

Membership & Training Committee
(Microsoft Teams Meeting)
November 20, 2020
10:00 am – 12:00 pm
Meeting Summary/Minutes

Membership & Training Committee Members Present:	
Loyal Brooks	Jessie Saavedra
Stephen Jensen	Tyrie Stanley (co-chair)
James McMurray	
Membership & Training Committee Members Absent:	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Anika Kaleewoun	Amy Miller
MDH (Prevention) Representative:	MCHACP Staff:
None	Carissa Weisdorf, Council Coordinator
	Richard Puella, Administrative Specialist (minutes)

Quorum? YES

I. Welcome & Introductions: James McMurray called the meeting to order at 10:00am, and introductions were made.

II. Review, approval of October 16 meeting minutes and proposed agenda: The past meeting minutes and agenda were unanimously approved.

III. Discuss interviews: Anika Kaleewoun informed the committee that Nyonbeor A. Boley did not show up for his interview. Richard Puella attempted to contact him but had no response. After waiting 15 minutes the team decided to close the room and move on. Richard will follow up with the candidate to find out what happened and report back to the committee.

IV. Projected membership needs for next term: Richard Puella presented the projected membership reflectiveness grid reflecting those members who will be terming off in March 2021.

- 3 members will term off in March:
 - James McMurray
 - Stephen Jensen
 - Dennis Anderson
- Projected membership needs:
 - By March 2021 overall membership will be at 21 with a target of 33.
 - Unaligned consumer membership will be at 8 with a target of 11.
 - The State Medicaid representative is still vacant.
 - For White/Non-Hispanic, membership will be at 10 with a target of 15.
 - For Black/Non-Hispanic, membership will be at 9 with a target of 13.
 - For Asian/Pacific Islander, membership will be at 0 with a target of 1.
 - For American Indian/Native Alaskan, membership will be at 0 with a target of 1.
 - Male representation will be at 13 with a target of 24.
 - TGA representation will be at 20 with a target of 28.
 - Greater Minnesota will be at 1 with a target of 5.

- Carissa Weisdorf mentioned that with the assistance from the HRSA project officer, a letter requesting that the State Medicaid position be filled will be sent to DHS to help fill that vacancy.

V. Review new applications and discuss recruitment: Richard Puella shared and reviewed new applications for the following applicants:

- Nyonbeor A. Boley
- Angela Reed
- Don Barnes
- Alex Locke
- Lesa Nelson
- Tyrie Stanley

After review of the pending applications, the committee decided to interview the following individuals:

- Don Barnes
- Nyonbeor A. Boley

VI. Review attendance: Richard Puella reviewed the attendance with the committee and noted the only issues with attendance was with Alfredo Rincon-Gonzalez for missing two Dipartites Elimination committee meeting in a row (October & November). Loyal Brooks agreed to contact Alfredo to make sure he is doing okay.

VII. Unfinished business/New business:

- Tyrie Stanly mentioned that he did not get any feedback from the Executive Committee when he presented the co-chair selection process.
- Carissa Weisdorf mentioned that nurse practitioner Brian Goodroad would be an option to provide a clinical update to the council, including discussing new treatment options for HIV/AIDS.
- Jessie Saavedra recommended Sarah Jane Keaveny to discuss with the council the status of the HIV outbreak that is currently happening in Hennepin and Ramsey Counties. She has been out in the community working with Jessie in the encampments and would be more than happy to present to the council.
 - The committee agreed that it would be good to have Sarah come and speak to the council at the January meeting. Carissa will reach out to her and begin the next steps.
 - The committee agreed to have Brian Goodroad come present to the council mid-2021. Carissa will reach out to Brian.
- Richard Puella presented and discussed the standards of membership for the individuals who are eligible for a second term and indicated interest in serving a second term. The committee agreed to forward the following individuals to the council to be voted on in February.
 - Andrew Bauman
 - Charlotte Detournay
 - Nafula Namuninia
 - Larry McPherson
- **Motion:** Stephen Jensen moved to forward the 2nd term eligible members to the Executive Committee for approval. The motion was seconded by Loyal Brooks. No debate or discussion followed. **Vote:** The motion passed unanimously.

VII. Agenda for the next meeting:

- Interviews and recruitment

IX. Announcements: Loyal Brooks noted that the Governor's new Executive Order goes into effect tonight and encouraged everyone to do that right thing and be safe. Stephen Jensen noted that he would not like to receive his framed certificate in the mail, and he would pick it up when the committee can meet again in-person; James McMurray agreed to the same.

X. Adjourn: Meeting was adjourned at 11:15am.

Meeting summary

- The committee reviewed the projected membership needs.
- The committee reviewed new applications.
- Loyal Brooks will contact Alfredo Rincon-Gonzalez regarding attendance.
- The committee agreed to contact Sarah Jane Keaveny and Brian Goodroad and ask them to present to the council.
- The committee moved to forward the 2nd term eligible members to the Executive Committee for approval.

Documents Distributed for the Meeting:

- 2020.11.20 M&T Agenda
- 2020.10.15 M&T Minutes
- FY 2020 M&T Workplan
- 2020 MCHACP postcard

RP/cw