

**MN Council for HIV/AIDS Care and Prevention
Executive Committee (Remote mtg.)**

June 2, 2020

1:00 pm – 3:00 pm

Meeting Summary/Minutes

Executive Committee Members Present:	
Alejandro Aguilera (Needs Assessment & Evaluation)	Megan Mueller
Loyal Brooks (Membership & Training)	Lesa Nelson (Needs Assessment & Evaluation)
Cree Gordon (Council co-chair)	Tyrie Stanley (Planning & Allocations)
Destiny Holiday (Community Voices)	McKinzie Woelfel (Council Co-chair)
Stephen Jensen (Membership and Training)	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Fred Ndip
MDH (Prevention) Representative:	MCHACP Parliamentarian:
None	Pat Reymann, Parliamentarian
Guests and Community Members:	MCHACP Staff:
Colleen Bjerke, DHS	Richard Puella (minutes)
	Meagan Schrafft

Quorum Present? **Yes**

I. WELCOME AND INTRODUCTIONS: McKinzie Woelfel called the meeting to order at 1:05 p.m. and introductions were made.

II. Review and approval of the agenda and past meeting minutes: Cree Gordon announced that item # 6 on the agenda (Code of Conduct Investigation) will be moved to the last item for discussion. There were no objections on moving that agenda item, and the minutes and Agenda were approved by unanimous consent

III. Co-chair update: McKinzie Woelfel took a moment to recognize the unrest in the community with police violence and understands that a lot of people are in pain and opened the floor for anyone who wished to say a few words. She asked that as the meeting moves forward to please be kind with one another.

IV. Committee Reports:

A. Membership & Training Committee:

- No updates

B. Needs Assessment & Evaluation Committee:

- Alejandro Aguilera asked if anyone from Hennepin County could provide the updates since he was not able to attend the last meeting. Meagan Schrafft reported that co-chair elections were going to be postponed until the next NA&E meeting. She announced that the Service Area Review Summaries (SARS) Dashboard was approved and will be presented at the next Council meeting.

C. Planning & Allocations Committee:

- No updates

D. Disparities Elimination Committee:

- Cree Gordon presented several action items for the committee to review.
- **Co-chair elections:** Dennis Anderson and Megan Mueller meet the eligibility requirements as defined in the bylaws and have been nominated to serve as co-chairs

by the Disparities Elimination Committee, and have agreed to serve in that capacity and as a member of the Executive Committee. Therefore, the Disparities Elimination Committee recommends that Dennis Anderson and Megan Mueller be elected to serve as co-chairs of the Disparities Elimination Committee. There was no debate, and by unanimous decision the motion passes.

Roll Call	Aye/No
Alejandro Aguilera	Aye
Cree Gordon	Aye
Loyal Brooks	Aye
Destiny Holiday	Aye
Stephen Jensen	Aye
Tyrie Stanley	Aye
Lesla Nelson	Aye

- Allocation of additional MAI Funds:** At the May 21, 2020 Disparities Elimination Committee meeting, Megan Mueller moved to put the \$10,093 in additional MAI funds into outpatient ambulatory health services. It was seconded. No debate. Charlotte Detournay abstained due to conflict of interest. **AYE:** Dennis Anderson, DJ Rotz, Fred Ndip, Raymel Givens, Tom Kennedy, McKinzie Woelfel, and Alfredo Rincon-Gonzalez. **NO:** Tyrie Stanley. Motion passes. Therefore, the Disparities Elimination Committee recommends the council allocate \$10,093 in additional MAI funds for Fiscal Year 2020 to outpatient ambulatory health services. No debate followed, and the ayes have it and the motion passes.

Roll Call	Aye/No
Alejandro Aguilera	Aye
Cree Gordon	Aye
Loyal Brooks	Aye
Destiny Holiday	Aye
Stephen Jensen	Aye
Tyrie Stanley	No
Lesla Nelson	Aye

E. Community Voices Committee:

- Destiny Holiday reported, that the next CVC meeting is on June 8, 2020 and she invites everyone to attend and would like to see all the committees and co-chairs attend as well. She expressed her desire for the next CVC meeting to be a meaningful and powerful to allow the consumer voice to be expressed and reminded everyone that this is not about Destiny Holiday – it’s about everyone coming together as consumers to move the work forward.

V. Recipient Reports:

A. Part A: Jonathan Hanft reported that the 2019 annual progress report has been submitted, which summarizes the 2019 Part A fiscal activities. The COVID Cares act funding plan and budget has been submitted to HRSA. Of the \$379,323 dollars, Hennepin County has allocated \$34,430 for personal protective equipment (PPE) for clients and subrecipient staff, \$60,000 for clients to purchase cleaning supplies, \$32,100 has been allocated for technology such as Telehealth to help providers deliver services

remotely. \$217,751 will be allocated to food bank and home delivered meals services. \$34,042 dollars will be allocated for administration.

B. Part B: Colleen Bjerke reported that DHS is currently moving into their reporting phase, which is June/July. Just as Jonathan had mentioned, DHS has also submitted their COVID Cares Act report. With a lot of the funding going toward the purchasing of Personal Protective Equipment (PPE). A portion of the funding will also go to emergency assistance such as phone bills so clients can keep in contact with providers.

- Destiny Holiday mentioned that she has been contacted by numerous women who are living with HIV and for one reason or another cannot reach their case worker. She asked Colleen how DHS is handling this issue and has a plan been developed to address case workers being unreachable. Colleen reassured that although the way services are being provided, case workers continue to see clients, clinics are open and welcoming clients, and feels there hasn't been a decrease in service. Colleen recommended those who are having difficulties accessing services to contact the Minnesota AIDS line to help individuals find resources they may need. Colleen and Destiny agreed to talk offline

C. Prevention Quarterly updates:

- McKinzie Woelfel gave the update on behalf of Peggy Darrett-Brewer since she has been doing a lot of work around COVID-19. She reported on the COVID-19 grantee program changes, and all MDH grantees are deemed essential services during the governor's emergency executive order.
- Testing numbers are low as grantees modify their programs to follow guidance for social distancing and are working on drive up protocols and home self-testing. Syringe service programs (SSP) have been given guidance to provide two to four weeks of supplies to clients. SSPs have been given the option to mail syringes and locks. The volume at most SSPs remains the same.
- Despite COVID-19 changes, PrEP remained steady during the first quarter. MDH is currently experiencing a hiring freeze due to the redirecting of staff and resources to COVID-19 response efforts. The prevention unit has hired Tim Pilcher as the new Harm Reduction program director. He will be relocating to the twin cities from Wisconsin where he worked for the Wisconsin Department of Health.
- An update was provided on the HIV outbreak. Case numbers are still at 22 and has remained so for the past few months. 17 cases in Hennepin County, and 5 in Ramsey County. Efforts are still ongoing to conduct testing among the homeless population.

VI. Code of conduct investigation update: Pursuant to section 300FF-12B7B4 of the federal Ryan White legislation, discussion of this agenda item will be closed to the public, because it involves disclosure of information of a personal nature and relates to an investigation of a former council member.

- After the outcome of the investigation was presented Tyrie Stanley moved that the Executive Committee find that Terral Ewing violated the code of conduct. The motion was seconded by Stephen Jensen. McKinzie Woelfel wanted to amend Tyrie's motion to include section 5.5 parts A-L.
- McKinzie Woelfel moves that the Executive Committee find Terral Ewing violated the code of conduct based on by-law 5.5 A-L, specifically L which states, "acts which may reflect negatively upon the council or create the appearance of impropriety." The Ayes have it and the motion passes.

Roll Call	Aye/No
Alejandro Aguilera	Aye
McKinzie Woelfel	Aye
Loyal Brooks	Aye
Destiny Holiday	Unavailable
Stephen Jensen	Aye
Tyrie Stanley	Aye
Lesa Nelson	No
James McMurry	Aye

- Tyrie moved to have the Executive committee recommend to the appointing authorities at MDH part A and DHS to suspend Terral Ewing from all council and committee activities for the foreseeable future. Loyal Brooks seconded the motion. The ayes have it and the motion passes.

Roll Call	Aye/No
Alejandro Aguilera	Aye
McKinzie Woelfel	Aye
Loyal Brooks	Aye
Destiny Holiday	Unavailable
Stephen Jensen	Aye
Tyrie Stanley	Aye
Lesa Nelson	No
James McMurry	Aye

VII. Staff Update: Meagan Schrafft announced that this will be her last Executive meeting she will be attending as Carissa will be back next week. Jonathan Hanft took a moment to thank Meagan for filling in as the council coordinator.

VIII. Review Agenda for the MCHACP Meeting June 9th

- Meagan pointed out that the date needs to be updated on the agenda, but the content is correct, and will make the edits today. Tyrie asked for a moment of silence at the beginning of the council meeting. Jonathan Hanft mentioned that after the council meeting each member will be given the paired comparison worksheets and have three weeks to complete them. In addition, council staff will be setting up drop in sessions for those who have questions about the dashboard or the paired comparison grids.

XI. Unfinished Business/New Business: At the last meeting, Larry McPherson made a motion requesting all committees be allowed to cast electronic ballots to elect their co-chairs, and McKinzie Woelfel seconded the motion. Unfortunately, the committee couldn't agree on the language and Tyrie Stanley motioned to table the discussion until next month's meeting.

- Tyrie moved to postpone the original motion indefinitely, which was seconded by Cree. Loyal Brooks questioned if this would hinder other committees from electing their co-chairs. Tyrie explained that this would not stop other committees from electing co-chairs since each committee can decide how to elect their own co-chairs; Pat Reymann confirmed. The Ayes have it and the motion passes.

Roll Call	Aye/No
Alejandro Aguilera	Aye

Cree Gordon	Aye
Loyal Brooks	Aye
Destiny Holiday	Unavailable
Stephen Jensen	Aye
Tyrie Stanley	Aye
Lesa Nelson	Aye
James McMurry	Aye

X. ANNOUNCEMENTS: No announcements were made.

XI. ADJOURNMENT: Meeting was adjourned at 3:00 pm.

RP/cw