews.

Carissa Weisdorf mentioned that there are several federally mandated requirements of which there are no applications for, and those vacancies will need to be held open.

- Currently there are 9 openings (24 of 33). However, 7 of the 9 vacancies need to be held open.
- The state of Minnesota has asked that representation from greater Minnesota (4 open spots) be held open until they are filled. Carissa asked Amy Miller for assistance on strategies on how to reach that population.
- There are 3 HRSA mandates that require to be held open until filled (State Medicaid, formerly incarcerated person and a member of a recognized Native American tribe).
- Carissa suggested adding recruitment to next month's agenda. By the time of the next annual membership election there will be several council members that will be stepping off the council as they will have filled their terms.
- The committee agreed that it would be a good idea to re-interview previous members who have termed off and are wanting to re-apply.

V. Review attendance: Richard reviewed attendance and noted that James McMurray and Tom Kelly Jr. missed two Council meetings in a row. Stephen Jensen agreed to reach out to Tom Kelly Jr. regarding his absences. James McMurray noted that he has never missed two in a row before and is a little upset with himself and will attend all future Council meetings.

VI. Review MCHACP Facebook page:

Carissa Weisdorf provide a presentation on the Council's Facebook page.

- Stephen Jensen suggested having staff inform the Council about the Facebook page and ask them to like and share posts. Carissa agreed to include that during the staff update at the October meeting.
- Ideas for improvements included showcasing the Community Voices Committee.
 - Adding the video from the website to Facebook would be good to have as well.

VII. Unfinished business/New business: Loyal Brooks asked if mileage reimbursements from March are still being processed because he hadn't received his. Richard Puella informed Loyal that his original request became lost in the shuffle of the shutdown and confirmed that he has since re-sent the request to finance and it is currently processing.

VIII. Agenda for the next meeting:

- Committee co-chair selection process
- Review FY 2020 training schedule
- Discuss recruitment strategies
- Membership nominations

IX. Announcements: No announcements were made.

X. Adjourn: Meeting was adjourned at 11:30am

Meeting summary

- M&T recommended candidates Johan B. and Celia S. for membership consideration.
- Stephen Jensen will reach out to Tom Kelly Jr. regarding attendance (Richard to provide contact info to Stephen).
- Carissa Weisdorf will include promoting Facebook during the staff update section at the October Council meeting.

Documents Distributed for the Meeting:

- 2020.09.18 M&T Agenda
- 2020.08.21 M&T Minutes
- FY 2020 M&T Workplan

RP/cw