

Item	Details	Minutes	
Hello, how are you?	<ul style="list-style-type: none"> Wyaaaaaa. Ruh ruh. (Wookie) 	Present: Carissa Weisdorf, Jonathan Hanft, Krissie Guerard, Chryssie Jones, Rob Yaeger	
Housekeeping	<ul style="list-style-type: none"> 12/8 PC meeting, Amy at training, Andy will facilitate IP update <ul style="list-style-type: none"> Amy write up update & send out Staff changes & updates <ul style="list-style-type: none"> Does Rob/MDH need to be invited to workgroup meetings? Amy to forward invites to Katherine/DHS January & February meeting date invites to go out today 	<ul style="list-style-type: none"> 12/17 next meeting there will be breakfast Andy not able to attend due to conflict, Tom R has resigned, Katherine Finlayson invited to future meetings? Yes, adding to invites Need representation from DHS – Andy involved on special projects, IP a special project? 	
Minutes Rock Star	<ul style="list-style-type: none"> Review minutes: Carissa Weisdorf On deck is Chryssie Jones 		
CCCHAP	<ul style="list-style-type: none"> Ended business last month How did it go? 	<ul style="list-style-type: none"> Lunch celebration, Asst. Commissioner spoke, past members attended Went really well 	
To our Guests here to listen...	<p>Friendly reminders</p> <ul style="list-style-type: none"> We're glad you're here to listen and check out the meeting Meeting is 9:30 – 11:00am Last 10 minutes is open forum Please hold your comments, suggestions & questions until then Each person will have 2 minutes during open forum Help yourself to copies of the agenda or other documents Thank you for your cooperation 	Amy	9:40am
Membership Selection Committee	<ul style="list-style-type: none"> Updates <ul style="list-style-type: none"> Medicaid position – JH Corrections professional – Amy & KG Dept of Ed – Krissie & Patrick Next steps 	<ul style="list-style-type: none"> Medicaid position: JH chat with Susan Corrections position – Chryssie & Krissie will create a paragraph/brief synopsis why corrections professional is needed & send to Amy What is provided to applicants – CW says the application has information and will post to Basecamp Value to create a “job description” A brochure exists – needs to be updated – but include in email DOE – Krissie heard from Amy of DOE, has no time and is looking for appropriate person to represent 	

		<ul style="list-style-type: none"> Note: not mandated to have xyz from DOE, suggested. Krissie thinks we can look outside the box. There are other options within public schools if needed Presently short 6 AA positions, may not be able to fill those Rob may have someone to recruit After retreat, notify workgroup what positions are vacant MSC business complete after retreat, may need to extend in order to recruit & interview for council positions Retreat will choose members, assign term limits and subcommittees <p>Update on 12/8:</p> <ul style="list-style-type: none"> January meeting date Email to notify members week of 12/8, next an official appointment letter that nominates you jointly by chair of HC board, chair of DHS & Representative of MDH. Subcommittee & term limit will be there, meeting information Term starts 2/1/16 – 1/31/17
Bylaws	<ul style="list-style-type: none"> Follow up regarding conflict of interest & Code of conduct Next steps, DHS & MDH need to review 	<ul style="list-style-type: none"> HC Atty started to review these sections, Patrick making changes, needs final atty review Drop dead date: Need to be complete 1/5/16 MDH – Krissie reviews DHS – Andy said no legal review needed, in house review
IGA	<ul style="list-style-type: none"> Updates – any grantees have questions to address? <ul style="list-style-type: none"> DHS – email to Andy MDH – status? HC – Status? City of Mpls & Ramsey County – status? Other 	<ul style="list-style-type: none"> DHS reviewed wrong draft, that’s been corrected. They have changes not sure if they are substantial. JH follow up 12/17 or after with Mpls & Ram Co MDH signed. Any changes, they may need to resign.
Work Plans	<ul style="list-style-type: none"> See document 	See document
2016 work plan	<ul style="list-style-type: none"> See document 	Copies hand out, no time for review
Looking ahead	<ul style="list-style-type: none"> Plan 	No time – To be continued
Open Forum		No one
End		11:00 AM

