

**Planning and Allocations Committee**  
**(Microsoft Teams Meeting)**  
**October 28, 2020**  
**9:30 am – 11:30 am**  
**Meeting Summary/Minutes**

<b>Planning and Allocations Committee Members Present:</b>	
Andrew Bauman (Co-chair)	Florence Kulubya-Nabeta
Larry McPherson	Jeremy Stadelman
Austin Phillips	Tyrie Stanley (Co-chair)
<b>Planning and Allocations Committee Members Absent:</b>	
Mary McCarthy	<b>Guests:</b> Jake Melson
<b>Hennepin County (Part A) Representative:</b>	
Thuan Tran	<b>DHS (Part B) Representative:</b> Sharlonda Pierce
<b>MDH (Prevention) Representative:</b>	
Jared Shenk	<b>MCHACP Staff:</b> Carissa Weisdorf, Council Coordinator
	Richard Puella, Administrative Specialist (minutes)

**Quorum? YES**

**I. Welcome & Introductions:** Andrew Bauman called the meeting to order at 9:30am, and introductions were made.

**II. Review, approval of 8/26/2020 meeting minutes and proposed agenda:** After review, the proposed agenda and August minutes were unanimously approved.

**III. FY2020 reallocations proposal:**

Thuan Tran presented the reallocation proposal for Part A. He discussed the service areas from which Hennepin County proposes to decrease funding based on underspending at the 6-month mark.

- Hennepin County proposes to decrease substance abuse-outpatient services by \$60,000. Due to COVID-19, and the subsequent state shutdown, this service area was not offered for several months at the beginning of the fiscal year, which decreased expenditures.
- Part A MAI funded medical case management by \$4,000.
- Part A medical case management by \$8,500.
- Thuan noted Hennepin County is seeing an increase in outpatient ambulatory health services. In order to qualify for the core medical services expenditure waiver, Hennepin County proposes increasing funding to core medical services as much as possible.

Therefore, Hennepin County proposes increases to:

- Part A outpatient ambulatory health services by \$3,550.
- Part A MAI funded outpatient ambulatory health services by \$4,000.
- Part A linguistics (support service) by \$1,100 to meet demand.
- Part A food bank home delivered meals (support service) will increase by \$87,850 to meet increased demand.

**Motion:** Tyrie Stanley moved that the FY 2020 reallocation proposal be accepted as presented by Hennepin County. The motion was seconded by Larry McPherson, and no debate followed.

**Vote:** 5 (yes) No (0). The motion carried unanimously.

Roll call	Aye/No
Larry McPherson	Aye
Austin Phillips	Aye
Jeremy Stadelman	Aye
Florence Kulubya – Nabeta	Aye
Tyrie Stanley	Aye

**IV. Review Goals 1-3 of the integrated plan monitoring table:** Carissa Weisdorf provided a brief background about the committee’s role in monitoring goals 1-3 of the integrated plan and presented the “2020.10.15 Monitoring Plan Reporting Table.” Jared Shenk took a moment to thank the council and this committee for their flexibility they have had with the HIV surveillance unit since they have been reassigned to COVID related work. Data products are being released but are later than usual which has an impact on some of the council activities.

- Jared mentioned that so far in 2020, MDH is seeing fewer newly reported cases than in a typical year, likely due to COVID. He noted that this won’t affect 2019 numbers but will impact 2020 numbers. We can expect that all of the numbers on the table will likely drop to the point where goals on the table appear to have been met. However, it does not necessarily mean that our goal was met, it may indicate that fewer people went to get tested due to COVID.
- Jacob Melson led and discussed the Ryan White outcomes in goals 2 and 3 of the monitoring table.
- Carissa Weisdorf went over next steps and discussed the report on goals 1-3 for council. The report from previous years in on the council website at <http://www.mnhivcouncil.org/planning--allocations>. She asked that everyone take some time between now and the next meeting to review the report. She mentioned that prior to the next Planning and Allocations Committee meeting, the Disparities Elimination Committee (DEC) and the Needs Assessment & Evaluation Committee (NA&E) will meet and review the data from 2019 and discuss any new strategies they have for reaching our goals. Carissa will bring the report form DEC and NA&E so that PAC can review and add any ideas to the report.

**V. New Business/Unfinished Business:** Carissa Weisdorf shared the service standards recommendation that the committee approved and was sent to the Part A recipient. No other business was discussed.

**VI. Agenda for next meeting:** Tyrie moved to move the work slated for November to January. The motion was seconded by Larry McPherson. No debate followed. The motion carries unanimously.

The Committee agreed to cancel the November and December meeting and will discuss the items below in January:

- Review plans to address gaps in integrated plan and prepare report for council
- Annual review of service standards
- HE/RR and Resource and Referral service standards
- Committee Co-Chair Succession Planning

**VII. Announcements:** Carissa Weisdorf encouraged everyone to attend an integrated prevention and care planning webinar on December 15, 2020 at 12:00pm. She also mentioned an additional webinar on the planning council's role with service standards on November 4, 2020 at 2:00pm central time.

**VIII. Adjourn:** The meeting was adjourned at 10:42am

**Meeting Summary**

- The FY 2020 reallocation proposal was accepted and approved as presented by Hennepin County.
- The committee reviewed goals 1-3 of the integrated plan monitoring table.
- The committee agreed to cancel the November and December meetings and move all work slated for those months to January 2021.

**Documents Distributed for the Meeting:**

- 2020.10.28 PAC meeting agenda
- 2020.08.26 PAC Minutes
- 2020.10.15 Monitoring Plan Reporting Table
- FY 2020 PAC workplan
- 2020.10.28 Reallocation Redistribution Proposal for PAC

**RP/cw**