

MN Council for HIV/AIDS Care and Prevention
Meeting Minutes for February 12, 2019
9:00am to 12:00pm
Health Services Building, Room L15
Minutes

Council Members Present:	Stephen Jensen
Alejandro Aguilera	James McMurray (phone)
Dennis Anderson	Lesa Nelson (Council Co-Chair)
Robert Andrews	Florence Nabeta (phone)
Lisa Behr (phone)	Fred Ndip
Tom Bichanga	David Neller
Loyal Brooks	Gelli Overton
Roger Ernst (phone)	Tyrie Stanley (Council Co-Chair)
Terral Ewing	Matt Toburen
Ryann Freeman	John Vener, MD (phone)
Raymel Givens (phone)	Johnnie Williams
Cree Gordon	McKinzie Woelfel (Council Co-Chair) (phone)
Destiny Holiday (phone)	
Council Members Absent:	
Val Rubin-Rashaad	Gwen Velez
Community Members/Guests/Consultants:	
Aaron Peterson, Hennepin County	J Heinz, JustUs Health
Anika Kaleewoun, Hennepin County	Megan Mueller, JustUs Health
Jared Shenk, MDH	Walter Urey, Hennepin County
Thuan Tran, Hennepin County (phone)	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Colleen Bjerke
MDH (Prevention) Representative:	MCHACP Parliamentarian:
Peggy Darrett-Brewer (phone)	Pat Reymann, PRP
MCHACP Staff:	
Carissa Weisdorf, Council Coordinator	Jeremy Stadelman, Admin Specialist (minutes)

Quorum Present? **Yes**

I. Call to Order, Reading of Guiding Principles, Introductions

- Lesa Nelson called the meeting to order at 9:10 a.m. The guiding principles were read and introductions were made.

Consideration and Approval of Proposed Agenda

- The agenda was approved by unanimous consent.

Consideration and Approval of January Meeting Minutes

- The minutes were approved by unanimous consent.

II. Co-Chair Update

- Lesa Nelson asked if members would like to postpone the Trans 101 training because there are a number of members not able to make the meeting in person.
 - There was consensus that council members would like to hold the training today and hold it again in the near future.
 - There were no objections to holding the training twice this year. The trainers, J Heinz and Megan Mueller, agreed to be available for additional trainings.

III. Council Staff Update

- Carissa Weisdorf provided an update:
 - The Part A fiscal year starts on March 1.

- At today's meeting, we will be recognizing members who have completed their two consecutive terms on the council.
- There is an opportunity to switch committees at the start of the new fiscal year; if you are interested let staff or the Membership and Training Committee co-chairs know.
- Last year, the Needs Assessment and Evaluation Committee revised the Assessment of the Administrative Mechanism and it was submitted as a Quality Improvement accomplishment for the Ryan White team. Council staff worked on a storyboard which is available on the [council's website](#). The storyboard may be chosen to include in Hennepin County's [PHAB](#) re-accreditation application.
- Jeremy Stadelman acknowledged members who have had perfect attendance over the last year:
 - Perfect attendance at council meetings:
 - Dennis Anderson, Rob Andrews, Lesa Nelson, Tyrie Stanley, Johnnie Williams
 - Perfect attendance at committee meetings:
 - Lesa Nelson, Ryann Freeman, Florence Nabeta, Johnnie Williams, Dennis Anderson, Robert Andrews, Raquelle Paulsen

IV. Recipient Reports

- **Part A Update**

Jonathan Hanft, Hennepin County

- FY2019 Part A award has been received.
- Application submitted for "Building Capacity for HIV Elimination in Ryan White HIV/AIDS Program Part A Jurisdictions."
- Administration's plan to end the epidemic:
 - The plan is to provide additional resources to fight HIV, but Minnesota is not included as a focus area.
 - Go to HIV.gov for more information about the Administration's plan.
- Jonathan reviewed the **FY2018 third quarter expenditure report**.
 - Overall, services are at about 73% spent.
 - Most service areas are within about 5% of what would be expected by the end of the 3rd quarter.
 - Oral health care is over 100% spent, but the overage is usually picked up by the Department of Human Services.
 - Jonathan explained that he is now including a graph to show spending to date with the Quarterly expenditure reports.
- There are still spots available on QMAC (Quality Management Advisory Committee); applications are available.
- Terral Ewing expressed concerns with utilization of Every Penny Counts in Minnesota.

- **Part B Update:**

Colleen Bjerke, DHS

- Terral noted that he would like another update on rebate spending.
 - Colleen indicated that she is planning an update for this spring.
- Colleen will discuss ADAP (AIDS Drug Assistance Program) spending at a future meeting.
- Rebate must be spent within 12 months after it is received, but Part B does not know when that will be. DHS does not typically start spending grant money until the second quarter.
 - The ADAP grant is usually spent within 6 months, and then Part B switches over to rebate funds.
 - There is usually no carryover for Part B grant funds.
- New case managers are going to a training in Nebraska this year.
- Part B is planning a housing training and they are working with Kim Lieberman to lead the training.
- There is an opening for a contract coordinator position.
- DHS has hired a data analyst who will be starting soon.

- **Prevention Update**

Peggy Darrett-Brewer, MDH

- Peggy provided the update:
 - The HIV Statewide Strategy is finalized and they are working on the implementation plan.
 - There are new grantees starting this year.
 - The HIV nurse specialist position will be reopened.
 - An EIS Testing Supervisor has been hired.
 - The injection drug user position has been filled by Kate Erickson. Kate has developed an infographic about the benefits of a syringe service program. Peggy will send this to Carissa to share with the council.
 - Terral asked if there are any resources for synthetic drug users (like meth).
 - Peggy noted that Kate is doing education around this.
 - Peggy suggested that Kate might be able to come to a council meeting for an update.
 - Alejandro Aguilera noted that the council is trying to bring in an expert to talk more about this.

V. Trans 101

J Heinz, Community Educator and Megan Mueller, MPH, Community Education Supervisor, Just Us Health

- J Heinz presented a Trans 101 PowerPoint that was emailed to the council on February 13 by Jeremy Stadelman.

BREAK

VI. Committee Reports

- Executive
 - See **Committee Report Summaries** handout
- Community Voices
 - See **Committee Report Summaries** handout
- Disparities Elimination
 - See **Committee Report Summaries** handout
- Membership & Training
 - **Action item:** Mentoring program
 - **MOTION:** Loyal Brooks moved that the mentoring program guidebook be approved by the council. **With unanimous consent, the motion carries.**
 - **Action item:** New membership election
 - **MOTION:** Loyal Brooks moved to elect new members by acclamation.
 - Alejandro Aguilera objected to voting by acclamation.
 - Jeremy Stadelman handed out and collected written ballots; electronic ballots were emailed to members participating by phone.
 - Ballots were tallied by Anika Kaleewoun, Loyal Brooks, and Jeremy Stadelman
 - **Results:**
 - Number of ballots: 20
 - Number needed for approval of membership: 11
 - Thu Dahn received 18 votes
 - Raquelle Paulsen received 20 votes
 - Larry McPherson received 18 votes
 - Alex Palacios received 18 votes
 - Chuck Peterson received 18 votes
 - **All new members on the ballot were approved for a two-year term beginning on March 1, 2019 and ending on February 28, 2021.**
 - **Action item:** Returning membership election
 - **MOTION:** Loyal Brooks moved that all council members eligible for a second term be approved by the council for membership. There was no discussion.

- Paper ballots were distributed and collected by Jeremy Stadelman; electronic ballots were emailed to members participating by phone.
- Ballots were tallied by Anika Kaleewoun, Loyal Brooks, and Jeremy Stadelman
- **Results:**
 - Number of ballots: 20
 - Number needed for approval of membership: 11
 - Dennis Anderson received 18 votes
 - Lisa Behr received 16 votes
 - Stephen Jensen received 18 votes
 - James McMurray received 17 votes
 - Johnnie Williams received 18 votes
 - **All individuals on the ballot were approved for a second two-year term beginning on March 1, 2019 and ending on February 28, 2021.**
- **Action item:** Council co-chair election
 - Tyrie Stanley asked if there were any nominations on the floor.
 - Terral Ewing submitted his name on the floor as a nominee for council co-chair.
 - Destiny Holiday and Terral Ewing explained why they are interested in becoming council co-chairs.
 - **MOTION:** Tyrie Stanley moved that Destiny Holiday, Terral Ewing, and Tyrie Stanley be considered in the election of co-chair of the Minnesota Council for HIV/AIDS Care and Prevention.
 - Paper ballots were distributed and collected by Jeremy Stadelman; electronic ballots were emailed to members participating by phone.
 - Members were asked to vote for up to two candidates for co-chair.
 - Ballots were tallied by Anika Kaleewoun, Loyal Books, and Jeremy Stadelman.
 - **Results:**
 - Number of ballots: 18
 - Number needed for approval of membership: 10
 - Terral Ewing received 12 votes
 - Destiny Holiday received 5 votes
 - Tyrie Stanley received 15 votes
 - **Terral Ewing and Tyrie Stanley were elected co-chairs for a one-year term beginning on April 1, 2019 and ending on March 31, 2020.**
- See **Committee Report Summaries** handout
- Needs Assessment & Training
 - **Action item:** Mental health subcommittee recommendations
 - **MOTION:** Alejandro Aguilera moved that the attached recommendations from the Mental Health Subcommittee be approved by the council.
 - **With unanimous consent, the motion carries.**
 - See **Committee Report Summaries** handout
- Planning & Allocations
 - See **Committee Report Summaries** handout

VII. Measuring Client's Movement along the HIV Care Continuum

Aaron Peterson, Data and Outcomes Coordinator, Hennepin County Ryan White Program Jared presented the 2018

- Tabled due to time limitations.

VIII. Unfinished Business / New Business

- None.

IX. Open Forum

- None.

X. Announcements

- Alejandro announced that there will be a roundtable on addiction and tribal traditions on Feb 22.
- Alejandro announced that he will have a live interview on Radio Rey (94.5) to discuss HIV in the Latin American Community next Monday, February 18.
- The consumer input meeting for the development of the mental health standards has been moved to March 15. The psychosocial support standards will be held on another date yet to be determined.

XI. Adjourn

- **MOTION:** The meeting adjourned at 11:55 a.m.

Documents Distributed Before the Meeting:

- Proposed Agenda
- January 8 Meeting Minutes
- February 12 Committee Report Summaries
- Community co-chair responsibilities
- **Action item:** Mentoring program
- MCHACP Mentoring Program Guidebook
- **Action item:** New membership election
- **Action item:** Returning membership election
- **Action item:** Council co-chair election
- **Action Item:** Mental Health Subcommittee Recommendations
- Mental Health Care Subcommittee Recommendations
- Council Procedure and Monitoring Plan Evaluation

Documents Distributed at the Meeting:

- Trans 101 presentation
- Part A 3rd Quarter Expenditure Report

JS/cw