

MN Council for HIV/AIDS Care and Prevention
June 08, 2021 9am – 11am
Virtual Meeting

Meeting Summary/Minutes

Council Members Present:	
Johan Baumeister	Nafula Namuninia
Charlotte Detournay	Lesa Nelson
Alissa Fountain	Sue Purchase
Raymel Givens	Jessie Saavedra
Cree Gordon (Council Co-Chair)	Sarah Schiele
Calvin H. Hylton	Paul Skrbec
Teresa Jones	Jeremy Stadelman
Larry McPherson (Council Co-Chair)	Tyrie Stanley
Amy Miller	Antony Stately
Nafula Namuninia	JoAnn Vertetis
Council Members Absent:	
Nyonbeor Boley	McKinzie Woelfel (Council Co-Chair)
Javier Andrews-Mendoza	
Community Members/Guests/Consultants:	
Alejandro Aguilera	Brenda Senyana
Grace Hazlett	Jared Shenk
Stephen Jensen	Marissa Tonelli
James McMurray	
Hennepin County (Part A) Representative:	
Jonathan Hanft	DHS (Part B) Representative:
	Colleen Bjerke
MDH (Prevention) Representative:	
Peggy Darrett-Brewer	MCHACP Parliamentarian:
	Pat Reymann, PRP
MCHACP Staff:	
Carissa Weisdorf, Council Coordinator	Richard Puella (minutes)

- I. Call to order and Introductions, Read Guiding Principles and Agenda and May minutes approval:**
 Larry McPherson called the meeting to order at 9am and the guiding principals were read. To save time, members were asked to introduce themselves in the chat.
- The proposed agenda was approved.
 - The past meeting minutes were unanimously approved.
- II. Recipient updates:**
- **Part A:** Provided by Jonathan Hanft.
 - June 5th was the 40th anniversary of the first AIDS case reports in the US.
 - They FY 2020 Part A annual progress report was submitted and included the following:
 - Service category plan, with success and challenges
 - HIV Care Continuum
 - Council success and challenges
 - EIIHA activities
 - Certificate of aggregate administrative costs
 - WICY expenditures

- FY 2021 Part A Program Terms Report and Program Submissions are due June 28th and will include the following:
 - Allocations table
 - Letter of Assurance from council co-chairs
 - Council roster and reflectiveness grid
- FY 2021 Part A Federal Financial Report is due July 31.
 - This report will determine how much carryover will be received and the request is due within 30 days of FFR.
- Metro area HIV outbreak among people who inject drugs.
 - As of 5/31/2021 there are 70 cases in Hennepin (57) and Ramsey (13) counties
 - Town Hall planned for July including epidemiological updates and a panel of front-line responders.
- **Part B:** Colleen Bjerke provided an update for Part B.
 - Jacob Melson has resigned from his position and has relocated to the west coast, and efforts to fill his position are underway.
 - Colleen will be retiring at the end of June. Hiring for her position is underway.
 - Fred Ndip was reassigned to work for the governor's office and will be coming back at the end of June.
 - Changes to Emergency Financial Assistance are currently underway and the contracts are in progress. Amy Miller will have more information on that next month.
 - The state has not passed their biannual budget and talks of a shutdown have been mentioned. All state employees have received layoff notices. The layoff notices are out of abundance of caution, and a government shutdown is very unlikely.
- **Prevention:** Peggy Darrett-Brewer provided the June quarterly update and presented, "MDH Recipient update."
- Tyrie Stanley asked Peggy what the Transportation Department plans to do with the busses that were converted for COVID-19 testing.
- Peggy explained she is not sure since that information is outside of their wheelhouse. Peggy noted that she can find out and get back to Tyrie.
- Peggy noted that McKinzie has been released from COVID duties and will be returning next week.
- Jessie Saavedra asked if additional testing aside from syphilis are being done at Pride.
- Peggy explained that they are not, but supplies are being supplied to Pride, and noted that testing will be performed by grantees.
- Jonathan Hanft noted that Red Door will be performing tests at Pride.

III. Committee reports (also provided in written format)

- **Executive Committee:**
 - Anyone interested in attending the following trainings are invited. Please RSVP with Carissa Weisdorf if you plan to attend.
 - Focused conversation training on Tuesday, June 29, from 10 a. m. – 1 p. m.
 - Engaging in dialogues on race and racism training on Friday, July 23, from 9:30 – 11:30 a. m.
- **Community Voices:**

- Action Item: Co-chair election:
- **MOTION**: Cree Gordon moved to accept the Community Voices Committee's recommendation that JoAnn Vertetis be elected to serve as co-chair of the Community Voices Committee. Ballots will be provided via Microsoft Forms and results will be announced during open forum. **VOTE**: JoAnn Vertetis received 12 out of 12 votes and was elected.

- **Disparities Elimination:**
 - No update

- **Membership & Training:**
 - Participated in a focused conversation with an outside facilitator to create a policy and procedure for membership selection.
 - Reviewed council vacancies, pending applications, and discussed recruitment
 - Reviewed attendance and selected committee members to contact members who missed meetings.
 - The Council has 11 vacancies and they are listed below:
 - Unaligned consumers who are Black or African American, White, trans or no binary
 - People in Greater Minnesota
 - Person who is Hispanic
 - Person who is Asian or Pacific Islander
 - Represented of or formerly incarcerated person
 - State Medicated representative
 - The committee canceled their June meeting in recognition of Juneteenth.

- **Needs Assessment & Evaluation:**
- The committee reviewed the assessment of the administrative mechanism.
- Action item: Co-chair election:
 - **Motion**: Lesa Nelson moved to accept the Needs Assessment & Evaluation Committee's recommendation that Lesa Nelson and Alissa Fountain be elected to serve as co-chairs of the Needs Assessment and Evaluation Committee. Ballots will be provided via Microsoft Forms and results will be announced during unfinished business. **VOTE**: Lesa Nelson and Alissa Fountain both received 12 out of 12 votes and are the new co-chairs for NA&E.

- **Planning & Allocations:**
- Action item: Committee co-chair election.
 - **MOTION**: Tyrie Stanley moved to accept the Planning & Allocations Committee's recommendation that Larry McPherson and Tyrie Stanley be elected to serve as co-chairs of PAC. Ballots will be provided via Microsoft Forms and results will be announced during unfinished business. **VOTE**: Larry McPherson and Tyrie Stanley both received 12 out of 12 votes and are the new co-chairs of PAC.

- Action item: Health Education/Risk Reduction service standard:

- Colleen Bjerke reviewed and discussed the changes that were made to the services standards. Johan asked if one of the requirements for staff is a bachelor's degree. Colleen explained that is not the case two years' and noted that experience and or a bachelor's degree are the requirements. Paul Skrbec noted that one of the changes to HERR was to list two years of experience first followed by the bachelor's degree.
 - **MOTION:** Tyrie Stanley moved to accept the Planning & Allocations Committee's recommendation to adopt the Health Education/Risk Reduction service standard.
 - Alissa Fountain, Calvin Hylton, Jeremy Stadelman, Cree Gordon & Johan Baumeister were placed into a breakout room for conflict of interest.
 - **VOTE:** The motion carried unanimously and will be adopted
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- Action item: Referral for Health Care and Support Services service standard.
 - **MOTION:** Tyrie Stanley moved to accept the Planning & Allocations Committee's recommendation to adopt the Referral for Health Care and Support Services service standards.
 - Cree Gordon, Jeremy Stadelman, Johan Baumeister, Alissa Fountain and Calvin Hylton were placed into a breakout room for conflict of interest.
 - No debate. **VOTE:** The motion carried unanimously and will be adopted.

IV. Data training: Epidemiologic terms:

- Carissa Weisdorf briefed the council on the purpose of this morning's training. She explained that a series of data trainings are being held for all council members. This is in response to the most recent site visit that HRSA had with Part A. This site visit found that council members needed to be trained on the importance of objective data and how client utilization and epidemiological data should be used for decision making. Information from the knowledge assessment indicated a need for epidemiological training. Next month Jared will return to present the annual HIV data release and today's training will help familiarize members with common epidemiological terms and concepts.
- Jared Shenk provided a training to the council and presented, *"Epidemiological Terms MCHACP June 9, 2021."*
- For questions about the training contact Jared Shenk at jared.shenk@state.mn.us

V. HIV planning body assessment results:

- Eliza Beth, Marissa Tonelli, and Grace Hazlett from the HealthHIV team presented the, *"Minnesota Council for HIV/AIDS Care and Prevention HIV Planning Assessment Technical assistance for HIV Planning June 8, 2021."*
- Eliza mentioned that this was just a preliminary report and that a final report with recommendations and a model practice for lessons learned from other planning bodies will be provided.
- For any questions or concerns please contact Grace and/or Eliza at, eliza@healthhiv.org, grace@healthhiv.org.

VI. Unfinished Business/New Business/Open Forum:

- Larry McPherson announced the results of the committee co-chair elections (below)

Committee	Co-chair candidate	Votes cast	Majority needed	Votes Received	Outcome
Community Voices	JoAnn Vertetis	12	7	12	Elected
Needs Assessment & Evaluation	Lesa Nelson	12	7	12	Elected
	Alissa Fountain	12	7	12	Elected
Planning & Allocations	Tyrie Stanley	12	7	12	Elected
	Larry McPherson	12	7	12	Elected

VII. Announcements and Adjourn:

- No announcements

Meeting Summary

- The council received updates from each standing committee and government recipients.
- The council approved and elected JoAnn Vertetis as co-chair of the CVC.
- The council approved and elected Lesa Nelson and Alissa Fountain as the new co-chairs of NA&E.
- The council approved and elected Tyrie Stanley and Larry McPherson as the new co-chairs of PAC.
- The council approved and adopted PAC’s recommendation for the Health Education/Risk Reduction service standard.
- The council approved and adopted PAC’s recommendation for the Referral for Health Care and Support Services service standard.
- The council received a data training on epidemiological terms.
- The council heard a preliminary report from the Health HIV team.

Documents Distributed before the Meeting:

- 2021.06.08 MCHACP Agenda
- 2020.05.11 MCHACP Minutes
- June Committee Report Summaries
- Action item: CVC co-chair election
- Action item: NA&E co-chair election
- Action item: PAC cp-chair election
- Action item: HERR service standard
- HERR standards
- Action item: Referral for Health Care and Supportive Services
- Referral for Health Care and Supportive Services standard

Items Displayed at the meeting:

- Epidemiological Terms MCHACP June 9, 2021
- Minnesota Council for HIV/AIDS Care and Prevention HIV Planning Assessment Technical assistance for HIV Planning June 8, 2021.

RP/cw