

**Ryan White Program**  
**Service Area Standards: Home and Community-Based Health Services**  
**Approved September 8, 2015**

**Vision:** People living with HIV experiencing illness or disability will be supported to remain independent in the community

**Service Category Description:** Home and Community-Based Health Services are provided to a client living with HIV in an integrated setting appropriate to a client's needs, based on a written plan of care established by a medical care team under the direction of a licensed clinical provider. Services include:

- Appropriate mental health, developmental, and rehabilitation services
- Day treatment or other partial hospitalization services
- Durable medical equipment
- Home health aide services and personal care services in the home

**Program Guidance:** Inpatient hospitals, nursing homes, and other long-term care facilities are not considered an integrated setting for the purposes of providing home and community-based health services.

*All subrecipients must meet universal standards requirements in addition to service area standards for which they are funded.*

Standard	Measure	Data Source
<b>Individual Client Focused Standards</b>		
1. Site: Services are provided in the home of a client with HIV/AIDS or in a community-based setting such as an adult day center.	1. Documentation that the services are being provided in an HIV-positive client's home or community-based setting per the care plan.	1. Client file review/ site visit
2. Referral: There is a referral from an HIV primary care provider or medical case manager based on a care plan or Acuity Assessment.	2. Referral documentation and ROI from client's primary care clinic or medical case management agency.	2. Client file review/ site visit: written referral (or notes about a phone referral) and ROI
3. Eligibility: Program has system in place to check all clients' eligibility for Home and Community-Based Services provided by Medicaid Waiver before delivery of services, to ensure Ryan White Services are provided as the payer of last resort.	3. Program policy or procedure about Medicaid waivers and use of Ryan White funds for Home and Community-Based Health Services.	3. Program file contains documentation of process, for review at annual site visit
4. Activities of Daily Living (ADL) Assessment of home care needs to determine client's ability to perform activities of daily living and the level of attendant care assistance the client needs to maintain living independently.	4. Documentation of ADL Assessment.	4. Client file review/ site visit
5. Written care plan: All services are provided based on a written care plan signed by the agency home care supervisor and client, and indicates the need for these services.	5. Written care plan with appropriate content including documented need for services, with appropriate signatures updated annually and forwarded to client's HIV medical provider and Medical Case Manager.	5. Client file review/ site visit
6. Services provided may include: <ul style="list-style-type: none"> <li>• Durable medical equipment</li> <li>• Home health aide and personal care services</li> <li>• Day treatment or other partial hospitalization services</li> <li>• Home intravenous and aerosolized drug therapy (including prescription drugs administered as part of such therapy)</li> <li>• Routine diagnostic testing</li> <li>• Appropriate mental health, developmental and rehabilitation services</li> </ul>	6. Document of services provided includes: <ul style="list-style-type: none"> <li>• Specifies the types, dates, quantity and duration services are to be provided</li> <li>• Includes the signature of the professional who provided the service at each visit</li> <li>• Indicates that all services are allowable under this service category</li> <li>• Indicates services are consistent with the treatment plan</li> </ul>	6. Client file review/ site visit
<b>Standard</b>	<b>Measure</b>	<b>Data Source</b>
<b>Program Focused Standards</b>		

<p>7. Provider Qualifications: Appropriate licensure and certification of individuals providing the services, as required by local and state laws.</p> <p>Health care professionals may include but not be limited to:</p> <ul style="list-style-type: none"> <li>• Registered nurses</li> <li>• Physical therapists</li> <li>• Social workers</li> <li>• Occupational therapists</li> <li>• Respiratory therapists</li> </ul> <p>Paraprofessionals may include but not be limited to:</p> <ul style="list-style-type: none"> <li>• Home health aides</li> <li>• Personal care attendants</li> </ul>	<p>7. Documentation of all current direct service staff including job description, resume, education, certification and licensure (if required by local and state laws), work experience, skills, and training needs/plans.</p>	<p>7. Program file contains documentation of all completed training.</p>
<p>8. Agency Qualifications: Agency is licensed as a home care provider by the State of MN (MDH):  <a href="http://www.health.state.mn.us/divs/fpc/comphomecare/index.html">http://www.health.state.mn.us/divs/fpc/comphomecare/index.html</a></p>	<p>8. Documentation of current licensure.</p>	<p>8. Program file contains documentation of licensure</p>