

MN Council for HIV/AIDS Care and Prevention
January 12, 2021 9am – 11am
Virtual Meeting

Meeting Summary/Minutes

Council Members Present:	
Dennis Anderson	James McMurray
Andrew Bauman	Larry McPherson (Council Co-Chair)
Thu Danh	Javier Andrews-Mendoza
Charlotte Detournay	Nafula Namuninia
Alissa Fountain	Fred Ndip
Raymel Givens	Asneth Omare
Alfredo Rincon-Gonzales	Austin Phillips
Cree Gordon (Council Co-Chair)	Jessie Saavedra
Stephen Jensen	Sarah Schiele
Tom Kennedy	Bill Tiedemann
Council Members Absent:	
Calvin H. Hylton	JoAnn Vertetis
Teresa Jones	McKinzie Woelfel (Council Co-Chair)
Jeremy Stadelman	
Community Members/Guests/Consultants:	
Alejandro Aguilera	Miranda Kunz
Johan Baumeister	Mary McCarthy
Amy Leite-Bennett	Jacob Melson
Ann Bensen	Jill Moody
Tara Carmean	Aaron Peterson
Dave Johnson	Jared Shenk
Anika Kaleewoun	Tyrie Stanley
Hennepin County (Part A) Representative:	
Jonathan Hanft	DHS (Part B) Representative: Colleen Bjerke
MDH (Prevention) Representative:	
Peggy Darrett-Brewer	MCHACP Parliamentarian: Pat Reymann, PRP
MCHACP Staff:	
Carissa Weisdorf, Council Coordinator	Richard Puella (minutes)

- I. **Call to order and Introductions, Read Guiding Principles and Agenda and October minutes approval:**
 Larry McPherson called the meeting to order at 9:00am. Introductions were made, and the guiding principles were read. A moment of silence was observed for all of those who lost a loved one in 2020. The proposed agenda and December minutes were unanimously approved.

- II. **Committee Reports (also provided in written format)**
 - A. **Executive and Co-Chair Update:** Cree Gordon provided the update on behalf of the Executive Committee.
 - Completed the review of the council bylaws and forwards the proposed amendments. The council will vote on the proposed amendments at the February 9, 2021 meeting.
 - Heard reports from each standing committee, council co-chairs and council staff.

- B. Community Voices:** James McMurray provided the update on behalf of the Community Voices Committee (CVC).
- Met on December 7, 2020 and discussed issues currently before the council and committees.
 - Discussed work plan items for next fiscal year.
 - Discussed how we can increase consumer participation in the council's service standards.
- C. Disparities Elimination:** Committee did not meet in December and no updates were provided.
- D. Planning and Allocations:** Committee did not meet in December and no updates were provided.
- E. Membership and Training:** James McMurray provided the update on behalf of the Membership & Training Committee (M&T).
- Conducted interviews for the new council term starting on March 1, 2021.
 - Reviewed new applications and membership needs.
 - Need applications from:
 - People who live in Greater Minnesota
 - A person with HIV who is Black or African American and not affiliated with an agency that receives Ryan White funding (unaligned consumer)
 - A person who is Asian or Pacific Islander
 - State Medicaid agency representative
- F. Needs Assessment and Evaluation:** Committee did not meet in December and no updates provided.

III. Demographic report for 2020 HIV/AIDS Comprehensive Needs Assessment: Aaron Peterson, Ann Bensen and Miranda Kunz presented the, *"2020 HIV/AIDS Comprehensive Needs Assessment Demographics."*

- Joint effort between DHS, MCHACP, and Hennepin County.
- Responses were collected via phone, paper surveys and online.
- Over 828 responses were collected. 643 (TGA) 183 (Greater Minnesota).

IV. HIV Cluster and Outbreak Detection and Response Plan: Tara Carmean from the Minnesota Department of Health (MDH) presented the, *"HIV Cluster and Outbreak Detection & Response Plan (CDR)."* After the presentation Tara noted that MDH is seeking input for the plan and asked that folks complete a survey by Friday, 1/15/2021.

- MDH will use the input to update the plan.
- MDH will share back with partners how input was used.

V. Recipient Update:

- **Part A:** Jonathan Hanft provided updates.
 - FY 2021 core medical services expenditure waiver request will be submitted this week.
 - FY 2020 unobligated balance estimate needs to be submitted by the end of the fiscal year.
 - Roughly \$171,751 will be eligible for carryover from 2020 to 2021.
 - \$9,323 of the \$171,751 will be Part A Minority AIDS Initiative Funds (MAI).
 - Congress has passed and signed the appropriations for FY 2021.

- Parts A, B, C, D, F & ADAP all received flat funding.
- Ending the Epidemic Plan was the only plan to receive an increase.
- **Part B:** Colleen Bjerke provided updates.
 - The Department of Human Services (DHS) has filled a vacant supervisor position with the community services unit and Asneth Omare will be taking on that role at DHS.
 - The open enrollment for ADAP was successfully completed.
- **Prevention:** Peggy Darrett-Brewer noted there are no updates at this time but reiterated that McKinzie Woelfel has been 100 percent reassigned to work on COVID-19.

VI. Council Staff update: Carissa Weisdorf shared the council postcard and asked that everyone reach out within their personal networks and encourage those who may be interested to apply for membership. Although M&T will be filling many vacancies this month, the council still needs representation from the following categories:

- Greater Minnesota
- Unaligned consumers who are Black/African American or African born
- Asian/Pacific Islander
- State Medicaid representative

Carissa also noted that at next month's meeting the council will recognize those who will be stepping off the council and completed their terms. She mentioned that with a start of a new term, council members can switch committees if interested. Those who may be interested can contact council staff (Carissa or Richard) or the co-chairs of Membership & Training (James McMurray, Tyrie Stanley).

- Carissa also noted that the council co-chair elections will be next month in February. There will be 2 spots for co-chairs and the term will be from March 2021-March 2022. Again, all those who are interested can let either contact council staff or the M&T co-chairs know. Open nominations will be held the day of the meeting as well.

VII. Unfinished Business / New Business: No new business or unfinished business was discussed.

VIII. Open forum: Larry McPherson mentioned that a question about by-law compliance was raised at the last Executive Committee meeting regarding the absence of MDH co-chair McKinzie Woelfel. Christine Jones joined the meeting to address this concern.

- Christine mentioned that a majority of MDH staff have been reassigned to work on COVID-19 and, unfortunately, MDH has no additional staff to reassign to fill McKinzie's spot. Christine noted everything is being done so that a representative from MDH will attend the larger planning council meetings.
- Tyrie Stanley asked how this will play out since McKinzie's position on the council is mandated by the by-laws.
- Pat Reymann reminded everyone, that the by-laws are subordinate to any federal, state, or county law, and because it's the wish of the governor and the circumstances that the COVID-19 pandemic has brought to our lives, the council must function the best it can given the situation, and it shouldn't be a concern.

Larry McPherson asked when will the hard topics be brought back into the meetings.

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- Tyrie Stanley mentioned that there was a vote stopping the discussion from going any further when it was brought up earlier in the year but wasn't exactly sure of the circumstances. He suggested a review of the past minutes.
- Carissa said she would go back and review what the vote was and what was decided.

IX. Announcements: None

Meeting Summary

- The council received updates from each standing committee, recipients, and council staff.
- Aaron Peterson and the Needs Assessment team presented the, *"2020 HIV/AIDS Comprehensive Needs Assessment Demographics"* report.
- Tara Carmean provided a presentation on the, *"HIV Cluster and Outbreak Detection & Response Plan (CDR)."*

Documents Distributed before the Meeting:

- 2021.01.12 MCHACP Agenda
- 2020.12.08 MCHACP Minutes
- January 12 Committee Report Summaries
- 2021.01.05 proposed bylaws amendments
- Council Co-Chair Position Description
- 2020 MCHACP postcard

RP/cw