

**MN Council for HIV/AIDS Care and Prevention  
Community Voices Committee Meeting (CVC)  
(Remote Mtg.)  
August 10, 2020  
4:00 pm – 6:00 pm  
Meeting Summary/Minutes**

<b>Committee Members Present:</b>	
Johan Baumeister	James McMurray, Co-Chair
Chris Booneville	Lesa Nelson
Destiny Holiday, Co-Chair	Jo Ann Vertetis
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Thuan Tran	Colleen Bjerke
<b>MDH (Prevention) Representative:</b>	
None	
<b>MCHACP Staff:</b>	
Richard Puella, Council administrative specialist (minutes)	Carissa Weisdorf, Council coordinator

**I. WELCOME AND INTRODUCTIONS:**

Introductions were made, and the proposed agenda and past meeting minutes were approved by unanimous consent.

**II. Connecting the Work:**

James McMurray opened discussion on concerns around connecting the work of Community Voices Committee (CVC). Moving forward, the CVC would like to have one co-chair from each committee attend the meetings. The CVC would like to make these meetings more consumer-focused.

Destiny Holiday would like the planning council to update the CVC with work/projects that are being done so the consumers can have input in those activities.

**III. Discuss Elevating Consumer Voices:**

The committee wanted to investigate what community committees from other states have done to help elevate the consumer voice, and it was suggested at the July CVC meeting that members watch a webinar that featured the Atlanta and San Francisco Planning Councils.

- One idea from these other planning councils to encourage community participation was allowing council members to be allowed to miss a meeting and not count toward their attendance if a member attended a community meeting.
- The Community committee worked more closely with the planning council. Each committee was required to have one consumer member, so the community voice is represented.
- Carissa Weisdorf noted that the Membership and Training committee aims to have 33% consumer representation on each committee and tries their best to fulfill that when assigning new members to committees.
- The committee would like Council staff to start compiling a list of consumer groups to start directly promoting to those groups.
- It was brought up that Atlanta and San Francisco's operation are so much larger when compared to Minnesota's that requiring consumer attendance may prove difficult.

- JoAnn Vertetis volunteered to look into using TPT to promote the CVC and bring back any information to the next CVC meeting.
- An evaluation of the CVC's past meetings could be done in January; idea that was well received.
- Carissa pointed out that if the "get out of jail free card" so members can swap a council or committee meeting for a CVC meeting, would require a by-laws change. She also pointed out that it is written into the by-law that one community co-chair of the council must be an unaligned consumer.

**IV. Community Voices Committee evaluation:**

At the last CVC meeting the committee decided to send a meeting evaluation to people who have attended CVC meetings. An email with a link to the survey will go out to all the people who are currently participating, and those who have attended in the past two years. (Use list of those who attended CVC meetings since 2018) The committee discussed using the following questions:

1. What brought you to CVC?
2. Do you feel your time was well spent?
3. What did CVC do well?
4. How can we do better (to keep you engaged)?
5. Will you attend (any meetings for the remainder of the year 9/14/2020, 12/14/2020)?
6. Do you know anyone who may want to join future meetings? If so, please provide their name and contact info.
7. Does this meeting time work for you (Monday 4-6pm)? If not, what day and time works for you?
8. How else would you like to give your input as a consumer (for example, caucus or task force (like an ad-hoc group who is tasked with a specific activity) surveys, town halls, other forms of communication, for example emails, phone calls, text messages)?

**V. Set Agenda for Next Meeting:**

Date for next CVC meeting is September 14, 2020 4-6pm.

- Develop a set of questions for a survey to go out to other groups like JustUs Health.
- Planning for FY 2021 in December 2020.

**VI. Open Forum:** Discussion on providing a gift card for a meal for people who attend CVC meetings. Carissa Weisdorf said she consulted with Hennepin County and Part B representatives and they approved a \$10 dollar gift card for Subway. These gift cards will only be for the quarterly meetings and will need to be sent out after someone attends a meeting.

**VII. Announcements and Adjourn:** Johan Baumeister announced that Positive Link is still operating, mainly through online support. He encouraged anyone who may know someone who is struggling or needs support to please let them know that JustUs Health's peer support programs are still operating, and they can get help at <https://www.justushealth.org/peersupport>.

**Documents Distributed for the Meeting:**

- 2020.08.10 CVC agenda
- 2020.07.13 CVC minutes
- 2020 CVC meetings flier
- FY2020 CVC work plan