

**Membership & Training Committee**  
**(Microsoft Teams Meeting)**  
**August 21, 2020**  
**10:00 am – 12:00 pm**  
**Meeting Summary/Minutes**

<b>Membership &amp; Training Committee Members Present:</b>	
Loyal Brooks	James McMurray
Stephen Jensen	Tyrie Stanley (co-chair)
<b>Membership &amp; Training Committee Members Absent:</b>	
Tom Kelly (co-chair)	
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Anika Kaleewoun	Amy Miller
<b>MDH (Prevention) Representative:</b>	<b>MCHACP Staff:</b>
None	Carissa Weisdorf, Council Coordinator
	Richard Puella, Administrative Specialist (minutes)

**Quorum? YES**

**I. Welcome & Introductions:** Tyrie Stanley called the meeting to order at 10:00am, and introductions were made.

**II. Review, approval of July 17 meeting minutes and proposed agenda:** The Agenda and minutes were approved unanimously with one addition to the agenda. Carissa Weisdorf mentioned that the committee needs to complete committee assignments for two new members; the committee agreed to add it to new business.

**III. Discuss interviews:**

- Calvin was interviewed prior to this meeting. The interviewers thought that Calvin was an exceptional candidate and would be a great addition to the Council. Calvin seemed to be very knowledgeable with the HIV epidemic and has vast experience that would benefit the Council. Calvin's competency level was high and will be recommended for membership.
- DJ was the seconded candidate who was interviewed. He has been participating and attending the Disparities Elimination Committee (DEC) and the Needs Assessment & Evaluation Committee (NA&E) for over a year. However, his responses to questions seemed a bit scattered and difficult for him to answer the question that were being asked. Most responses were generalizations and interviewers continually had to repeat questions. DJ would fill a vacancy need on the council, and he does provide experience, but communication was a concern. His competency level was medium, and with some hesitation he was recommended to serve on the Council.

**IV. Review council vacancies and applications:** Richard Puella updated the committee on pending applications and the Council's current vacancies. He mentioned that Destiny Holiday and Michael Brooks have both resigned, and Greg Fox was removed from the Council due to the attendance policy.

- Vacancies include: the State Medicaid representative, a formerly incarcerated person, and a member of a federal recognized Native American tribe.
- Currently, there are 11 White/Non-Hispanic members, with a target membership of 15.
- Currently, there are 10 Black/Non-Hispanic members, with a target membership of 13.

- Male representation is currently at 15 with a target of 24.
- Representation for the Transitional Grant Area (TGA) is at 23 with a target of 28
- Representation for greater Minnesota is at 1 with a target of 5.

Richard informed everyone that he received a new application in July for Celia Smith and reviewed her application. After review, Stephen Jensen recommended her for interview. Carissa Weisdorf suggested also interviewing Johan Baumeister since the Council is deficient in male representation. Richard Puella will coordinate scheduling interviews with Celia and Johan.

- Richard also mentioned with Destiny's resignation, volunteers are needed to take her place on the interview schedule. James McMurray agreed to fill Destiny's interview spots (October & February).

**V. Review attendance:** Richard reviewed attendance and said Dennis Anderson and Nafula Namuninia missed two meetings in a row. Tyrie Stanley will reach out to both Dennis and Nafula. Austin Phillips has missed three meetings in a row. One in July and both the August Allocations meeting. Stephen Jensen will reach out to Austin to make sure he is interested in remaining on the council. The committee agreed that the August allocations meetings should be counted as one.

**VI. Unfinished Business/New Business:** Carissa Weisdorf discussed committee assignments for Jeremy Stadelman and Jessie Saavedra. Jeremy's top committee choice is the Planning and Allocations Committee (PAC). Jessie Saavedra has asked to be assigned to the Disparities Elimination Committee (DEC). After review of the current committee assignments, Membership and Training decided that Jeremy Stadelman will be assigned to the Planning and Allocations Committee (PAC). Due to low numbers in the Membership and Training Committee and high participation in DEC, Jessie Saavedra will be assigned to the Membership and Training Committee.

- Loyal Brooks moved to assign Jessie Saavedra to the Membership and Training Committee and Jeremy Stadelman to the Planning and Allocations Committee. The motion was seconded by Stephen Jensen. With no debate, the motion passed unanimously.

**VII. Agenda for the next meeting:**

- Review interviews
- Facebook page review
- Attendance review
- Vacancies and application review

**VIII. Announcements:** Loyal Brooks commented that he misses meeting with everyone in person. Carissa Weisdorf mentioned that the 2020 HIV/AIDS Needs Assessment is still open and for those who haven't taken it to please do so, and to help promote the survey to others.

**IX. Adjourn:** Meeting was adjourned at 11:00am

**Documents Distributed for the Meeting:**

- 2020.08.20 M&T Agenda
- 2020.07.17 M&T Minutes
- FY 2020 M&T workplan

**RP/cw**