MN Council for HIV/AIDS Care and Prevention
Meeting Minutes for December 10, 2019
9:00am to 12:00pm
Health Services Building, Room L15
Minutes

Council Members Present:	
Lisa Behr	Nafula Namuninia
Thu Danh (phone)	Fred Ndip
Charlotte Detournay	Lesa Nelson
Terral Ewing (Council Co-Chair)	Sarah Schiele
Raymel Givens	Tyrie Stanley (Council Co-Chair)
Destiny Holiday (phone)	Gwen Velez
James McMurray	John Vener, MD
Robert Andrews-Mendoza	Johnnie Williams
Florence Nabeta	McKinzie Woelfel (Council Co-Chair)
Council Members Absent:	Loyal Brooks
Dennis Anderson	Cree Gordon
Alejandro Aguilera	Stephen Jensen
Andrew Bauman	Larry McPherson
Tom Bichanga	Raquelle Paulsen
Community Members/Guests/Consultants:	
Aaron Peterson, Hennepin County	Tara Carmean, MDH
Jake Melson, DHS	Gregory Fox, community member
Jared Shenk, MDH	Zelda Tobias, MATEC
Hennepin County (Part A) Representative:	**DHS (Part B) Representative:**
Jonathan Hanft	Fred Ndip
MDH (Prevention) Representative:	**MCHACP Parliamentarian:**
Peggy Darrett-Brewer	Pat Reymann, PRP
MCHACP Staff:	
Carissa Weisdorf, Coordinator	Jeremy Stadelman, Hennepin County (minutes)

Quorum Present? **Yes**

I. **Call to Order, Introductions, Lighting of the Candle, Reading of Guiding Principles,**
   - McKinzie Woelfel called the meeting to order at 9:11 a.m. Introductions were made. The guiding principles were read.

   Consideration and Approval of Proposed Agenda
   - The agenda was approved by unanimous consent.

   Consideration and Approval of November 12 Meeting Minutes
   - The minutes were approved by unanimous consent.

II. **Co-Chair Update**
   - McKinzie Woelfel and Tyrie Stanley went to The Aliveness Project to recruit members and the council received several new applications.

III. **Council Staff Update**
   - Carissa Weisdorf provided an update:
     - Community co-chair election will be in February and a document with co-chair responsibilities is available.
       - There will be two open co-chair positions.
       - The co-chair term is March 1, 2020 – February 28, 2021.

- If members are interested, they should let a co-chair or council staff know.
- Open nominations on day of meeting is allowable.
  - Membership updates:
    - Chuck Peterson has resigned due to a job change.
    - Alex Palacios has resigned from the council.

IV. **Committee Reports (also refer to *Committee Report Summaries*)**
- Executive
  - **Action Item:** Facilitation of hard topics at council meetings
    - Tyrie Stanley moved that hard topics conversations will be facilitated by council members and facilitation volunteers will receive training by Hennepin County.
      - There was no discussion.
      - **Vote: with a unanimous vote, the motion carries.**
  - **Action Item:** Prioritization of hard topics
    - Tyrie Stanley moved that the hard topics be prioritized by the council.
      - There was no discussion.
      - **Vote: with a unanimous vote, the motion carries.**
- Community Voices (CVC)
- Disparities Elimination
- Membership & Training
  - **Action Item:** Practices and Procedures document
    - Tyrie Stanley moved that the Practices and Procedures document be approved.
      - There was no discussion.
      - **Vote: with a unanimous vote, the motion carries.**
- Needs Assessment & Evaluation
- Planning & Allocations (PAC)

V. **Minnesota and TGA Integrated HIV Prevention and Care Monitoring Plan**
Jared Shenk, Minnesota Department of Health, Jake Melson, Minnesota Department of Human Services, Aaron Peterson, Hennepin County
- PowerPoint presentations on this topic were sent to by Carissa Weisdorf to council members on 12/11/2019.
- Jared Shenk presented data from Minnesota Department of Health and he noted that much of the data was already presented to the council during the update on the care continuum.
- Jake Melson presented data from the Department of Human Services. Jake noted that the data includes all Ryan White clients in MN.
  - 3.1a- Jonathan Hanft suggested that the status should be changed to "met" since the data shows that the goal has been met for all subpopulations. The color coding should also be updated.
    - Jake agreed to make this change.
- Aaron Peterson presented data from Hennepin County.
  - Questions:
    - Lisa Behr wondered what "non-comparable" means.
      - Aaron explained that the definition is different; the entire population includes everyone, whether they have a viral load reported or not.
    - Gwen Velez wondered what accounts for the disparate viral suppression rates among African Americans.
      - Aaron noted that engagement with the council is one way to find out what the community can do differently to improve the viral suppression rates for African Americans.
        - Aaron noted that the Quality Management Advisory Committee (QMAC) is considering this issue.

- Jonathan suggested that one area for further exploration is to determine if there are biases in how services are delivered to disparately impacted communities.
  - Terral emphasized that Greater MN should be included in this.
- Lisa asked if there is any correlation between genotypes and viral suppression.
  - Aaron indicated that he would need to consult with a clinician about this.

VI. Service area presentation and discussion (outpatient/ambulatory health services)
- Lesa Nelson presented a PowerPoint on this topic; the presentation was emailed by Carissa Weisdorf on 12/11/19.
  - There were no questions.

BREAK

VII. Recipient Reports
Part A
Jonathan Hanft, Hennepin County Ryan White Program
- Hennepin County Ryan White Program's request for proposals (RFP) process complete.
- Preparing FY 2020 request for waiver of core medical services expenditure requirement.
- FY 2019 unobligated balances estimate due to HRSA by December 31, 2019.
- QMAC is seeking members.

Part B
Fred Ndip, Minnesota Department of Human Services HIV/AIDS Unit (DHS)
- Part B submitted their continuation report (CR) on November 19.
- The DHS RFP closed on Nov. 22; they received 11 proposals.
  - Contracts will start in the beginning of April or July 2020.
- No expectation that there will be any carryover for FY 2019.
- DHS has a new HRSA Project Officer.

Prevention
Peggy Darrett-Brewer, Minnesota Department of Health (MDH)
- The Minnesota Department of Health (MDH) tested 2,307 individuals for HIV and there were 12 positives identified.
- For syringe services programs, there were 748 overdose reversals and 67% of used syringes came back to MDH.
- 225 individuals were tested for Hepatitis C and there was a 16% positive rate
- PrEP update:
  - Underutilized by women
  - Access issues in Greater MN
  - More people of color are taking PrEP
- Open positions at MDH:
  - Building capacity coordinator
  - Kathy Chinn, who was the syringe service coordinator, retired; contact Kate Erickson or Peggy with any questions.
  - McKinzie is the contact for the condom distribution program.
- The congenital syphilis review board begins work in January 2020.
- Questions:
  - Lisa asked about the federal mandate to implement PrEP more widely; what are the financial resources available?
    - Japhet Nyakundi would have more information about this.
- Hepatitis update provided by McKinzie; the PowerPoint presented to the council was emailed by Carissa Weisdorf on 12/11/19.

- Lisa noted that many are testing positive for hepatitis C but explained that there are limited treatment options to connect clients to.

VIII. Pilot 2020 HIV/AIDS Comprehensive Needs Assessment
- Jake noted that Part A and Part B have been working collaboratively with the Needs Assessment and Evaluation Committee for 9 months on the survey and it is ready to be piloted; the Disparities Elimination Committee has also provided input.
    o Most questions came from nationally tested surveys.
- Jake asked members to pilot the survey and look for:
    o Typos
        ▪ Members should not focus on wordsmithing
    o Technical issues
- Staff from Hennepin County's Qualtrics program attended the meeting to assist with the survey and answer any technical questions.
- Feedback from council members:
    o The survey should note the number of questions respondents will be taking and include an estimate of time to complete the survey.
    o There should be the option to save and return to survey at a later time, if possible.
    o Improvements:
        ▪ Flip questions about access to pharmacy locations and ask about mailed prescriptions first, so that a respondent can skip the question about the time it takes to get to a pharmacy.
        ▪ Font is too small for services section.
        ▪ Some answers were pre-selected; make sure this is not an issue when the survey is open.
        ▪ Include information about how the survey is used to inform council allocations and decision-making.
        ▪ Add contact information if respondents need services but have been unable to access them.
        ▪ Add sensitivity paragraph before gender identity and sexual orientation questions.
            • A member suggested that this be placed at the beginning of survey.
        ▪ A member suggested that respondents should not be asked if they want an incentive; instead, respondents could be a given option to decline one.
            • Other concerns about incentives include confidentially issues about sending incentives to respondents.
        ▪ There should be an option for "Program HH paying for premiums" under insurance question.

IX. Unfinished Business / New Business
- None.

X. Open Forum
- None.

XI. Announcements
- Camp Benedict application is open; Rob Andrews will send more information to council staff.
- Condom distribution requests from MDH are due Dec. 16; contact McKinzie for more information.
- There is now a patient board for Hennepin Healthcare; contact Charlotte Detournay for more information.

XII. Adjourn

- The meeting adjourned at 11:58 a.m.

Documents Distributed Before the Meeting:
- Proposed Agenda
- November 12 Meeting Minutes
- December 10 Committee Report Summaries
- **Action Item:** Facilitation of hard topics at council meetings
- **Action Item:** Prioritization of hard topics
- **Action Item:** MCHACP Practices and Procedures document
- MCHACP Practices and Procedures document
- Council Procedure and Monitoring Plan Evaluation
- Elements of hard topic discussions

Documents Distributed at the Meeting:
- Part A Update
- Part B Update
- Outpatient Ambulatory Healthcare Service Area presentation
- Hepatitis B and C placemats

JS/cw