

**MN Council for HIV/AIDS Care and Prevention**  
**April 13, 2021 9am – 11am**  
**Virtual Meeting**

**Meeting Summary/Minutes**

<b>Council Members Present:</b>	
Johan Baumeister	Lesa Nelson
Alissa Fountain	Jessie Saavedra
Cree Gordon (Council Co-Chair)	Sarah Schiele
Calvin H. Hylton	Paul Skrbec
Larry McPherson (Council Co-Chair)	Jeremy Stadelman
Amy Miller	Tyrie Stanley
Nafula Namuninia	JoAnn Vertetis
<b>Council Members Absent:</b>	
Nyonbeor Boley	Javier Andrews-Mendoza
Charlotte Detournay	Austin Phillips
Raymel Givens	Sue Purchase
Teresa Jones	Antony Stately
Tom Kennedy	McKinzie Woelfel (Council Co-Chair)
<b>Community Members/Guests/Consultants:</b>	
Stephen Jensen	Zelda Tobias-Kotyk
James McMurray	Thuan Tran
Jared Shenk	Eliza Beth
<b>Hennepin County (Part A) Representative:</b>	
Jonathan Hanft	Colleen Bjerke
<b>MDH (Prevention) Representative:</b>	
Peggy Darrett-Brewer	Pat Reymann, PRP
<b>MCHACP Staff:</b>	
Carissa Weisdorf, Council Coordinator	Richard Puella (minutes)

- I. **Call to order and Introductions, Read Guiding Principles and Agenda and February minutes approval:** Cree Gordon called the meeting to order at 9am and introductions were made.
  - Cree mentioned a change to the agenda.
  - Open forum will be extended by five minutes and Carissa Weisdorf's Conflict of Interest training will be shortened by five minutes to accommodate a presentation from Robert Andrews. With that, the agenda was unanimously approved.
  - The March meeting minutes were unanimously approved.
  
- II. **Committee reports (also provided in written format)**
  - **Executive Committee**
    - Larry McPherson mentioned that before the COVID-19 pandemic forced virtual meetings, the council created space on the agenda to have hard topic conversations, with the purpose of creating a platform for those living with HIV/AIDS to discuss personal and cultural issues, goals, and other issues.
    - Carissa Weisdorf explained the next steps for implementing the hard topic conversations.

- Identify 5-6 volunteers, either council or community members, to act as facilitators for the hard topic discussions.
- Two trainings will be held for facilitators, tentatively during the first and second weeks of May.
- The first training will be on how to conduct a focused conversation.
- The second training will be on facilitating dialogues on race and racism, which will be provided by the Hennepin County Diversity, Equity and Inclusion unit.
- Anyone who is interested in being a facilitator can contact council staff.
  - Johan Baumeister volunteered
  - James McMurray volunteered
  - Jessie Saavedra volunteered
- **Community Voices**
  - James McMurray provided the update on behalf of the CVC and introduced an action item. However, he did note that Andrew Bauman was elected to serve as co-chair but has resigned from the council and his committees.
  - James mentioned that the CVC will hold a co-chair election at their May meeting to fill the vacancy.
    - Tyrie Stanley asked if the CVC co-chair elections should be sent back the committee until a second co-chair has been identified.
    - Pat Reymann noted that James has already received the CVC co-chair nomination and the council should move forward and consider him today.
  - **Action Item:** Community Voices Committee co-chair election.
    - **MOTION:** Larry McPherson moved that Andrew Bauman and James McMurray have been recommended to serve as CVC Co-Chairs. However, Andrew Bauman has resigned from the council and his committees so we will only vote for one name. Ballots will be cast through Microsoft Forms. No debate. **VOTE:** 16 votes were cast, and the majority needed for election is 9. James McMurray received 15 votes and has been elected to serve as co-chair of CVC.
    - Richard Puella explained how Microsoft Forms operates and noted he will email and post the link in the chat for folks and Cree will announce the results during unfinished business.
  - James mentioned the committee received a training on the Ryan White HIV/AIDS Program Service Areas.
  - The committee created their work plan for FY 2021.
  - The committee changed their meeting schedule from quarterly to bi-monthly meetings (March, May, July, September, November & January).
- **Disparities Elimination Committee**
  - Larry McPherson presented an action item on behalf of the Disparities Elimination Committee.
  - **Action Item:** Disparities Elimination Committee co-chair election
    - **MOTION:** Larry McPherson moved to accept the Disparities Elimination Committee's recommendation that Teresa Jones and Megan Mueller be elected to serve as co-chairs of the Disparities Elimination Committee. No debate. **VOTE:** 16 votes were cast, and the majority needed for election is 9. Teresa

Jones and Megan Mueller both received 16 votes and have been elected to serve as co-chair of DEC.

- Cree Gordon mentioned that DEC also received an update on END HIV MN and Minneapolis Fast Track Cities.
- DEC discussed the pros and cons of targeted testing.
- **Planning and Allocations Committee**
  - No additional update
- **Membership and Training Committee**
  - Tyrie Stanley provided the update on behalf of the Membership and Training Committee and introduced an action item.
  - **Action Item:** Membership and Training Committee co-chair election.
    - **MOTION:** Tyrie Stanley moved to accept the Membership and Training Committee's recommendation that Calvin Hillary Hylton and Stephen Jensen be elected to serve as co-chairs of the Membership and Training Committee. No debate. **VOTE:** 17 votes were cast, and the majority needed for election is 9. Calvin H. Hylton and Stephen Jensen both received 15 votes and have been elected to serve as co-chairs of M&T.
- **Needs Assessment and Evaluation**
  - No additional update

### III. 2019 HIV Care Continuum update

- Jared Shenk from the Minnesota Department of Health presented, "*MDH HIV Care Continuum in Minnesota 2019.*"
- Jonathan Hanft asked if the national retention measure is the same as Minnesota's
  - Jared noted that it was the same.
- Jonathan noted two things he noticed that could indicate some systems improvement work needs to be done regarding the linkage qualitative data.
- For example, those who are uninsured, he mentioned that the council allocates about \$700,000 to outpatient healthcare services for people who are uninsured, and felt whoever is following up with folks needs to make sure that those who need it are referred to appropriate programs.
- Jonathan felt that Hennepin County could follow-up to help improve those who are in the jail system get access to care.
- Jessie Saavedra mentioned that new numbers have been reported regarding the HIV outbreak in Hennepin and Ramsey County and asked Jared if he had any data on those individuals who know their HIV status and, if they do, whether or not they are in care. In addition, he asked how those who are uninsured are being directed to care.
  - Jared mentioned that the data he presented is the overall statewide population and not specific to the outbreak. He recommended reaching out to Cheryl Barber ([cheryl.barber@state.mn.us](mailto:cheryl.barber@state.mn.us)) who is the person assigned to the HIV outbreak response.
- Jared Shenk provided his contact information ([jared.shenk@state.mn.us](mailto:jared.shenk@state.mn.us)) for anyone who may have additional questions.

### IV. Rebate and Recipient update:

- Colleen Bjerke presented, “DHS Grants and Rebate Revenues.” Followed by the Part B update.
- Colleen provided the Part B report.
  - She noted that Part B received their FY 2021 federal award and noted there was not much change (below).

FY Year	ADAP	Base	MAI	Total
2021	\$6,268,680	\$2,088,637	\$66,680	\$8,423,997
2020	\$6,265,290	\$2,075,344	\$66,281	\$8,406,915
Difference	\$3,390	\$13,293	\$399	\$17,082

- Colleen mentioned that Part B will not be applying for Supplemental Part B funding this year because there was less spending with all their contracts.
- Fred Ndip has been temporarily reassigned to work with the governor’s office for roughly 3-6 months. Dennis London will be the DHS representative for the Disparities Elimination Committee.
- Colleen announced that she will be retiring in July.
- Her position has been posted and will send it to Carissa to share with the council.
- **Part A: Jonathan Hanft provided the update on behalf of Part A.**
  - Jonathan reported that the Part A grant award was received and noted that there was a slight decrease in funding and compared the funding from 2020 vs 2021. (below)
  - Jonathan pointed out that this was the first time a decrease in funding for Minority AIDS Initiative (MAI) has occurred.
  - Jonathan reported that the HRSA project officer explained that the reason for the reduction is because other jurisdictions in the country had larger increases in HIV incidence and prevalence among communities of color than Minnesota.
  - Staff will bring a proposal to Planning and Allocations and the Disparities Elimination Committees to determine if and where funding will need to be reduced.

Year	Formula	Supplemental	Total Part A (Not including MAI)	MAI	Total Part A (including MAI)
2020	\$3,671,511	\$1,810,358	\$5,481,869	\$384,317	\$5,866,186
2021	\$3,683,282	\$1,785,678	\$5,468,960	\$375,820	\$5,844,780
increase/(Decrease)	<b>\$11,771</b>	<b>\$24,680</b>	<b>\$12,909</b>	<b>\$8,497</b>	<b>\$21,406</b>
% Increase/(Decrease)	<b>0.3%</b>	<b>-1.4%</b>	<b>-0.2%</b>	<b>-2.3%</b>	<b>-0.4%</b>

- **Prevention:** Update will be in June.

V. **Conflict of interest training**

- Carissa Weisdorf provided a training on conflict of interest and presented, “*Conflict of Interest Policy and Management.*”
- Johan Baumeister asked if new members needed to fill out a new form if they already done so.
  - Carissa confirmed if there have been no changes since becoming a member in March then there is no need to fill out an additional form.
- Larry McPherson asked if a screen shot of the form is acceptable to submit.
  - Carissa confirmed that a screen shot is fine.
- Carissa provided her contact information ([carissa.weisdorf@hennepin.us](mailto:carissa.weisdorf@hennepin.us)) for anyone who had questions.

**VI. Council staff update:**

- Carissa Weisdorf mentioned some changes to council membership and mentioned that Andrew Bauman and Alfredo Rincon-Gonzalez have resigned from the council.
- Carissa asked that the Conflict of interest form be completed by April 27, 2021.
- Carissa mentioned the Code of Conduct policy is required to be signed annually and asked everyone to review, sign and return to council staff.
- Carissa presented the, “*FY 2021 Training Schedule for Council Members.*”
- Carissa noted that there is a training on data that will take place in June. To help prepare for this training a survey/assessment tool will be sent out to all council members.
- This will help the data team determine where to focus more time on training.

**VII. Unfinished Business/New Business:**

- Richard Puella announced that the results of the committee co-chair elections have been submitted to Cree Gordon, Calvin H. Hylton, and Anika Kalewoun
  - Tyrie Stanley asked for the election results to be sent to him as well since he is still the acting co-chair of Membership and Training.
- Cree Gordon announced the results of the election.

Committee	Co-chair candidate	Votes cast	Majority needed	Votes Received	Outcome
Community Voices	James McMurray	16	9	15	Elected
Disparities Elimination	Megan Mueller	16	9	16	Elected
	Teresa Jones	16	9	15	Elected
Membership & Training	Calvin H. Hylton	17	9	15	Elected
	Stephen Jensen	17	9	15	Elected

**IX. Open Forum:**

- Nothing was discussed.

**X. Announcements:**

- Jessie Saavedra announced that Clinic 555 has started providing home HIV testing. Jessie provided the link ([hivhometesting.com](http://hivhometesting.com)) for anyone who would be interested in receiving a rapid testing kit and noted that a \$25 gift card is being provided for those who request a kit.
  - Cree Gordon mentioned that YAP has had success with home testing and is happy to see other agencies start providing home testing services as well.
- JoAnn Vertetis mentioned that Dining Out For Life is April 29<sup>th</sup>.

- JoAnn asked what is the status of the Health HIV assessment.
  - Eliza Beth from the Health HIV assessment team is attending today's meeting and she said currently all the data is being evaluated and a report will be presented to the council in June.

**XI. Adjourn:**

- Meeting adjourned at 10:48am

**Meeting Summary**

- The council received updates from each standing committee, recipients, and council staff
- The council elected James McMurray to serve as co-chair of CVC
- The council elected Teresa Jones and Megan Mueller to serve as co-chairs of DEC
- The council elected Calvin H. Hylton and Stephen Jensen to serve as co-chairs of M&T
- The council received an update on Part B rebate
- The council received a training on conflict of interest

**Documents Distributed before the Meeting:**

- 2021.04.13 MCHACP Agenda
- 2020.03.09 MCHACP Minutes
- April Committee Report Summaries
- 2021.04.13 action item\_ CVC co-chair election
- 2021.04.13 action item \_ DEC co-chair election
- 2021.04.13 action item\_ M&T co-chair election
- FY 21 MCHACP training schedule
- MCHACP conflict of interest form
- Code of conduct policy

**Items Displayed at the meeting:**

- MDH HIV Care Continuum in Minnesota 2019
- DHS Grants and Rebate Revenues
- Conflict of Interest Policy and Management

RP/cw