

MN HIV Services Planning Council Meeting
October 13, 2015
9 am-12 pm
Health Services Building, Room L15
525 Portland Ave. S., Minneapolis
Minutes

Council Members Present:	
Alejandro Aguilera	Midnight
Andy Ansell	Valentine Momo
Scott Bilodeau	Florence Kulubya-Nabeta
Loyal Brooks	Lesla Nelson (Council Co-Chair)
Terral Ewing	Rob Pioli
Al Fredrickson	John Salisbury
Krissie Guerard	Matt Toburen
Bielca Guevara	Aaron Wittnebel
Keith Henry, M.D.	Monica Yugu
Marvin Innes	
Council Members Absent:	
Winston Cavert, M.D.	Asneth Omare
Daphne Cooper	Craig Schmidt
Jared Erdmann	Gwen Velez
Community Members/Guests/Consultants:	
Colleen Bjerke, DHS	Jim Mara, Hennepin County
Emily Dale, Hennepin County	Curt Peterson, Aliveness Project
Andrea Jackson, HRSA (phone)	Josh Wiechmann, Hennepin County
Derek Johnson, DHS	
Part A Representatives:	
Jonathan Hanft, Hennepin County	Part B Representatives:
	Nick Metcalf, DHS
Planning Council Staff:	
Carissa Weisdorf, Administrative Specialist	Cynthia Thompson (minutes)

Quorum Present? **Yes**

I. Call to Order and Introduction

Marvin called the meeting to order at 9:00 am and introductions were made.

II. Lighting of the Candle – Marvin Innes

Marvin Innes lit the candle in memory of Jim Kirby who passed away September 8, 2015. Jim was 54 years old and a very active and longtime member in the HIV community. Jim will be greatly missed.

III. Welcome and Introductions

IV. Consideration and Approval of Proposed Agenda & July meeting minutes

There was a recommendation to postpone the co-chair update presentation on USCA until November. Motion made to approve the September 8, 2015 meeting minutes and Matt second this motion. The minutes were approved unanimously.

V. Co-Chair Update

Lesla to have the USCA presentation completed next month. Request made to allow Lesla Nelson to serve as the sole co-chair until the Council's conclusion at the end of the year. A member of the Executive Committee will sit in as a stand-in co-chair for remaining Planning Council meetings.

VI. Part A Report

Jonathan Hanft, Hennepin County

Reviewing of the first quarter expenditure report. Working on FY 2016, due November 2. More emphasis on care continuum and early identification. Reminder that new planning council Coordinator will be joining next month. Thanks for completing the evaluation; 93% responded. Review of expenditure spreadsheet. Discussions, questions, and explanations surrounding rebate spending allocations. Almost at the end of the second quarter. At the next meeting the priorities for the committee will be to consideration of reallocating/redistributing unspent funds. There are penalties for not spending all of the funds.

VII. Part B Report

Nick Metcalf, DHS

Did complete Comprehensive Needs Assessment mailing. Under preparation for open enrollment. Andy to meet with the Benefits counselor regarding benefits plans. New contract manager on board; Colleen. Bryan Bick resigned and Derek Johnson is the new contract manager. The Formulary Committee Meeting is October 20, focus on tier 3 medications formulary expansion. Andy solicited feedback on the possibility of developing a sub committed for the tier 3 formulary medications. Unmet needs process: The first set of money has gone to HC for core medical needs and focusing on housing needs as well. Unmet needs is strategizing ways to get funding to MDH.

VIII. Prevention Update

Krissie Guerard, MDH

MDH waiting for grant awards, won't see until December. STD funding cut; not sure what is going to happen. Finishing up session- planning to bring HIV back into the forefront. Lack of education for community and providers; this is where much of the work will be focused. Discussion surrounding HIV/AIDS prevention.

IX. Staff Report

Carissa Weisdorf, Hennepin County

Andrea Jackson on the phone. Couple of meetings coming up next month; fliers are on the table. Needs Assessment Committee would like the completion of the meeting evaluation form. Comprehensive needs assessment needs more people to take the survey. All provider meeting November 4th.

X. Committee Reports (Provided in written form)

- A. Community Voice- November 17, 2015, next meeting. Looking at ways to improve this committee. Plans to do an advertisement/community planning activities. Anyone interested in participating, let them know.
- B. Executive- Huge turn-out. Heard reports from Jonathan and Andy and heard updates on the integrated planning process.
- C. Needs Assessment & Evaluation- both co-chairs absent. Last meeting is in October. Survey outreach would like to increase their responses. Information on Ryan White website.
- D. Operations- will have a very short meeting after this meeting; focus will be on attendance.
- E. Planning & Priorities- reviewed work plan for the next comprehensive plan. Reviewed the goals of current comprehensive plan. Meeting will be the last Wednesday of the month.

BREAK

XI. Reintroductions

XII. Integrated Planning Update

Amy Dusek

- The Membership Selection Committee received 52 applications. Selection criteria being developed. New version of bylaws added; few changes to the structure of the committee. Feedback welcomed. Next workgroup meeting is scheduled for October 22.

- Workplan updates- Thinking of January and February agenda; discussions to take place. Planning for the upcoming year.
- Ending of planning council business- How do we wrap up the council's last meeting. Celebration at last meeting. Requests for ideas on how to celebrate the council's accomplishments.

XIII. Clinical Update & Presentation on Functional Cures & New Drug Research

Keith Henry, MD

XIV. Open Forum

None

XV. Announcements from the Floor

- Aliveness received a grant for a mobile food shelf throughout the state.

XVI. Adjourn

Matt motioned to adjourn the meeting and Lesa seconded. The meeting adjourned at 12 pm.

Documents Distributed Before the Meeting:

- Proposed Agenda
- Part A update
- Part B update
- Committee Report Summaries
- FY15 Q1 Expenditure Report
- October 13 PC Meeting Evaluation
- November 17 CVC Meeting Flyer
- November 17 Substance Abuse Standards Input Meeting Flyer

Documents Distributed At the Meeting:

- September 8 meeting minutes
- Half-Sheet: Questions/Comments for Amy Dusek

ct/CW