

Item	Details	Minutes
Hello, how are you?	<ul style="list-style-type: none"> Mrhbaan, kayf halak? (Arabic) https://www.google.com/#q=hello+how+are+you+in+arabic 	<ul style="list-style-type: none"> HC Quality assurance person leaving
Housekeeping	<ul style="list-style-type: none"> Staffing or Updates from partners & their organizations 	
Minutes Rock Star	<ul style="list-style-type: none"> Review minutes: Jonathan Hanft On deck is Katherine Finlayson 	
To our Guests here to listen...	<p>Friendly reminders</p> <ul style="list-style-type: none"> We're glad you're here to listen and check out the meeting Meeting is 9:00 – 11:00am Last 10 minutes is open forum Please hold your comments, suggestions & questions until then Each person will have 2 minutes during open forum Help yourself to copies of the agenda or other documents Thank you for your cooperation 	
See Work Plan 2016		
Bylaws	<ul style="list-style-type: none"> Questions from the County Attorneys regarding sections 2.6 & 5.1 Timeline update 	<ul style="list-style-type: none"> 2.6 Appointment & Service: Take out the word "or" 5.1 before we set parameters let's see how the first year goes, explore technologies August retreat – important to have people there in person to allocate resources Now express at the meetings that everyone needs to hold the date & attend August retreat – very important to be here in person & mark it on your calendars Next steps – update bylaws with changes today & send via email to grantees; DHS and MDH grantees review bylaws by 1.27; Need to post for public review online
IGCA	<ul style="list-style-type: none"> Update – HC <ul style="list-style-type: none"> DHS MDH City of Mpls, Ramsey County 	<ul style="list-style-type: none"> All attorneys are fine with document 1/26 – communicated to Board, discussed in committee in February, Voted on in February Don't know date yet, will post for workgroup to attend if they want
Membership	<ul style="list-style-type: none"> Letter dependency identified: signed IGCA Deficiency recruitment update <ul style="list-style-type: none"> Dept of Ed Medicaid Dept of Community Corrections 	<ul style="list-style-type: none"> DoE & DOCCR - Need to follow up with City of Mpls. Member from City may be involved in public schools. Partner Services – MDH could see if someone interested Part A asks for Medicaid rep, Jennifer D reach out to DHS staff

<p>Communication Plan</p>	<ul style="list-style-type: none"> • Next meeting • Anything needed from this group 	<ul style="list-style-type: none"> • One more subcommittee meeting before letter goes out & to talk about website • Need to make sure website is ADA compliant • Facebook
<p>Document and Data sharing options for MCHACP</p>	<ul style="list-style-type: none"> • Where are the needs here? What is this needed for? • Options available 	<p>Needs</p> <ul style="list-style-type: none"> • 2 things needed; something for grantees & something to use with members • Something to share documents & edit • Something that tracks documents & versions • Messaging with each other • Something is needed for grantees to post and work on documents • Membership committee will be creating documents & need to share • Website an option? Issues trying to post the latest version? What if it's a draft & gets public • In the past, email out documents to members to make comments • 2 separate issues: technology to present things to people & who is controlling it • SharePoint has permissions that can be set • Utilize Basecamp? Try it with comprehensive plan & see how that goes <ul style="list-style-type: none"> ○ Rob, Carissa, Andy ○ Basecamp & Sharepoint – option to use this with committee members. Will recommend how we can use it & with who
<p>Debrief from 1st meeting</p>	<ul style="list-style-type: none"> • Identify items for follow up • Evaluation results if available 	<ul style="list-style-type: none"> • See Basecamp for 1.12 meeting debrief • Overall good day. Good feedback to use going forward • Evaluation results from members not complete yet – so far have heard grantee presentations too similar. Going forward perhaps combine grantee presentations?
<p>RFP</p>	<ul style="list-style-type: none"> • Recruiting Council members for government agency RFP proposal review committees 	<ul style="list-style-type: none"> • Conflict for current MCHACP members to be involved • Former members could be recruited for this committee • Announce opportunity at Community Voices committee for non-Council members • Grantees agree not to recruit current Council members

2 nd meeting: 2/9	<ul style="list-style-type: none"> • Other 	<ul style="list-style-type: none"> • Co-Chairs are acting until IGCA is signed • Use next Tuesday for grantees to meet and discuss agenda
Looking ahead	<ul style="list-style-type: none"> • The time is near, the time is (almost) now for Amy's time to end • What other items are needed to be complete for Integrated Planning Project to end <ul style="list-style-type: none"> ○ Previously identified: meeting schedule for grantees 	<ul style="list-style-type: none"> • Extend 2/25 meeting to 2 hrs for lessons learned • 2/4 workgroup meeting
Open Forum		No one attended
End		10:55 AM
Next Meeting:	2/4/16 MDH 9:30 to 11am, MDH B462, 4th floor of our building	