

**Mn Council for HIV/AIDS Care and Prevention
Health Services Building, Room L15 (Remote Mtg.)**

**April 14, 2020
9:00 am – 11:00 am**

Meeting Summary/Minutes

Council Members Present:	Destiny Holiday
Dennis Anderson	Stephen Jensen
Javier Mendoza-Andrews	Teresa Jones
Lisa Behr	James McMurray
Andrew Bauman	Larry McPherson (Council Co-Chair)
Michael Brooks	Nafula Namuninia
Thu Danh	Fred Ndip
Charlotte Detournay	Asneth Omare
Alissa Fountain	Austin Phillips
Raymel Givens	Sarah Schiele
Alfredo Rincon-Gonzalez	Johnnie Williams
Cree Gordon (Council Co-Chair)	Jo Ann Vertetis
Council Members Absent:	
Tom Kelly	McKinzie Woelfel (Council Co-Chair)
Tom Kennedy	Greg Fox
Community Members/Guests/Consultants:	Kaylea Bickell, Community Voices Member
James Flowers, Red Door	Jake Melson, DHS
Darin Rowles, DHS	Aaron Peterson, Hennepin County
Loyal Brooks, Community Member	Lucy Slater, Indigenous People's Task Force
Zelda Tobias-Kotyk, MATEC	Jared Shenk, MDH
Alisa Johnson, Hennepin County	Bob Wickoren, Merck
John Vener, Community Member	Chryssie Jones, MDH
Katie Dinndorf, MATEC	Tyrie Stanley, Community Member
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Colleen Bjerke
MDH (Prevention) Representative:	MCHACP Parliamentarian:
Peggy Darrett-Brewer	Pat Reymann, PRP
Staff:	
Richard Puella Hennepin County (minutes)	

I. WELCOME AND INTRODUCTIONS: Cree Gordon called the meeting to order at 9:00 a.m. Introductions were made, and the guiding principles were read.

II. Committee Reports (also provided in written format)

- A. Executive and Co-Chair Updates:** Cree provided an update from the last Executive Committee meeting. Reports indicated that expenditures for Outpatient Health Care services exceeded the Councils allocation for services in 2019. Reports also indicated that there was significant

underspending for other services. As a result, the Executive committee moved to approve the reallocation of \$114,732 in funding from medical case management, medical nutrition, mental health, health education and risk reduction, and psychosocial support to outpatient ambulatory health services. The Council voted, and by a unanimous decision the motion passed.

B. Community Voices: No updates

C. Disparities Elimination: No updates

D. Membership & Training: No updates

E. Needs Assessment & Evaluation: Alejandro provided an update for NA&E committee and explained that this committee had their first virtual meeting successfully. He mentioned the biggest challenge the committee is facing is with regards to the “comprehensive needs assessment survey.” Interns were going to be tasked with going into the field to help people fill out the survey, but due to the COVID-19 situation, the survey may need to be put on hold and an extension at the federal level be requested. Work continues on SARS (Service Area Review Summaries), and discussions on how to present the new electronic version of SARS to the council are in progress. In addition, due to the COVID-19, the educational component will not be presented for core medical and supplemental services.

- Aaron mentioned that the link (www.Hennepin.us/na2020) for the survey remains open for anyone who wishes to take the survey.

F. Planning & Allocations: No updates.

III. Conflict of Interest:

Emil Angelica, Community Consulting Group

A. Training: Emil administered the annual conflict of interest training to the council as required by HRSA. The conflict of interest form must be signed by every member of the council. By signing, members are acknowledging and are aware and will commit to the Council’s Conflict of Interest process.

- Jonathan informed the council that the paper forms have not been mailed out yet and staff will discuss the best course of action to take once Jeremy returns. He also noted that Hennepin County staff will research what electronic signatures are acceptable, and the possibility of creating a PDF version of the form that each member can e-sign. Although, given the current circumstances and technology limitations, the best solution may be to have each member send an email confirmation acknowledging their conflict(s) of interest. Noting that the email shall serve as the signature until stay at home orders have been lifted.

IV. : STAFF UPDATE: Jonathan was happy to announce that Richard Puella has now joined the Ryan White team and will be the new administrative specialist for the Council.

V. RECIPIENT UPDATES:

A. Part A: Jonathan Hanft, Hennepin County Ryan White Program: Jonathan Hanft reported that on Friday 4/10/2020 100% of the Part A grant was received. There was a half a percent increase in an

amount of \$28,743. \$19,739 of which will be for the Minority Aids Initiative (MAI). The council will need to approve and assign the increase to Minority AIDS Initiative (MAI) services (outpatient ambulatory health care, and medical case management.) In response to COVID-19, there is an additional \$90 million dollars in funding for the National Ryan White HIV/AIDS Program. HRSA/HAB is currently working on how to distribute those funds. In addition, a coalition made up of 100 plus HIV and advocacy service organizations are requesting that congress appropriate and additional \$500 million dollars in funding for the Ryan White AIDS Program. Jonathan also announced that the core medical services expenditure wavier was received for fiscal year 2020. Efforts are still ongoing to recruit two consumers from TGA for the Quality Management Advisement Committee.

B. Part B: Colleen Bjerke, Minnesota Department of Human Services HIV/AIDS unit: Colleen first wanted to thank and recognize the providers who have done a great job at adapting new procedures to stay in touch with clients and address their needs amidst the COVID-19 pandemic. She also reported that the Aids Drug Assistance Program (ADAP) will not close clients from the program due to unsubmitted documents for recertification while the stay at home orders are in place. In addition, the State announced that there will be a hiring freeze for everyone in the executive section of the State, and it's unknown how long the freeze is expected to last.

C. Prevention (Quarterly updates: update in June). Peggy Darrett-Brewer, Minnesota Department of Health HIV/STD/TB: Peggy did not have any updates to report at this time and will provide updates next quarter (June.)

VI. REBATE UPDATE:

- A.** Colleen Bjerke provided a presentation on rebate funding so council members can get a better understanding on how rebate funding works. Colleen indicated that the slides from this presentation will be sent out to the council, and if anyone had questions to feel free to reach out to Colleen.

VII. UNFINISHED BUSINESS/NEW BUSINESS: Lisa Behr asked if there was any follow up with Dr. Keith Henry with regards to a presentation that he provided and if there would be a future presentation. Jonathan said there were no plans at this time to have him present but can look into the possibility of future presentations. There was no further discussion or new business.

VIII. OPEN FOURM: Tyrie stated that he is a community representative and felt that the community was left out of the discussion/voting of the reallocation of funding for outpatient ambulatory health services earlier in the meeting. Tyrie felt that the community input needs to be sought before a motion is passed. Destiny agreed with Tyrie and felt that the community is left out of the loop and questions the purpose of the Community Voices Committee (CVC). She would like to have further discussions on how the CVC can have a stronger voice when it comes to decision making. Tyrie pointed out that the co-chairs James and Destiny have not been voted on or approved by either the Executive Committee or the Council. Pat suggested that discussion need to be made on how ballot casting would function in a virtual environment. The Executive Committee needs to discuss the process/policy for virtual ballot casting will operate.

IX. ANNOUNCEMENTS: Jonathan provide Richard's email Richard.Puella@hennepin.us for any council

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members who had any questions, concerns or trouble connecting to the meeting.

X. ADJOURNMENT: Meeting was adjourned at 11:25 am.

Documents from Meeting: Agenda, March minutes, Part A Update, FY2020 v 2019 Part A Award, 2019 Reallocation Proposal_Q4, action item_Part A reallocation proposal, Council COI training, April 2020 rebate PowerPoint for MCHACP, QMAC recruitment flyer.

RP/JH/JS