

Item	Details	Notes	
Greetings & Salutations!	<ul style="list-style-type: none"> • Introductions – Welcome to the workgroup meeting! • Next PC meeting – Amy at training, Krissie Guerard facilitate <ul style="list-style-type: none"> ○ Amy write up update & send out ○ November last meeting of business for PC? • Next workgroup meeting is 11/19, DHS on standby for meeting location due to changes at HSB • Nick Metcalf is moving on & we wish you the best! Last day? 	<ul style="list-style-type: none"> • All provider meeting had a performance like Breaking the Ice for our first meeting • 11/10 PC meeting – IP update has 20 min, starts 10:45am • Nick’s last day is 11/6 • Tom R from DHS should be added to Basecamp 	
Minutes Rock Star	<ul style="list-style-type: none"> • Review minutes: Nick Metcalf • On deck is Patrick Tschida 		
To our Guests here to listen...	<p>Friendly reminders</p> <ul style="list-style-type: none"> • We’re glad you’re here to listen and check out the meeting • Meeting is 9:30 – 11:00am • Last 10 minutes is open forum • Please hold your comments, suggestions & questions until then • Each person will have 2 minutes during open forum • Help yourself to copies of the agenda or other documents • Thank you for your cooperation 	Amy	9:35am (5)
CVC	<ul style="list-style-type: none"> • Clarify context & conversation 	<ul style="list-style-type: none"> • Need to hear Input from members about how this committee will look like to expand the group beyond HIV Care & Services • Integration with Prevention, we need to be inclusive – how does that look like? • More guidance around planning? When CCCHAP was shifting over the conversation we had to have was this not an advocacy place, not the forum for this work. What does this group need to accomplish the planning tasks of the council regarding representation? How is this committee going to expand its planning duties? How does it have to look to accomplish those goals? How do we best use our resources to accomplish the goals, • Follow up with facilitator needed 	
Bylaws	<ul style="list-style-type: none"> • Updates? 	<ul style="list-style-type: none"> • JH left a message for attorney who is reviewing the 2 sections regarding conflict of interest & Code of conduct 	
IGA	<ul style="list-style-type: none"> • Update <ul style="list-style-type: none"> ○ Saint Paul? ○ Ram Co & Mpls – who is signing: name/position 	<ul style="list-style-type: none"> • JH contact HRSA to ask if STP needs to be a part of IGA – Ram Co administers for STP • Mpls – started with original draft, JH contacting Becky M to discover process • Ram Co – Jim M chair of county board, needs board approval. 	
Membership	<ul style="list-style-type: none"> • MN Dept of Education & DOCCR – Krissie following up? 	<ul style="list-style-type: none"> • KG waiting to hear back from Education • KG hasn’t heard back from Corrections 	

<p>Selection Committee</p>	<ul style="list-style-type: none"> • Medicaid – Jonathan following up with Susan • Updates, needs? • Retreat planned? What is the process? Who has final say? Workgroup? 	<ul style="list-style-type: none"> ○ Thuan receives data from corrections, may have contacts ○ Nat'l HIV strategy is around working with corrections • JH need to follow up with Susan RE: Medicaid • 12/4 date for retreat • 35 applicants have been interviewed • Necessary to keep in mind mandated categories • Recruitment still needed to fill deficiencies • Need to connect with facilitator to plan retreat and process <ul style="list-style-type: none"> ○ Establish fair, effective process ○ Mindful of reflectiveness ○ Prepare for fall out • Mariah leaving MSC, starting duties as paralegal. Been through whole process, need to explore how to include her votes
<p>Integrated Work Plan</p>	<ul style="list-style-type: none"> • First business meeting: jan? feb? • See document 	<ul style="list-style-type: none"> • 1st meeting is January – no business • February meeting – business • See updated work plan
<p>2016 work plan</p>	<ul style="list-style-type: none"> • See document 	<ul style="list-style-type: none"> • See updated work plan
<p>Summary Points</p>	<ul style="list-style-type: none"> • What are our accomplishments during our meeting? <ul style="list-style-type: none"> ○ 1st; 2nd; 3rd • Gut Check 	<ul style="list-style-type: none"> •
<p>Open Forum</p>		<ul style="list-style-type: none"> • No one attended
<p>Meeting schedule</p>	<ul style="list-style-type: none"> • please review and give feedback 	<ul style="list-style-type: none"> • handed out to members
<p>End</p>		
<p>Next Meeting:</p>	<p>Next meeting is 11/19/15 9:30, DHS, Room 422</p>	