

**Planning and Allocations Committee**  
**(Microsoft Teams Meeting)**  
**August 26, 2020**  
**9:30 am – 11:30 am**  
**Meeting Summary/Minutes**

<b>Planning and Allocations Committee Members Present:</b>	
Andrew Bauman (Co-chair)	Florence Kulubya – Nabeta
Lisa Behr	Jeremy Stadelman
Mary McCarthy	Tyrie Stanley (Co-chair)
Larry McPherson	
<b>Planning and Allocations Committee Members Absent:</b>	
Austin Phillips	
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Thuan Tran	Sharlonda Pierce
<b>MDH (Prevention) Representative:</b>	<b>MCHACP Staff:</b>
McKinzie Woelfel	Carissa Weisdorf, Council Coordinator
	Richard Puella, Administrative Specialist (minutes)

**Quorum? YES**

**I. Welcome & Introductions:** Andrew Bauman called the meeting to order at 9:33am, and introductions were made.

**II. Review, approval of 7/22/2020 meeting minutes and proposed agenda:**

The proposed agenda and July minutes were approved unanimously.

**III. Evaluate Priority Setting and Resource Allocation process:**

Carissa Weisdorf presented the results of the Priority Setting and Resource Allocation evaluation with the goal of improving the next process.

- Andrew Bauman noticed that there was a request for materials in Spanish and questioned if that was something that could be accommodated. Carissa Weisdorf confirmed that material can be translated through Hennepin County’s interpretation department.
- Overall, the allocations process went well considering the restrictions of virtual meetings and having 12 new members go through this process for the first time.
- Jeremy Stadelman thought it would be good to role play with some scenarios. For example, moving funds from one category to another, which would help de-mystify the process. Tyrie Stanley said he will bring this to Membership & Training to discuss further developing role playing training for the next allocations process.

**IV. Discuss rapid access to care recommendation:**

Carissa Weisdorf reminded the committee that it is the Planning & Allocations Committee’s responsibility to update the services standards in partnership with the government recipient staff. In the current services standards for Outpatient/Ambulatory Health Services (OAHS), Lisa Behr was able to research and provided the following information to the committee:

- Consumer's medical care initial encounter and subsequent visit shall be in compliance with the current U.S. Department of Health & Human Services Guidelines and/or the International Antiviral Society General Medicine Primary Care Guide.  
<http://aidsinfo.nih.gov/guidelines>  
<https://www.iasusa.org/guidelines>
- From the AIDS info site: The panel on Antiretroviral guidelines for adults and adolescents recommends initiating ART immediately (or as soon as possible) after HIV diagnosis in order to increase the uptake of ART and linkage to care, decrease the time to viral suppression for individuals patients, and improve the rate of virologic suppression among person with HIV (ALL)
- From the iasusa site: ART should be initiated as soon as possible after diagnosis, including immediately after diagnosis, unless patient is not ready to commit to starting therapy (evidence rating Ia).
- Lisa noted that, neither indicate a specific time frame in which ART should be provided following HIV diagnosis; just "as soon as possible".

Carissa has spoken with the government recipient staff from Part A who are responsible for updating Outpatient/Ambulatory Health Services and they do recognize that the current standards do not address rapid access. PAC could make a recommendation to the standards workgroup to prioritize updating this service area.

- Tyrie Stanley agreed and recommends that the standards workgroup prioritize reviewing this services standard.
- Mary McCarthy had concerns with those who are engaged in care in places that aren't HIV specialty care who may not understand some of these rules the same way.
- Thuan Tran is in full agreement with PAC and rapid response which includes treatment should be prioritized. He reminded PAC of the standards development process, which means that government agencies who are responsible for developing the first draft are expected to research empirical data, obtain input and buy in from consumers and providers regarding implementation, and ensure it doesn't negatively affect client access to retention and care.
- Thuan said PAC could recommend an addition to the OAHs standards that require all Ryan White OAHs providers offer rapid access in coordination with other Ryan White funded EIS programs.
- Tyrie asked staff to draft a recommendation letter and PAC can review it before submitting to Part A recipients. Larry McPherson agreed with Tyrie and suggested finding time next month for PAC to review and provide input with the letter.
- Carissa asked if the committee wants to do it by email, since there is nothing else on the work plan next month. She can draft the language and send to the PAC members.

#### **V. New Business/Unfinished Business:**

Tyrie Stanley questioned the carryover proposal because the motion was not seconded by PAC. Carissa explained that the procedure for an electronic vote that was written and approved by the Council does not specify a second is needed. Thuan Tran explained the reason why the proposal was not able to wait for the PAC meeting was due to the fact the carryover request needed to be submitted to HRSA last week. Because of the short turn around for submission, it was coordinated with council staff and the Planning and Allocations Committee co-chairs to be done electronically.

- Thuan explained that outpatient health services had some late billing which presented carryover opportunity. Carryover was significantly lower than previous years.
- Tyrie noted that billing for outpatient health services is always late, and if there was a way to change the billing system could be changed so information can be obtained sooner.
- Thuan explained that the issues with billing are much larger than the local outpatient health services, and to solve the issues with delay would require a nation-wide system change. One reason for the delay is Ryan White is the payor of last resort so all other payors must first be exhausted.

**VI. Agenda for next meeting:**

- Update on OAHS service standard review
- Review Goals 1-3 of integrated plan monitoring plan
- Reallocations
- Housing and HE/RR service standards

Tyrie moved to cancel September's meeting since there was nothing on the workplan. The motion was seconded by Mary McCarthy. No debate or discussion followed, and the committee voted unanimously in favor of the motion. September's meeting will be canceled.

**VII. Announcements:** Carissa Weisdorf encouraged those who are eligible and haven't taken the 2020 Comprehensive Needs Assessment to please do so and encourage others within their networks to take it as well. The survey can be accessed at [hennepin.us/na2020](http://hennepin.us/na2020). The survey will be open until October 31, 2020 for everyone to take.

**VIII. Adjourn:** The meeting was adjourned at 10:40am

**Documents Distributed for the Meeting:**

- Agenda
- 2020.07.22 PAC Minutes
- FY 2020 PAC workplan
- Results of PSRA Evaluation

**RP/cw**