

Minnesota Council for HIV/AIDS Care and Prevention Meeting
February 14, 2017
9 am-12 pm
Health Services Building, Room L15
525 Portland Avenue S, Minneapolis 55415
Minutes

Council Members Present:	
Robert Andrews	Valentine Momo
Tom Bichanga	Florence Nabeta
Loyal Brooks	David Neller
Roger Ernst	Lesla Nelson
Terral Ewing	Gelli Overton
Al Frederickson	Tyrie Stanley
Robert Gillum, Jr.	Matt Toburen
Bielca Guevara	Thuan Tran
Lenny Hayes	Gwen Velez
Rachel Heule	Monica Yugu
Marvin Innes	
Council Members Absent:	
Alejandro Aguilera	John Vener, MD
Val Rubin-Rashaad	
Community Members/Guests/Consultants:	
Idil Ahmed, Hennepin County Intern	Ephraim Olani, SAYFSM
Dennis Anderson, Community Member	Sharlonda Pierce, DHS
Christina Flores, La Clinica	Julia Stump, Youth and AIDS Project
Anika Kaleewoun, Hennepin County	Josh Wiechmann, Hennepin County
Mary McCarthy, RAAN	Jared Shenk, MDH
Amy Moser, Aliveness	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Colleen Bjerke
MDH (Prevention) Representative:	
Krissie Guerard	
MCHACP Staff:	
Carissa Weisdorf	Rhoda Chaffe (minutes)

Quorum Present? **Yes**

- I. **Call to order and Reading of the Guiding Principles**
 Roger called the meeting to order at 9:03 a.m. Lesla read the guiding principles.
- II. **Welcome and Introductions**
- III. **Consideration and Approval of Proposed Agenda**
 Roger motioned to approve the agenda; the agenda was approved by unanimous consent.
- IV. **Consideration and Approval of January 10 Meeting Minutes**
 Roger motioned to approve the minutes; the minutes were approved by unanimous consent.
- V. **Co-Chair Update**
 - Roger announced that he will be serving as a representative at the first Minnesota Strategy Advisory Board meeting on February 15.

VI. Grantee Reports

Part A

Jonathan Hanft, Hennepin County

- Jonathan provided an overview of the partial grant award for FY2017.
 - Partial 40% of 2016 funding.
 - Congress did not pass appropriations bills for 2017, and there is uncertainty of approval of appropriations bills for 2018 (Affordable Care Act).
 - The grant award will not be issued until later this year; the funding might not be known until half way through 2017.
 - Loyal questioned how this will impact the Ryan White program.
 - Jonathan responded that it is not known at this time.
- Council staff hiring update
 - Carissa introduced Rhoda Chaffe as the temporary Office Specialist. She added that interviews to fill this position will start the week of 2/20, and someone should be in place within three months.
- Jonathan provided an overview of the FY2016 3rd quarter expenditure report and revised FY2016 year-end re-allocation proposal
 - Part A Spending as of the end of November – 68% spent
 - Part B Spending as of the end of December – 62% spent
 - Combined Report Summary:
 - Health care dollars will be fully spent. Medical case management dollars are 75% spent (rebate spending included).
 - Provider dollars and home and community dollars are expected to go up.
 - Core medical spending is at 70%; it should be at 75%. The re-allocation should take care of this shortfall.
 - The combined numbers (Combined Report) will be corrected which will bring up spending. The report will be sent out to Council again.
 - Al questioned the home meals funding.
 - Jonathan responded that rebate funds will be re-allocated, and Part A funds will go to health management. He clarified that the overall allocation is the same; this is just a shift in funding.
 - Roger questioned the 54% funding on housing.
 - Jonathan responded that rebate funds will be allocated to rental assistance, and within a program that has been running since August or September.
 - It was noted that providers have an additional three months to submit reports.
 - There will be increased spending in 4th Qtr. ADAP had the largest allocation in FY2016, so spending was a bit lower than 75%.
 - The order of spending was questioned.
 - Rachel responded that the rebate must be spent first and prior to any carryover. She also pointed out that there are some errors in the gray sub-section of the report.

Part B (Update on Open Enrollment)

Colleen Bjerke and Rachel Heule, DHS

- Roger announced that he will be attending the 2017 Annual Meeting in March.
 - Roger informed the Council that there will be a Ryan White program briefing to the representative staff which will include participation from the House of Representatives, Senate and two Wisconsin offices. He stated that this will be a new administration and new numbers.
 - Jonathan added that he will share further information at the March Council meeting.
 - Information was provided to the Council on how to locate the meeting information and contact the appropriate representatives.
 - The question was raised if there has been any preparation for 'the worse'.

- Jonathan responded that the bigger question is 2018; 2017 is covered by allocated budget funds, and it is time to think about contingencies.
 - It was suggested that information should be put together and provided to the consumer.
 - Jonathan presented the 2016 Part A Funds Revised update.
 - \$60,000 to out-patient services originally allocated; it has been revised to get the core medical services allocation up to 75%. Funds are coming from other core medical services to case management. 2016 unspent funds, \$100,000, will go to case management. The Revised Re-allocation Proposal will be reported at the next Planning and Allocations Committee meeting.
 - Rachel provided an update on ADAP. She informed the Council that full enrollment numbers are currently not available, however enrollment numbers are looking good. The report will be available next month.
 - Loyal questioned the one-week extension.
 - Rachel responded that there will be more answers next month and that health plans were able to stay open for an additional nine days.
 - Rachel added that there are several open positions; temporary employees have been added to cover until positions are filled.
 - The management report has been released.
 - Rachel introduced new staff member, Sharlonda Pierce who comes most recently from service at a Moose Lake treatment center and previously, Atlanta. She will be the new Training and Contract Manager.

Prevention

Krissie Guerard, MDH

- It was announced that McKinzie Woelfel will be the new council co-chair and will fully assume her role in May.
- Krissie announced that Core Group will hold their first meeting on February 15 and the development of community plans will be discussed.
 - Roger questioned whether there will be fair representation of different communities.
 - Krissie responded that this is the larger group meeting where all voices will be heard.

MN HIV Care Continuum Treatment Cascade

Jared Shenk, Minnesota Department of Health

- Jared identified issues and provided an update on the 2015 Care Continuum.
 - He concluded the discussions stating that the thirty percent of the population who are outside of care is the area they hope to work on in the future and that their focus needs to be on the area of retaining care, a greater focus on the thirty percent to re-engage in care.
 - Their long-term goal is to clean up the surveillance data. He added that the demographic will be updated and that retained is not a widespread factor in Minnesota.
 - Krissie pointed out that lab work has improved these numbers.
 - Jonathan added that the national rate is 90%/90%; 90% retained in care at 90%, and retention of care is also the goal at the national level. (The 80% represents all diagnosed.)
 - Loyal questioned the CDC's definition of care (i.e., first visit versus continuing care), given that the CDC can change the definitions of link to care.
 - He pointed out that these numbers do not take into account follow-up appointments and are representative of just the initial count.
 - He added that there are two definitions that federal guidelines allow.
 - Marvin voiced that we need to do a better job of educating on personal health and the addiction choice.
 - Lenny added that it is important to remember that addiction is a brain disease. It is an addiction, not a choice.

VII. Council Staff Update

Carissa Weisdorf, Hennepin County

- Co-Chair Election update
 - The co-chair election will be held in February.
 - If you are interested in co-chairing, let Carissa know by February 16.
 - Roger stated that both community co-chairs are up for election.
 - Loyal added that you will be voting on two sets of people, those who are currently participating and the other group is new people who are vetted.
- The Council was informed to e-mail meeting needs and mileage reimbursements to Rhoda Chaffe, temporary Office Specialist.
 - Mileage reimbursement forms are due by February 28 for the 2016 fiscal year-end.
- Upcoming Parliamentarian Election
 - A brief parliamentarian procedure presentation will be given at the March Council meeting.
- Volunteers are being sought to join the Grievance Committee, an 'ad hoc' committee.
- The Consumer Input Meeting for Linguistics Services is being held today at 12:00 p.m.
- Conflict of interest vote information is located on the back of the meeting agenda on the grid.
- Committee co-chair elections
 - The elections will be held in March.
 - Please refer to the Committee Summary report for more information.
 - Training is available for co-chairs.
- Al Frederickson was recognized for his years of service. Lesa presented a membership recognition certificate to Al.

VIII. Committee Reports (provided in written form)

A. Executive

B. Community Voices

C. Disparities Elimination

D. Membership and Training

Loyal Brooks,

- **Action Item:** Returning Membership Election
 - There are eight returning members on the ballot.
- **Action Item:** New Membership Election
 - There are five new members on the ballot.
 - Roger clarified that these are two-year terms.
 - Loyal informed the Council that Membership & Training interviewed these candidates and believes that this group will really fit in.
 - Terral added that he is very comfortable with these candidates.
 - Ballots were passed out.
 - Roger and Marvin motioned to vote.
 - Both slates were unanimously approved.
- E. Needs Assessment and Evaluation
- F. Planning and Allocations
 - **Action Item:** Legal Services Standards of Care
 - **Action Item:** FY2016 Reallocation (Revised) Proposal
 - **Action Item:** FY2017 Reallocation Proposal
 - Al announced Legal Services Standards of Care as an action item.
 - Roger announced vote.
 - 17-0 approved; motion passes.
 - FY2016 Re-Allocation (Revised) Proposal
 - Jonathan summarized that \$100,000 in unspent FY2016 funds to move to medical case management; re-allocating will help ensure that 75% of Part A Funds will go to core medical services.
 - Lesa opened discussions.

- o Council members in attendance voted:

Name	COI?	Vote	Name	COI?	Vote
Robert Andrews		Yes	Valentine Momo		Yes
Tom Bichanga		Yes	Florence Nabeta		Yes
Loyal Brooks		Yes	David Neller		Yes
Roger Ernst	Yes	Abstain	Lesa Nelson		Abstain (facilitation)
Terral Ewing		Yes	Gelli Overton		Yes
Al Frederickson		Yes	Tyrie Stanley		Yes
Robert Gillum, Jr.		Yes	Matt Toburen	Yes	Abstain
Bielca Guevara	Yes	Abstain	Thuan Tran		Yes
Rachel Heule		Yes	Gwen Velez	Yes	Abstain
Marvin Innes		Yes	Monica Yugu	Yes	Abstain

- o Approved 14-0; motion passes.
- FY2017 Re-Allocation Proposal
 - o Lesa opened for discussions.
 - o David stated that mental health services is not billed rapidly and questioned what will happen. He also questioned the meal program.
 - Jonathan responded that meals will be covered by rebate funds. Mental health providers are stating that more patients are being covered by insurance. Mental health care has a positive effect on newly diagnosed people and these providers offer stability, support.
 - Thuan stated that mental health assessment and care is important. He pointed out that there are other payers for this care. It is not an access issue; it is making sure that core medical services care funds are properly allocated.
 - Terral expressed concern that services actually used are not always available.
 - o Loyal pointed out that projected expenses for medical case management is 1.76 mil; new allocation is short \$120,000 of this amount.
 - Thuan responded that the rebate will cover this amount.
 - Jonathan added that there are other funding sources allocated to case management.
 - o Council members in attendance voted:

Name	COI?	Vote	Name	COI?	Vote
Robert Andrews		Yes	Valentine Momo		Yes
Tom Bichanga	Yes	Abstain	Florence Nabeta		Yes
Loyal Brooks		Yes	David Neller		Yes
Roger Ernst	Yes	Abstain	Lesa Nelson		Abstain (facilitation)
Terral Ewing		Yes	Gelli Overton	Yes	Abstain
Al Frederickson		Yes	Tyrie Stanley		Yes
Robert Gillum, Jr.		Yes	Matt Toburen	Yes	Abstain
Bielca Guevara	Yes	Abstain	Thuan Tran		Yes
Rachel Heule		Yes	Gwen Velez	Yes	Abstain
Marvin Innes		Yes	Monica Yugu	Yes	Abstain

- o Approved 12-0; motion passes.
- Jonathan opened up discussion on 2017 priorities – funding sources.
 - Marvin questioned the food/meals Part A funding.
 - Jonathan clarified funding sources and stated that there will be more meals delivered this year.
 - Jonathan announced that reporting will be revised for easier interpretation.
- o Monica stated that she missed a significant resource due to the conflict of interest policy to leave the room.
 - Carissa clarified the conflict of interest procedure and that new members received conflict of interest information.
 - Gelli brought up the situation if guests are attending.

- Roger elaborated on how the procedures relate to Part A and Part B
- Matt added that clarification is needed by a committee.
 - Carissa stated that the Executive Committee will take care of this concern. She clarified that one-third of the Council will always vote due to consumer representation on the council.
- Roger closed the discussion.

IX. **Ryan White Part A Grant Waiver**

Jonathan Hanft, Hennepin County

- An overview of the requirements to the bureau for FY2017 expenditures was provided.
 - 25/26 support services to fund based on HIV policy
 - The grant waiver request is due by June 30.
 - Waiver Three requirements were reviewed
 - National comparison of waivers were reviewed
- Insurance is covering more core medical services. MA is covering more of this. MN has one of the lowest rates of uninsured in the US. The Ryan White fund must be payer of last resort; we cannot make up the difference from another payer source.
- Will apply to FY2017, two weeks from now – March 1.
- Public input process will be discussed. Additional invites to March 14 meeting (Council).
- Next steps discussed.
- Discussion:
 - David – Have we requested this waiver before? Jonathan responded that we have not.
 - Al – Questioned if must apply every year. Jonathan – Yes.
 - Matt – Looks forward to the flexibility and thanked Jonathan for his work on this.
 - It was questioned if the waiver will allow shifting between services? Jonathan – Yes. If under-spending, we can re-allocate funding with this waiver and stay within federal requirements.

X. **Open Forum**

XIII. **Announcements**

- Matt announced that AIDS Action Day is on March 27 and state rep meetings will be set up at that time.
- Marvin announced that the MN AIDS Walk will be held on February 25.
- Terral requested help in getting the word out on camp that will be starting on June 5.
 - Robert stated that he will send out information to the Council in an e-mail.
- Carissa announced that in recognition of Al & Rick's service, there is a cake for everyone to enjoy immediately following the meeting.

XIV. **Adjourn & Cake**

The meeting adjourned at 11:40 a.m.

Meeting Summary:

- The council approved the **Action Item:** Returning Membership Election.
- The council approved the **Action Item:** New Membership Election.
- The council approved the **Action Item:** Legal Services Standards of Care.
- The council approved the **Action Item:** FY2016 Reallocation (Revised) Proposal.
- The council approved the **Action Item:** FY2017 Reallocation Proposal.
- Jonathan presented the Ryan White Part A Grant and Waiver.

Documents Distributed Before the Meeting:

- Proposed Agenda
- January 10 Meeting Minutes

- Prevention Update – February 7, 2017
- FY2016 3rd Quarter Expenditures Report
- Committee Report Summaries
- **Action Item:** Returning Membership Election
- **Action Item:** New Membership Election
- **Action Item:** Legal Services Standards of Care
- Ryan White Program Service Area Standard Legal - Draft 10/19/2016
- **Action Item:** FY2016 Reallocation Proposal
- **Action Item:** FY2017 Reallocation Proposal
- 2017 Reallocation Proposal Part A
- February 14 Linguistics Standards Input

Documents Distributed At the Meeting:

- Part A Update – February 14, 2017
- Part B Update
- Minnesota Council for HIV/AIDS Care and Prevention presentation
- Public Input Meeting notice

RC/cw