

MN Council for HIV/AIDS Care and Prevention
Meeting Minutes for May 14, 2019
9:00am to 12:00pm
Health Services Building, Room L15
Minutes

Council Members Present:	James McMurray
Alejandro Aguilera	Fred Ndip
Dennis Anderson	Larry McPherson
Robert Andrews (phone)	Lesla Nelson
Lisa Behr	Florence Nabeta
Loyal Brooks (phone)	Nafula Namuninia
Thu Danh	Alex Palacios
Terral Ewing (Council Co-Chair)	Raquelle Paulsen
Ryann Freeman	Chuck Peterson
Raymel Givens	Tyrie Stanley (Council Co-Chair)
Cree Gordon	John Vener, MD
Destiny Holiday	Johnnie Williams
Stephen Jensen	McKinzie Woelfel (Council Co-Chair)
Council Members Absent:	
Tom Bichanga	Gwen Velez
Community Members/Guests/Consultants:	Jo Ann Vertetis, Co-chair Community Voices
Anika Kalewoun, Hennepin County	Sarah Schiele, City of Minneapolis
Thuan Tran, Hennepin County	Linda Hoskins, Community Consulting Group
Jake Melson, DHS	Emil Angelica, Community Consulting Group
Darin Rowles, DHS	Charlotte Detournay, Hennepin Healthcare
Claire Wilson, Deputy Commissioner, DHS	Marion Greene, Chair of Hennepin County Board of Commissioners
Corey Thompson, Community Voices member	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Colleen Bjerke
MDH (Prevention) Representative:	MCHACP Parliamentarian:
Jared Shenk	Pat Reymann, PRP
MCHACP Staff:	
Jeremy Stadelman, Admin Specialist (minutes)	
Carissa Weisdorf, Council Coordinator	

Quorum Present? **Yes**

I. Call to Order, Reading of Guiding Principles, Introductions

- Terral Ewing called the meeting to order at 9:08 a.m. Terral lit a candle in memory of those recently lost and to remember the fight to end the epidemic. The guiding principles were read and introductions were made.

Consideration and Approval of Proposed Agenda

- The agenda was approved by unanimous consent.

Consideration and Approval of April Meeting Minutes

- The minutes were approved by unanimous consent.

II. Remarks by Commissioner Marion Greene, Chair of the Hennepin County Board of Commissioners

- Commissioner Greene highlighted the importance of the work and stewardship that the council provides in the fight against HIV.
- Commissioner Greene thanked the council for the thoughtfulness that the body puts into its prioritization and allocations decisions.
- Commissioner Greene recognized the diversity of the council.

III. Remarks by Minnesota Department of Human Services (DHS) Deputy Commissioner Claire Wilson

- Deputy Commissioner Wilson noted that DHS would continue to carry the message to the legislature that HIV should remain a health priority.
- Deputy Commissioner Wilson noted that in 2018, DHS helped pay for 50,000 prescriptions for individuals living with HIV.
- Deputy Commissioner Wilson thanked the Disparities Elimination Committee for their work and noted that focusing on the needs of disparately impacted populations is a priority for DHS and Governor Walz.
- Deputy Commissioner Wilson acknowledged that the comprehensive needs assessment survey will help guide DHS' work.
 - Deputy Commissioner Wilson added that community engagement is critical to the work at DHS and noted that she would like to support the work of the council.
- Questions:
 - Chuck Peterson asked Deputy Commissioner Wilson about the state's provider tax.
 - Deputy Commissioner Wilson explained that the provider tax is a tax on the healthcare system that puts money back into the state's budget, but noted that the tax is set to sunset. DHS will lose funding if the state legislature fails to act to renew the tax.
 - Deputy Commissioner Wilson noted that the legislature is currently working on this and added that the revenue is critical piece of state's healthcare budget, especially for those most in need.
 - John Vener wondered if all providers pay the tax.
 - Deputy Commissioner Wilson noted that some services are not subject to the provider tax.
 - John noted that when he was a provider he paid taxes on a growing revenue, which was difficult at times.
 - Deputy Commissioner Wilson explained that taxing all providers is a way to balance the healthcare system as a whole.

IV. Co-Chair Update

- None.

V. Council Staff Update

- Carissa Weisdorf announced that Roger Ernst has resigned from the council. Carissa noted that he is doing well after having back surgery, but he needs to take time for his recovery. Carissa noted that Roger might reapply in the future.
- Carissa announced that there is a need for additional volunteers to participate in the mentoring program for new members; if interested, please let council staff know.
 - Cree Gordon volunteered to be a mentor.

VI. Committee Reports

- Executive
 - See ***Committee Report Summaries*** handout
- Community Voices
 - Destiny Holiday noted that the committee met last night and they had a great conversation around barriers in retaining clients in care.
 - The committee talked about having more conversations with consumers in Greater MN.
 - The next co-chair election will be held at the July 8 meeting.
 - Terral noted that the committee would like more participants who are younger and from the TGA.
 - Jo Ann Vertetis noted that she is willing to meet with individuals ahead of time if that would make them feel more comfortable coming to the meetings.
 - McKinzie Woeful wondered if there was something about last night's meeting that made it more successful.
 - Destiny noted that people felt heard, which led to good conversations.

- Terral noted that people were more engaged than at previous meetings.
 - Alejandro Aguilera explained “nothing about us is for us” was very much on the table as a topic of conversation.
 - Tyrie noted that 5 to 7 people from the TGA attended the meeting.
- See **Committee Report Summaries** handout
- Disparities Elimination
 - See **Committee Report Summaries** handout
 - The committee did not meet in April.
- Membership & Training
 - See **Committee Report Summaries** handout
 - **Action item:** Membership election
 - **MOTION:** Stephen Jensen moved that Andrew Bauman, Charlotte Detournay, and Sarah Schiele be approved for membership to fill an unexpired term starting June 1, 2019 and ending on February 28, 2021.
 - Jeremy Stadelman handed out and collected written ballots.
 - Ballots were tallied by Anika Kaleewoun and Stephen Jensen.
 - **Tally report:**
 - Number of ballots: 20
 - Number needed for election: 11
 - Number of illegal ballots: 0
 - Number of votes for each candidate:
 - Andrew Bauman received 18 votes
 - Sarah Schiele received 19 votes
 - Charlotte Detournay received 17 votes
 - **All new members on the ballot were approved for an unexpired term starting June 1, 2019 and ending on February 28, 2021.**
 - **Action item:** Phone participation document
 - **MOTION:** Stephen Jensen moved that the phone participation procedure document be approved by the council.
 - There was no discussion.
 - **Voted unanimously, the motion carries.**
 - **Action item:** Updated mentoring program guidebook
 - **MOTION:** Stephen Jensen moved that the updated mentoring guidebook be approved by the council.
 - Discussion:
 - Tyrie noted that the approval date should be changed on the document.
 - Lisa Behr asked if there was interest from community members in becoming mentors.
 - Stephen clarified that some former council members sit on committees and the committee would like to allow them to be mentors.
 - There was no additional discussion.
 - **Voted unanimously, the motion carries.**
- **Action item:** Committee co-chair election
 - **MOTION:** Stephen Jensen moved that the recommendation that Loyal Brooks and Stephen Jensen be elected to serve as co-chairs of the Membership and Training Committee for a one-year term (May 1, 2019 – April 30, 2020) be approved by the council.
 - Jeremy Stadelman handed out and collected written ballots.
 - Ballots were tallied by Anika Kaleewoun and Stephen Jensen.
 - **Tally report:**
 - Number of ballots: 19
 - Number needed for election: 10

- Number of illegal ballots: 0
 - Number of votes for each candidate:
 - Stephen Jensen received 18 votes
 - Loyal Brooks received 18 votes
 - **Stephen Jensen and Loyal Brooks were approved to serve as co-chairs of the Membership and Training Committee for a one-year term (May 1, 2019-April 30, 2020).**
- Needs Assessment & Training
 - **Action item:** Committee co-chair election
 - **MOTION:** Alejandro Aguilera moved that the recommendation that Alejandro Aguilera and Lesa Nelson be elected to serve as co-chairs of the Needs Assessment and Evaluation Committee for a one-year term (May 1, 2019 – April 30, 2020) be approved by the council.
 - Jeremy Stadelman handed out and collected written ballots.
 - Ballots were tallied by Anika Kaleewoun and Stephen Jensen.
 - **Tally report:**
 - Number of ballots: 21
 - Number needed for election: 11
 - Number of illegal ballots: 0
 - Number of votes for each candidate:
 - Alejandro Aguilera received 17 votes
 - Lesa Nelson received 18 votes
 - Thu Danh received 1 vote
 - **Alejandro Aguilera and Lesa Nelson were approved to serve as co-chairs of the Needs Assessment and Evaluation Committee for a one-year term (May 1, 2019-April 30, 2020).**
 - February – May 2019 Council Operations and Monitoring Plan Evaluation
 - Alejandro presented the Council Operations and Monitoring Plan Evaluation trends PowerPoint (Jeremy Stadelman emailed the PowerPoint to the council on 5/15/2019).
 - Tyrie suggested that the dates of the review period might not line up for new members; the committee could consider changing the timeframe of the review period.
 - **Council Operations and Monitoring Plan Evaluations** were distributed to council members.
 - See **Committee Report Summaries** handout
- Planning & Allocations
 - **Action item:** Committee co-chair election
 - **MOTION:** Tyrie Stanley moved that that the recommendation that Larry McPherson and Tyrie Stanley be elected to serve as co-chairs of the Planning and Allocations Committee for a one-year term (May 1, 2019 – April 30, 2020) be approved by the council.
 - Jeremy Stadelman handed out and collected written ballots.
 - Ballots were tallied by Anika Kaleewoun and Stephen Jensen.
 - **Tally report:**
 - Number of ballots: 20
 - Number needed for election: 11
 - Number of illegal ballots: 0
 - Number of votes for each candidate:
 - Larry McPherson received 15 votes
 - Tyrie Stanley received 16 votes
 - Mary McCarthy received 1 vote
 - **Larry McPherson and Tyrie Stanley were approved to serve as co-chairs of the Planning and Allocations Committee for a one-year term (May 1, 2019-April 30, 2020).**
 - **Action item:** Mental health service standards

- Ryann Freeman was asked to review the major revisions that were made to the mental health service standards, which were also highlighted in yellow on the document.
 - Ryann explained that the most significant change was to the third standard in that mental health providers will now be required to connect with primary care providers in client care.
 - Tyrie noted that no member from the Planning and Allocations Committee was at the provider input meeting, but the committee will follow the proper process going forward.
 - There was no discussion.
- **MOTION:** Tyrie Stanley moved that the updated mental health service standards be approved by the council as written.
 - Those with a conflict of interest were asked to step out of the room.
 - There was no debate.
 - **Voted unanimously, the motion carries.**
- See *Committee Report Summaries* handout

VII. Housing and Medical Transportation Services Presentation

- Ryann presented the Housing and Medical Transportation Services PowerPoint (Jeremy Stadelman emailed the PowerPoint to the council on 5/15/2019).
- Housing:
 - Questions:
 - Tyrie wondered if the increase in the housing allocation from last year was included in the data being presented.
 - Jonathan Hanft clarified that the increase in allocations is included in the FY2019 data.
 - Thu asked if the additional funding was going to one provider.
 - Jonathan noted that there are actually two funded providers for housing.
 - Chuck wondered if there would be an RFP (request for proposal) soon.
 - Jonathan replied that for Hennepin County managed funds, there will be an RFP in August.
 - Tyrie wondered if the additional funds were used for a pilot project.
 - Jonathan explained that the additional funding is to be used to target individuals in the Ryan White system who are not virally suppressed nor stably housed; about 15 people have been identified and the work is ongoing.
- Medical transportation:
 - Questions:
 - Terral suggested that it is not clear to all providers that there is medical transportation available for clients.
 - Ryann noted that Part A will be holding a provider network meeting for those in Greater MN; they will be discussing offering ride sharing (Uber and Lyft, for example).
 - Clients can receive up to two bus rides per month, but it is based on an individual's need.
 - Destiny emphasized that the council needs to have more conversations about getting information out about what is available for those in Greater MN.
 - There was a suggestion to hold a consumer network meeting around medical transportation in Greater MN.
 - Alejandro noted that isolation is a big issue in Greater MN and that medical transportation is an important service.
 - Jonathan noted that a goal in the integrated plan is to increase the number of clients in the Ryan White system.
 - Jonathan added that there is work group discussing how to increase the number of clients utilizing Ryan White services.

- Alex Palacios noted that they would like more information about how medical transportation in Greater MN works; this might help to make better decisions about solutions.
 - Terral emphasized that the biggest issue is that clients do not know what services are available to them.
 - Thuan Tran suggested that it would be helpful to come up with a process map so that the council can see the process; this could also be shared with clients.
 - A provider network meeting might be a good place to share this information.
- Colleen Bjerke noted that there are two providers of medical transportation in Greater MN: the Mayo Clinic and the Rural AIDS Action Network.
 - Colleen added that the state is working on a communications plan and a way to improve the AIDSLine.

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VIII. HIV/AIDS Epi Update

- Jared Shenk presented the *HIV Epidemiological Update PowerPoint* (Jeremy Stadelman emailed the PowerPoint to the council on 5/15/2019).

IX. Questions about presentation

- Jonathan noted that not all states are participating in Data2Care efforts and, as a result, some states will see their prevalence drop while others will not. Jonathan wondered how this might affect future funding.
 - Jared explained that he shares this concern, but because Minnesota does not have many cross-jurisdictions, it may not affect the state as much.

X. Recipient Reports

- **Part A**

Jonathan Hanft, Hennepin County Ryan White Program

- Reports recently submitted to HRSA/HAB
 - FY2019 Part A Progress Terms Report and Submissions submitted to HRSA/HAB
 - FY2018 Part A Annual Progress Report due May 29
- Building Capacity for HIV Elimination in Ryan White HIV/AIDS Program Part A Jurisdictions-award letter is anticipated in early June.
- FY2020 appropriations update
 - The House Appropriations Committee increased Ryan White Program funding by \$116 million. This will not come into effect unless the Senate and the president also approve it.

- **Part B**

Colleen Bjerke, Minnesota Department of Human Services HIV/AIDS Unit

- HRSA is now requiring that Part B report rebate spending to them, so a more comprehensive look at what services are funded will be available in the future.

XI. Unfinished Business / New Business

- Terral wondered if it would be possible to request data that shows how much of Greater MN allocations are actually spent in Greater MN.
 - Carissa noted that this information is available on the Service Area Review Summaries (SARS).
 - Jonathan explained that Part A might be able to breakdown spending by county, but he would need to talk with MDH about it.
 - Colleen indicated that she would provide last 3 years of data showing spending in Greater MN at the next council meeting.

- Alejandro wondered why there was no update from MDH this month.
 - Tyrie explained that the co-chairs spoke about this at the Executive Committee meeting and they provided Peggy Darrett-Brewer with a list of items the council would like to hear more about. Please contact council staff or co-chairs if there is something you would like to hear about from MDH.

XII. Open Forum

- Destiny expressed concerns about guests speaking out of order and noted that it is important to enforce the rules consistently so that no one is treated unfairly.

XIII. Announcements

- None.

XIV. Adjourn

- **MOTION:** The meeting adjourned at 12:08 p.m.

Documents Distributed Before the Meeting:

- Proposed Agenda
- April 9 Meeting Minutes
- May 14 Committee Report Summaries
- Planning and Allocations Committee Roles and Responsibilities
- Action Item: membership election
- Action Item: phone procedure
- MACHAP Phone Procedure document
- Action Item: update to mentoring program
- MCHACP Mentoring Program Guidebook
- Action Item: Membership and Training co-chair election
- Action Item: Needs Assessment and Evaluation co-chair election
- Action Item: Planning and Allocations Committee co-chair election
- Action Item: mental health service standards
- Mental Health Standards
- Community Voices Committee meeting flier
- Standards development input flier

Documents Distributed at the Meeting:

- Highlighted Service Areas Document for medical transportation and housing
- Part A Update
- HIV Epidemiology Update PowerPoint
- Council Operations and Monitoring Plan Evaluation

JS/cw