

MN Council for HIV/AIDS Care and Prevention Meeting
March 14, 2017
9 am-12 pm
Health Services Building, Room L15
525 Portland Ave. S., Minneapolis
Minutes

Council Members Present:	
Alejandro Aguilera	Valentine Momo
Robert Andrews	David Neller
Lisa Behr	Lesla Nelson
Tom Bichanga	Gelli Overton
Loyal Brooks	Val Rubin-Rashaad
Roger Ernst (Council Co-Chair)	Tyrie Stanley
Terral Ewing	Matt Toburen (phone)
Bielca Guevara	Thuan Tran
Lenny Hayes	Gwen Velez
Ejay Jack	Johnnie Williams
Stephen Jensen	Monica Yugu
Florence Kulubya-Nabeta	
Council Members Absent:	
Robert Gillum, Jr.	Marvin Innes
Rachel Heule	John Vener, MD
Community Members/Guests/Consultants:	
Dennis Anderson, Community Member	Nigel Perrote, City of Minneapolis
Idil Ahmed, Hennepin County	Aaron Peterson, Hennepin County
Ryann Freeman, Hennepin County	Pat Reymann, Professional Registered Parliamentarian
Jake Maxon, Hennepin County	Jared Shenk, MDH
Mary McCarthy, RAAN	Josh Wiechmann, Hennepin County
Mckinzie Woelfel, MDH	
Hennepin County (Part A) Representative:	
Jonathan Hanft	DHS (Part B) Representative:
	Colleen Bjerke
MDH (Prevention) Representative:	
Krissie Guerard	
MCHACP Staff:	
Carissa Weisdorf, Coordinator	Rhoda Chaffe, Temp. Office Specialist (minutes)

Quorum Present? **Yes**

I. Call to Order, Reading of Guiding Principles, Introductions

Roger called the meeting to order at 9:10 a.m. and read the guiding principles. Loyal was introduced as filling in as co-chair today. Roger asked each person to introduce themselves and include your name, if you are a new or returning council member, your gender pronouns and two facts about yourself.

Consideration and Approval of Proposed Agenda

- Roger motioned to approve the agenda; the agenda was approved by unanimous consent.

Consideration and Approval of February 14 Meeting Minutes

- Roger motioned to approve the minutes; the minutes were approved by unanimous consent.

II. Action Item: Co-Chair Election

- Roger provided a review of the Council Bylaws pertaining to co-chair elections.
 - At least one must be from the TGA; one must be a consumer who is not aligned or affiliated with an agency.

- Loyal called for volunteers and nominations for Council co-chair and announced that Roger Ernst and Lesa Nelson were on the ballot.
 - Alejandro thanked the Council for support and expressed that he is not interested in co-chairing.
 - Lesa provided background on her co-chair experience and shared that she has enjoyed it through helping people and learning more about it.
 - Roger Ernst shared why he became a co-chair; he has worked as a provider and understands the risks on a personal level.
 - Carissa called for open nominations.
 - **MOTION:** Loyal moved to approve the Action Item: Co-Chair Election. No discussion.
- Ballots were distributed to members; Idil Ahmed and Loyal Brooks counted the ballots and reported a unanimous yes to the Co-Chair Election. **Motion passes.**

III. Co-Chair Update

- Roger informed the Council that this update would be covered during the committee reports of the Executive Committee later in the meeting.

IV. Grantee Reports

- **Part A Update**

Jonathan Hanft, Hennepin County

- Jonathan welcomed new members and guests and provided an overview of Part A program components and reports.
 - Council Staff Update: The new Administrative Specialist will be identified this week.
 - New staff member updates:
 - Jake Maxon, Sr. Planning Analyst
 - Ryann Freeman, Planning Analyst, will sit on Disparities Elimination Committee as grantee representative
 - Aaron Peterson, Data Analyst/Principal Planning Analyst, will sit on Needs Assessment as grantee representative
- Jonathan informed the Council that he recently attended the CAEAR Coalition meeting which covered Part A & B Funding. He shared some highlights of the meeting:
 - New partnership award went to Congressman, John Lewis.
 - He participated in thirteen visits to congressional offices and had meetings with some Senate staff members.
 - Visited six Minnesota congressional offices, including those of Keith Ellison, Betty McCollum, Tom Emmer, Erik Paulsen, and two WI offices.
 - He presented appropriations on behalf of the Ryan White program.
 - News from Capitol Hill is not encouraging; Kareem Murphy will talk more about this at the May Council meeting.
 - Alejandro questioned if all parts are due; Jonathan responded, "Yes."
 - Loyal asked what will be the impact of the Capitol Hill decisions/appropriations to the Ryan White program.
 - Jonathan responded that appropriations have not been passed for 2017; a continuing resolution might be likely. A late grant award is coming; we have received the partial award. The hope is that it will be close to 2016-2017 funding.
- Jonathan informed the Council that he will announce the expenditure waiver for 2017 at the extended meeting, Public Input meeting, following the Council meeting today. He will present an overview of the waiver process, and time will be allocated to small group discussions. The broader community has been invited. Lunch will be provided.

- **Part B Update**

Colleen Bjerke, DHS

- Colleen Bjerke informed the Council that Rachel Heule is attending the National Alliance State and Territorial AIDS Directors (NASTAD) meeting.
- She provided a Part B overview for the state of MN and informed the Council that a partial award is forthcoming.
 - Jonathan stated that the award is due by April 28 (close of legislative session).
- Colleen announced that open enrollment closed in January and that it was difficult due to insurance carriers. She added that Rachel will give a full open enrollment report next month; the numbers looked similar to last year.
- Colleen informed the Council that the National Alliance State and Territorial AIDS Directors Webinar is being held on Thursday, March 16; it is posted on the Target Center website. She will send more information to Carissa for dissemination. Colleen added that DHS will keep you posted through this website.
- Colleen reminded the Council that medical case management proposals due today are to start on July 1.
 - The status of Part B funding was questioned by Loyal.
 - Colleen responded that the percent is still unknown.
 - Gwen inquired as to whether funding would be impacted if the government shuts down.
 - Jonathan responded that it has happened before. He explained that they kept operating and received the grant award, and there was no disruption in grant-funded agencies.
 - Alejandro questioned the impact on the County.
 - Jonathan responded that the county would not shut down.
 - Robert Andrews asked about the status of reserves for Part A & B.
 - Jonathan responded that this is why we get the partial awards. The county will fund our contracts.
 - Gwen asked if it would be different with government agencies.
 - Jonathan responded, "No."
 - Colleen added that we do not know how long it will last.
 - Roger asked Krissie about how this affects MDH.
 - Krissie responded that grantees would not see any impact; there would be more staffing as we have received partial grant.
 - Gwen questioned if funding would be there for the community members.
 - Loyal asked if the clients would suffer.
 - Krissie responded that the funding is there; it goes out first to participants, then to staff.

- **Prevention Update**

Krissie Guerard, MDH

- Roger inquired as to where the funding comes from.
 - Krissie responded that this is Centers for Disease Control (CDC) funding. They have received twenty-five percent; the next installment is expected this month. They are assuming that the funding could be another twenty-five to fifty percent.
 - Gelli questioned if these installments are normal.
 - Krissie responded, "Yes."
- Krissie announced that a 1-million dollar proposal laid over to be put in Omnibus bill is to be known before session break; the statewide strategy is to be heard tomorrow.
- Krissie informed the Council that the data release will be all together this year on April 20 at 2:00 p.m. More information is forthcoming.
- Krissie provided a Syphilis update. The health alert to providers went out two weeks ago to grantees. There has been more impact to Hepatitis C, not to HIV. She invited current and future questions.

V. Staff Update

Carissa Weisdorf

- Results from Co-chair election: Roger and Lesa were elected. One year terms. Lesa can be re-elected for another term.
- HRSA Webinar viewing party – provided an overview of the flyer.
- Planning & Allocations Committee – Looking for people.
 - Let Carissa know if interested. The participation numbers are lower.
 - Monitoring comp plan and standards of care.
- Community Voices – co-chair and members needed. Let Carissa know if interested in joining.
- Co-chair Election in each committee - See Committee Report Summaries doc.
- Turn in mileage and parking for last fiscal year – Year 21.
- Council policies documents – provided overview of documents.
- Perfect attendance at council meetings between Feb 2016- Feb 2017 recognition to:
 - Tom Bichanga
 - Lesa Nelson
 - David Neller
- Committee meetings
 - Roger Ernst
 - Bielca Guevara
 - Lesa Nelson
 - John Vener, MD

VI. Committee Reports (also provided in written form)

A. Executive Committee - Roger announced that the committee approved of Parliamentarian, Pat Reymann and electing her to hold this position. Pat provided an overview of her parliamentarian experience and also shared how she enjoys this role.

- Bielca questioned the salary funding source; Roger responded, Part A funding.
- Carissa re-capped the parliamentarian's focus:
 - Robert's Rule of Orders
 - Conflict of Interest policy
 - Parliamentary rule during Council meetings

a. **Action Item:** Parliamentarian Election

MOTION: Roger moved to approve Action Item: Parliamentarian Election. Robert Andrews seconded.

Motion passes.

b. **Action Item:** Grievance Committee Election

- Roger provided an overview on Action Item: Grievance Committee Election for review by the Council. The Council moved to elect three members; Lesa and Roger to co-chair:
 - Alejandro Aguilera
 - David Neller
 - Tyrie Stanley

MOTION: Roger moved to approve Action Item: Grievance Committee Election and elect the nominated members. No discussion. **Motion passes.**

B. Community Voices

a. No update.

C. Disparities Elimination

a. No update.

D. Membership & Training

a. No update.

E. Needs Assessment & Evaluation

- Service Areas Presentation - Carissa introduced Japhet Nyakundi as the presenter and stated that the Needs Assessment & Evaluation committee is focused on service areas.
 - Japhet provided an overview on the national strategy and linkage to care for those with HIV; he noted that MDH funds five programs and that the numbers were reduced from 2016.
 - Jonathan brought attention to Parts A & B funding, additional allocations to the Ryan White program such as the health education risk reduction for early prevention.
 - Alejandro clarified that this is not core funding; Jonathan affirmed.
 - Monica questioned if there will be funding for PrEP at the state level.
 - Japhet responded that there is a contingency on services.
 - Krissie added that PrEP is one thing going forward that will receive more emphasis and be incorporated into other services such as testing. She reiterated that prevention funding is being supported by rebate dollars.
 - Colleen pointed out that case management included some PrEP work; we can help assess and provide education about PrEP and offer referrals for further assessment and care. She emphasized that they cannot work with HIV positive individuals who are not connected.
 - Japhet pointed out that clients are referred to the programs for case management.
 - Ejay questioned why case managers funded by Part A & B can educate but are unable to navigate insurance or medical access.
 - Jonathan referred to the HRSA policy that came out pertaining to PrEP. He pointed out that we will make sure that partners are getting information to clients and Ryan White funding can help do this. Jonathan assured that information will be provided to get clients linked.
 - Colleen verified that this will be a quick triage.
 - Ejay questioned how the five programs will be evaluated.
 - Japhet responded that MDH is looking at process objectives such as how many clients are reached and what percentage are served.
 - Bielca shared that a pharmacist is involved with PrEP in her program, and health education inclusive of talk about PrEP is being covered by health insurance.
 - Japhet provided an overview of health education & risk reduction. He emphasized that this funding is more connected with the Ryan White program; the preventative measures have made a difference. He pointed out that prevention numbers are not included in this report.
 - Jonathan clarified that the viral load is incomplete, these numbers represent those who received outpatient health services. This data is collected from providers.
 - Japhet provided an overview on viral suppression and emphasized that the numbers are looking good.
 - Monica questioned if the drops are seen as not very good by providers.
 - Japhet responded that this is part of mandated reporting for clinics; it not presented to the public as it does not have much meaning.
 - Ejay questioned the viral load suppression numbers for 2015, the 20% drop with viral suppression numbers up. Loyal concurred that these numbers are a little unclear.

- Japhet provided an overview on early intervention and pointed out that these numbers target testing, improvement of care, access and linkage to care – intervention, health education activities. He noted significant fluctuations in funding.
 - Jonathan clarified that early intervention is less funded, but services are well-provided.
- Japhet provided an overview on retention and noted that percentages have increased since 2013 and improvement to the treatment cascade continues to be very important.
 - Loyal questioned the interpretation of the two red stars. Japhet responded that the stars indicate the stage of the HIV Continuum of Care that is affected by this service area.
- Alejandro expressed that these reports help us understand how to look at the data and in interpreting and discussing these topics.

F. Planning & Allocations

- a. No update.

BREAK

VII. How Individual Service Areas Affect the HIV Care Continuum

Jonathan Hanft, Hennepin County

- Jonathan thanked the Needs Assessment Committee for a great introduction to this presentation. He provided an overview of the Ryan White Services Impact on HIV Care Continuum documents and Common Indicators for Funded HIV Programs and Services. Jonathan prefaced this discussion emphasizing that this data helps in decision-making and prioritizing Part A & B funding to the Ryan White Program. He defined the continuum: What is the impact of what we do in all of our community of clients to get access and promote excellent health and reduce infection.
 - Jared provided an overview of the MN HIV Continuum of Care and announced that 2016 labs will be released on the data release date in April. He noted that MDH reports outside of clinical care.
 - Roger questioned whether the 62% viral suppression was linked to care. Jared responded that national levels are lower as they are calculated over larger populations and this percent is comparable to other states.
 - Gelli questioned if this has been calculated nationally? Jared responded that it has not, but it could easily be done.
 - 88% retained is higher in MN as Affordable care Act stands now (retention in care bar on chart). Need to question if infrastructure can take in more clients.
 - Monica – red bars? Jared, newly diagnosed clients only; these numbers are included in the other stats/bars, but the others are not included in the newly diagnosed stats. Jared recommended referring to the chart provided on the MDH website.
 - Jonathan added that the national goal is 30 days; the quicker to care, the quicker suppressed.
 - Jonathan provided an overview of the HRSA/HAB Ryan White Program core Medical Services and HIV care Continuum Crosswalk report. He queried the Council for core medical services and supports services not included on the chart and stated that the Quality Management Advisory Committee tried to frame the unfunded services.
 - Core medical services:
 - Mental health which is a separate service category.
 - Health insurance premiums
 - Support services:
 - Housing
 - Meals delivery
 - Jonathan provided an overview of the Stylized HIV Care Continuum with HIV Service Categories noting that health education and risk reduction numbers are a bit higher.

- Jonathan provided an overview of the Common Indicators for HHS-Funded HIV Programs and Services noting performance indicators that are measured for funding consideration.
 - Getting to medical care and how quickly is a DHS performance indicator
 - Collect information for outpatient care
 - We don't collect data on?
 - Housing status; getting connected to housing is measured for funding.
- The HIV Neutral Continuum of Care
 - Jonathan prefaced his presentation stating that the information in this report is based on New York City data; however, it includes all prevention activity that Minnesota uses to determine Ryan White Program funding. He noted that the message needs to be more comprehensive as it ties in to Hepatitis and intervention.
 - Gelli questioned if anyone at MDH and DHS is involved and if not, who should be contacted. Jonathan responded that they are not officially, but their involvement would be supported.
 - Jared responded that Krissie could be contacted.
 - With regard to support to newly diagnosed and connecting to care, Ejay expressed that we need to take some of this on.
 - Bielca added that there is a need for more training.
 - Monica questioned how to obtain more viral suppression data.
- Jonathan presented the HIV status Neutral Prevention & Treatment Cycle report.
- Jonathan provided an overview on the Status Neutral HIV Prevention & Care Continuum report. He emphasized that this data reflects diagnosis and impact, finding people who are infected and getting them diagnosed and to care.

VIII. Open Forum

None

IX. Announcements

- Terral announced that the deadline for camp enrollment is getting close and requested that applications be submitted within the next week.
- Roger announced that question and answer (Q&A) on what is happening at the state and national level will be included on a future agenda. He noted one update at the state level; the general population will be able to buy into Minnesota Care coverage.
- Carissa announced the Public Input meeting to be held immediately following the Council meeting.
- Tyrie informed the Council that he will be attending 2017 American Conference for the Treatment of HIV (ACTHIV) in San Diego.

X. Adjourn

The meeting adjourned at 11:58 a.m.

Meeting Summary:

- The council received the How Individual Service Areas Affect the HIV Care Continuum presentation from *Jonathan Hanft, Hennepin County*
- The council approved the Action Item: Co-Chair Election.
- The council approved the Action Item: Parliamentarian Election
- The council approved the Action Item: Grievance Committee Election
- The council received the Service Areas Presentation from Japhet Nyakundi

Documents Distributed Before the Meeting:

- Proposed Agenda
- February 14 Meeting Minutes
- Prevention Update
- **Action Item:** Co-Chair Election
- Council Co-Chair Responsibilities
- Committee Report Summaries
- **Action Item:** Parliamentarian Election
- Parliamentarian Resume
- **Action Item:** Grievance Committee Election
- Phone Participation Policy
- MCHACP Hotel Room Policy
- MCHACP Attendance Policy
- Public Input Meeting Flyer
- Webinar flyer “Planning Council Assessment: Key Findings and Implications”

Documents Distributed At the Meeting:

- Ryan White Services Impact on HIV Care Continuum Chart
- Common Indicators for HHS-Funded HIV Programs and Services
- Crosswalk of Core Medical Services and Support Services
- NA&E Service Area Presentation

RC/cw