

**MN Council for HIV/AIDS Care and Prevention**  
**December 08, 2020 9am – 11am**  
**Virtual Meeting**

**Meeting Summary/Minutes**

<b>Council Members Present:</b>	
Andrew Bauman	James McMurray
Thu Danh	Larry McPherson (Council Co-Chair)
Charlotte Detournay	Nafula Namuninia
Alissa Fountain	Fred Ndip
Raymel Givens	Asneth Omare
Alfredo Rincon-Gonzales	Jessie Saavedra
Cree Gordon (Council Co-Chair)	Sarah Schiele
Calvin H. Hylton	Bill Tiedemann
Stephen Jensen	JoAnn Vertetis
<b>Council Members Absent:</b>	
Dennis Anderson	Austin Phillips
Teresa Jones	Jeremy Stadelman
Tom Kennedy	McKinzie Woelfel (Council Co-Chair)
Javier Andrews-Mendoza	
<b>Community Members/Guests/Consultants:</b>	
Alejandro Aguilera	Jacob Melson
Johan Baumeister	Brenda Senyana
Sara Horton	Jared Shenk
Anika Kaleewoun	Tyrie Stanley
Zelda Tobias-Kotyk	Thuan Tran
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Jonathan Hanft	Collen Bjerke
<b>MDH (Prevention) Representative:</b>	<b>MCHACP Parliamentarian:</b>
Peggy Darrett-Brewer	Pat Reymann, PRP
<b>MCHACP Staff:</b>	
Carissa Weisdorf, Council Coordinator	Richard Puella (minutes)

**I. Call to order and Introductions, Read Guiding Principles and Agenda and October minutes approval:**

Cree Gordon called the meeting to order at 9:00am. Introductions were made, and the guiding principles were read. The November minutes and proposed agenda were unanimously approved.

**II. Committee Reports (also provided in written format)**

**A. Executive and Co-Chair Update:** Cree Gordon provided the update for the Executive Committee and invited everyone to attend the public input meeting immediately following today's council meeting. They mentioned that the committee is currently reviewing the by-laws and will bring recommended changes to the January council meeting for approval.

- **Action Item:** The fiscal year 2021 pre-award allocations plan assumes flat funding. Fiscal year 2021 will begin March 1, 2021, and end February 28, 2022. The council approved an allocation plan for FY 2021 and FY 2022 in August 2020. The Hennepin County Ryan White HIV/AIDS Program found that all early intervention service (EIS) clients for a program also received health education/risk reduction (HE/RR). As HE/RR is a component of EIS, the

proposed change would reduce administrative burden by combining EIS and HE/RR for this particular program. Additionally, moving Part A funded linguistics services to rebate funding will reduce administrative burden and allow this amount of money to move to outpatient ambulatory health services which is expected to be fully expended.

HRSA Category - Service Activity	FY2020 Post-Award	FY2021 Pre-Award	Change	Notes
Early Intervention Services	\$357,250	\$391,250	\$34,000	The HC RWHAP found that all early intervention service (EIS) clients for a program also received HERR. As HERR is a component of EIS, this would reduce administrative burden by combining EIS/HERR for this particular program.
Health Education/Risk Reduction	\$116,900	\$82,900	-\$34,000	
Outpatient/Ambulatory Health Services	\$724,100	\$726,000	\$1,900	OAHS were fully expended, with unfunded services also provided. This reallocation would reduce administrative burden with all linguistic services be funded by rebate beginning in FY 2021.
Linguistic Services	\$1,900	\$0	-\$1,900	

**Motion:** Cree Gordon moved to accept the Executive Committee recommendation for the above FY 2021 Part A pre-award reallocation proposal. No debate or discussion followed. **Vote:** 12 (yes), 0 (no) the motion carries.

Roll Call	Aye/No
Andrew Bauman	Aye
Charlotte Detournay	Aye
Alissa Fountain	Aye
Raymel Givens	Aye
Alfredo Rincon-Gonzales	Aye
Stephen Jensen	Aye
James McMurray	Aye
Nafula Namuninia	Aye
Jessie Saavedra	Aye
Sarah Schiele	Aye
JoAnn Vertetis	Aye
Larry McPherson	Aye

**B. Community Voices:** James McMurray provided an update on behalf of the Community Voices Committee (CVC). He mentioned that the CVC met yesterday (12/7/2020) and had a good turnout. He mentioned the committee discussed ideas on how to increase CVC numbers and start to plan for 2021.

**C. Disparities Elimination:** No additional updates were provided.

**D. Planning and Allocations:** No additional updates were provided.

**E. Membership and Training:** James McMurray provided the update on behalf of the Membership and Training Committee (M&T). At the previous meeting the committee reviewed the vacancies and scheduled interviews for December. M&T also discussed council training needs, and selected new candidates for membership whose term will start March 1, 2021.

**F. Needs Assessment and Evaluation:** No additional updates provided.

**III. HIV and Aging Coalition Update:** Bill Tiedemann provided an update from the HIV and Aging Coalition.

- Cree Gordon suggested that Bill reach out to the Disparities Elimination Committee (DEC), since the topic of HIV and aging has come up in recent conversations.

**IV. Council Staff Update:** Carissa Weisdorf took a moment to welcome the two newest members of the council (Bill Tiedemann & Calvin H. Hylton). She was happy to announce that the council has been selected to participate in HealthHIV's assessment of the effectiveness of HIV planning bodies.

- HealthHIV has requested documents pertaining to the work of the council, and are currently reviewing the by-laws, policies and procedures, new member orientation materials, membership recruitment materials, and the integrated plan.
- A three phased process will start in early 2021 with an anonymous survey that will go out to all council members. Followed by key informant interviews.
- Lastly, she mentioned that the Needs Assessment & Evaluation Committee has a meeting evaluation (both council and committees). The link will be sent out after today's meeting, and all council and community members should complete it.

**V. Recipient Update:**

- **Part A:** Jonathan Hanft updated the council on a few items.
  - FY 2021 core medical services expenditure waiver is currently being prepared and should be submitted to HRSA HIV/ AIDS Bureau (HAB) by January 1, 2021.
  - He reminded everyone as part of the expenditure waiver requirement, there will be a public input meeting immediately following today's council meeting.
  - FY 2020 unobligated balance estimate due December 31, 2020.
  - Part A grant application moving to a three-year cycle.
- **Part B:** No updates were provided.
- **Prevention:** No updated were provided.

**VI. Unfinished Business / New Business:** No new or unfinished business was discussed.

**VII. Open Forum:** Larry McPherson brought up a topic regarding African American heterosexual men living with HIV/AIDS. Larry feels that because this population is relatively small and underrepresented a conversation should be had to bring awareness.

- Cree Gordon suggested bringing this up with the Disparities Elimination Committee for discussion and see what recommendations DEC can bring to the council.

- Jonathan Hanft suggested looking at the results of the comprehensive needs assessment and review data for that population specifically.

**VIII. Announcements:** JoAnn Vertetis mentioned that the Aliveness Project is serving meals three times a week on Mondays, Wednesdays & Fridays from 11:00am-3:00pm.

**IX. Adjourn:** Meeting was adjourned at 10:00am.

**Meeting Summary**

- The council received updates from each standing committee, recipients, and council staff.
- The FY 2021 Part A pre-award reallocation proposal was approved.

**Documents Distributed before the Meeting:**

- 2020.12.08 MCHACP Agenda
- 2020.11.10 MCHACP Minutes
- December 08 Committee Report Summaries
- 2020.12.08 action item\_FY21 Part A pre-award reallocation proposal
- 2020.12.01 FY 2021 Part A Pre-Award Reallocation Proposal
- 2020.12.08 Public Input Meeting Flyer
- 2020.12.07 CVC meeting flier

RP/cw