

MN Council for HIV/AIDS Care and Prevention
Meeting Minutes for January 14, 2020
9:00am to 12:00pm
Health Services Building, Room L15
Minutes

Council Members Present:	
Dennis Anderson	Robert Andrews-Mendoza (phone)
Lisa Behr	Florence Nabeta
Andrew Bauman	Nafula Namuninia (phone)
Tom Bichanga	Fred Ndip
Loyal Brooks	Lesa Nelson
Charlotte Detournay (phone)	Sarah Schiele
Terral Ewing (Council Co-Chair)	Tyrie Stanley (Council Co-Chair)
Raymel Givens	Gwen Velez
Cree Gordon	John Vener, MD
Stephen Jensen	Johnnie Williams
James McMurray (phone)	McKinzie Woelfel (Council Co-Chair)
Larry McPherson	
Council Members Absent:	
Alejandro Aguilera	Destiny Holiday
Thu Danh	
Community Members/Guests/Consultants:	
Aaron Peterson, Hennepin County	James Flowers, Red Door
Jake Melson, DHS	Tara Carmean, MDH
Tom Kennedy, Community Member	Anika Kaleewoun, Hennepin County
Jared Shenk, MDH	Johan Baumeister, JustUs Health
Bill Tiedeman, Hope House	Zelda Tobias, MATEC
Bob Wickoren, Merck	Mary McCarthy, Community Member (PAC)
Hennepin County (Part A) Representative:	
Jonathan Hanft	DHS (Part B) Representative:
	Colleen Bjerke
MDH (Prevention) Representative:	
Peggy Darrett-Brewer (phone)	MCHACP Parliamentarian:
	Pat Reymann, PRP (phone)
MCHACP Staff:	
Jeremy Stadelman, Hennepin County (minutes)	

Quorum Present? **Yes**

I. Call to Order, Introductions, Lighting of the Candle, Reading of Guiding Principles,

- Tyrie Stanley called the meeting to order at 9:07 a.m. Introductions were made. The guiding principles were read.

Consideration and Approval of Proposed Agenda

- The agenda was approved by unanimous consent.

Consideration and Approval of December 10 Meeting Minutes

- The minutes were approved by unanimous consent.

II. Co-Chair Update

- Moving forward, co-chair updates will occur during Executive Committee reports.

III. Recipient Reports

Part A

Jonathan Hanft, Hennepin County Ryan White Program

- FY 2019 estimated unobligated balances (UOB) and carryover submitted to HRSA/HAB.
 - Estimate of UOB is \$198,199; this amount may change depending on final spending.
 - Carryover must be used by the end of the next fiscal year.
- Preparing FY 2020 request for waiver of core medical services expenditures.
- Council Administrative Specialist hiring update:
 - Position closed recently and Part A hopes to begin interviews in the next couple of weeks.
- Appropriations update:
 - Jonathan referenced the **Federal AIDS Policy Partnership (FAPP) appropriations table**.
 - Appropriations have been signed by the President.
 - The president wanted to cut HOPWA, but got a \$17 million increase instead.
 - Anticipate flat funding and should receive award on time; around March 1
- Tyrie Stanley asked how to get more landlords to participate in Ryan White funded programs.
 - Part A is looking to expand access to those at risk of homelessness.
 - Anticipate more will be spent on housing in the upcoming fiscal year.

Part B

Colleen Bjerke, Minnesota Department of Human Services HIV/AIDS Unit (DHS)

- Continue review of the recent RFP (request for proposals) issued by DHS. DHS expects the review to be completed by the end of January. Contracts will start on April 1 or July 1 of 2020.
- ADAP open enrollment has closed and it was a smooth enrollment season.
 - Rachel Heule will provide an update in the spring.
- Colleen presented on HIV Services in Greater MN.
 - Questions:
 - Terral Ewing indicated that he would like more information to ensure that funding earmarked for Greater MN is actually going to Greater MN.
 - Terral wondered why some services in Greater MN have been cut.
 - Colleen explained that funding goes towards services that they are earmarked for and it is written into contracts that are audited by DHS.
 - Colleen will work to get more data on ADAP in Greater MN.

- **Prevention**

Peggy Darrett-Brewer, Minnesota Department of Health (MDH)

- The next update will be in March.

IV. Council staff update

- Jeremy Stadelman reminded members that the council co-chair election will occur at next month's meeting. Those interested should let co-chairs or council staff know. Open nominations are possible at the meeting.

V. Committee Reports (also refer to *Committee Report Summaries*)

- Executive
- Community Voices (CVC)
 - Met last night and spoke about improving consumer input activities at the agency level.
 - Would like more consumers to participate in CVC, especially people from disparately impacted communities
 - The committee spoke about their concerns with prevention not being at the table.
 - A member shared their experiences with prevention in MN.
 - Doctors who are not HIV specialists seem to need more education about providing services to the HIV community.
 - Need people who are on PrEP at the table.

- Disparities Elimination
 - The committee did not meet in December.
- Membership & Training
 - Loyal Brooks explained that the committee's emphasis has been on recruitment. Interviews are ongoing for terms beginning in March.
 - The council still needs applications from Latinx individuals and those living in Greater MN.
- Needs Assessment & Evaluation
 - The committee did not meet in December.
 - Continuing to push towards launch of the Comprehensive Needs Assessment survey in March.
- Planning & Allocations (PAC)
 - The committee did not meet in December.

VI. Service area presentation and discussion

- There was unanimous consent to move the presentation to next month's meeting.

VII. Update and questions are Minneapolis Fast Track

- Sarah Schiele provided an update on Minneapolis Fast Track activities.
 - Questions:
 - Members are welcome to attend the next Minneapolis Fast Track Taskforce meeting on Friday, January 17 between 1-3pm.
 - Lisa Behr asked if the Fast Track project is going to promote rapid access to care.
 - Sarah indicated that the Taskforce is still working on the criteria, but rapid access to care is under consideration.
 - The Taskforce will talk with providers on what resources they need to make to best help clients at designated clinics.
 - James Flowers noted that the Minneapolis ban on bathhouses should be reconsidered.
 - HIV criminalization training for providers is important.

VIII. Results of Part A Quality Management Activities

Anika Kaleewoun, Quality Manager, Aaron Peterson, Data & Outcomes Coordinator, Hennepin County Ryan White Program

- Anika and Aaron presented the results of Part A Quality Management Activities
 - Questions:
 - James Flowers wondered what the consequences are if providers do not meet quality goals.
 - Anika explained that it depends on which requirement is not being followed, but corrective actions can be issued if there are serious gaps. Most of the time, Ryan White staff try to work with providers to correct any issues.
 - Part A could be more transparent about how providers are held accountable.
 - Part of site visits is to assess quality improvement goals and consumer input tasks.
 - A lack of consumer input would likely result in a quality improvement project.
 - Part A is continuously training consumers how to understand quality improvement activities so that they can better hold agencies accountable to meeting quality standards of care.
 - The Parts A, C, D, F Quality Management Advisory Committee (QMAC) currently needs two consumers and providers to join the committee. The committee meets quarterly and is currently working on reducing disparities.
 - Terral wondered if corrective actions are made public and if they are followed up on.
 - Anika indicated that she will need to check with contract managers on this to see what can be made available publicly.

BREAK

IX. Finalize elements of hard topic discussions

- The co-chairs turned facilitation over to Sarah Schiele.
 - The council reviewed the *elements of hard topic conversations*, as determined by the council.
 - **MOTION:** Larry McPherson moved to approve the elements of hard topic conversations as presented. Loyal Brooks seconded.
 - There was no discussion.
 - **With a unanimous vote, the motion carries.**
 - Sarah explained that there are resources within Hennepin County to help develop skills for volunteer facilitators and asked if there were any volunteers.
 - Volunteers: Larry, Johan, Cree, and Sarah
 - Members suggested that council staff send an email to all members to see if they are interested.
 - The council discussed prioritizing hard topics:
 - Sarah volunteered to lead the first hard topics discussion.
 - McKinzie Woelfel suggested that the hard topics should coincide with the topics of the highlighted service area presentations.
 - There was a suggestion to have the highlighted service area presentation first, then hard topics discussions.
 - Members would like to prioritize services after new members start in March, possibly via a poll.
 - Some members indicated that they would like to start hard topics in April after new members being their terms.
 - Fred Ndip recommended starting in February to match the service area presentation.
 - Larry recommended that the council should take the time to make sure facilitators are ready to go, so he would prefer to wait until April.
 - **MOTION:** Larry McPherson moved that the hard topics discussion should start in April so that there is time to train facilitators. Tyrie Stanley seconded.
 - There was no further discussion.
 - **With 10 ayes and 1 no, the motion carries.**
 - There was consensus from members that they would like to hold space on the next agenda to discuss service areas after the highlighted service area presentation.

X. Unfinished Business / New Business

- Tyrie Stanley asked if the council can be informed of the Part B quality management activities and committee make-up.
 - Dennis London is the lead for the Part B quality management group; Fred Ndip will find out more information and follow up with the council.

XI. Open Forum

- A member noted that information about the Community Voices Committee (CVC) is not trickling down to consumers; agencies should do a better job to inform clients about the council activities.
 - Cree Gordon would like a quick way to communicate via text with young people to attend CVC meetings.

XII. Announcements

- Members should submit reimbursements by the end of February for Part A (TGA) and the end of March for Part B (Greater MN).
 - It was noted that after 60 days, reimbursements could become taxable income.

XIII. Adjourn

- The meeting adjourned at 11:27 a.m.

Documents Distributed Before the Meeting:

- Proposed Agenda
- December 10 Meeting Minutes
- January Committee Report Summaries
- Elements of hard topic discussions
- Community Co-chair Position Description
- CVC flier

Documents Distributed at the Meeting:

- Part A Update
- Ryan White Part A Carryover Report
- Federal AIDS Policy Partnership (FAPP) FY 2020 appropriations
- Food bank/home delivered meals service area presentation
- Medical nutrition therapy service area presentation

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