

**MN Council for HIV/AIDS Care and Prevention**  
**Meeting Minutes for June 12, 2018**  
**9:00am to 12:00pm**  
**Health Services Building, Room L15**  
**Minutes**

<b>Council Members Present:</b>	Rachel Heule
Alejandro Aguilera	Stephen Jensen
Dennis Anderson	James McMurray
Robert Andrews	David Neller
Lisa Behr	Lesla Nelson (Council Co-Chair)
Tom Bichanga	Florence Nabeta (phone)
Loyal Brooks (phone)	Nigel Perrote
Evelyn Combs	Val Rubin-Rashaad
Roger Ernst	Tyrie Stanley (Council Co-Chair)
Ryan Freeman	Matt Toburen
Robert Gillum Jr.	Gwen Velez
Raymel Givens	John Vener, MD
Cree Gordon	Johnnie Williams
Destiny Holiday	McKinzie Woelfel (Council Co-Chair)
<b>Council Members Absent:</b>	
Terral Ewing	Gelli Overton
Abiel Gebrehiwot	
<b>Community Members/Guests/Consultants:</b>	Aaron Peterson, Hennepin County
Walter Urey, Hennepin County	Thuan Tran, Hennepin County
Mona Deoferio, Hennepin County	Jared Shenk, MDH
Anika Kaleewoun, Hennepin County	Raquelle Gant, JustUs Health
Jake Maxon, Hennepin County	Julie Wilbert, Hennepin County
Fred Ndip, DHS	Isabel Galic, JustUs Health
Emily Seddon, Human Systems Dynamics Institute	Linda Hoskins, Community Consulting Group
<b>Hennepin County (Part A) Representative:</b>	<b>DHS (Part B) Representative:</b>
Jonathan Hanft	Colleen Bjerke
<b>MDH (Prevention) Representative:</b>	<b>MCHACP Parliamentarian:</b>
Jared Shenk	Pat Reymann, PRP
<b>MCHACP Staff:</b>	
Carissa Weisdorf, Council Coordinator	Jeremy Stadelman, Admin Specialist (minutes)

Quorum Present? **Yes**

**I. Call to Order, Read of Guiding Principles, Introductions**

- Tyrie Stanley called the meeting to order at 9:06 a.m. The guiding principles were read and introductions were made.

**Consideration and Approval of Proposed Agenda**

- Tyrie moved to approve the agenda; the agenda was approved by unanimous consent.

**Consideration and Approval of May Meeting Minutes**

- Tyrie moved to approve the minutes; the minutes were approved by unanimous consent.

**II. Co-Chair Update**

- Lesla Nelson reminded members that there will be two meetings in August for the allocations retreat; August 7, 9am to 12pm and August 14, 9am to 12.

**III. Staff Update**

- Carissa Weisdorf reminded members that there is a CAEAR Coalition and HRSA call scheduled for June 19 at 1:00pm and members are encouraged to participate. Carissa will resend the invitation from the CAEAR Coalition to the council today.

- Carissa provided an update the ***Biennial Prioritization and Allocation Process***.
  - Council members will have two weeks to complete the prioritization of service areas.
  - Roger Ernst asked those who have participated in the process in the past to raise their hands so that other members know who they can go to if they have questions or need guidance.
- Jeremy Stadelman asked if any members would be willing to hand out brochures at Pride or volunteer to represent the council at an agency's booth. Jeremy passed out a sign-up sheet for volunteers.
- Jeremy passed around a thank you card for Anthony Jacques who provided minute support while Carissa was on maternity leave.

#### IV. Support Services SARS Presentation

*Alejandro Aguilera, Needs Assessment and Evaluation Committee*

*Aaron Peterson, Hennepin County*

- Alejandro and Aaron walked council members through the support service SARS, starting with Emergency Financial Assistance (EFA):
  - Alejandro asked members to identify the data that sticks out to them.
    - Matt Toburen noted that only 62% of clients return and wondered what happens to those who do not seek this service again; "why the fall off?"
    - Aaron noted that women are more likely to access EFA than men.
- Food Bank/Home Delivered Meals:
  - Aaron noted that a higher percentage of people accessing this service are from Greater Minnesota because they receive targeted funding.
  - Matt asked if Native Americans are a targeted population for this service.
    - Colleen Bjerke indicated that Native Americans are not a targeted population for this service area at this time.
  - Gwen Velez asked which groups are counted in "other MSM of color."
    - Aaron responded that Asians and multiracial individuals fall into this category.
    - Aaron noted that "other and unknown" are people who did not answer the question or indicated "other."
    - Rachel Heule noted that the way race and ethnicity are asked on questionnaires is problematic for Hispanics who are supposed to check white as race and Hispanic as ethnicity; many Hispanics do not identify with "white."
- Health Education and Risk Reduction:
  - Jonathan Hanft explained that the data for this service area does not include prevention funds; these are funds that are strictly for Ryan White clients who are HIV positive.
  - Roger wondered why there was a big drop off in utilization in Greater Minnesota from 2015-2017.
    - It was explained that this could be because of a change in providers.
    - In general, less people have been accessing this service.
      - It could be that more resources are available on the internet, so less people are coming in for this service.
  - Hispanic/Latinx community is a targeted population for this service area.
- Housing Services:
  - Rachel noted that the expenditures seem high for cost per individual served.
    - Jonathan explained that this service pays rent for clients, so it is an expensive service to provide.
    - David Neller noted that just a few years ago, housing was not funded by the council.
      - Fiscal year 2015 was the first year the council allocated funds to housing.
    - Colleen explained that HOPWA (Housing Opportunities for Persons with AIDS) is offered in Minnesota.
      - In the past, Ryan White rules made it difficult to get housing, but those rules are now gone.
  - Alejandro noted that other sources of funding for this service area are limited and there are waiting lists.

- Gwen noted that there is a steep drop in the number accessing the service from 2015 to 2016 and 2017.
      - Jonathan indicated that this may be an error; Part A will look into this and report back to the council.
      - Aaron wondered if this could be because of the way DHS (Department of Human Services) administers housing.
    - Nigel Perrote observed that EFA also offers housing assistance and asked if people can access both resources.
      - Jonathan explained that EFA offers emergency housing assistance, so someone could access both services if needed.
- Linguistic Services:
  - Jonathan explained that translation services are administered through the county, so we may not be getting full documentation of the number accessing these services.
  - Aaron noted that because of the limitations with the data collection, we won't get much demographic information on this service area.
  - Gwen asked why the bar graph does not match the pie chart.
    - It was explained that the pie chart only shows FY2017 data.
  - Jonathan noted that providers are required under federal law to provide translation services.
- Medical Transportation:
  - Rachel explained that there are some state funded transportation services available to people on disability and SNBC (Special Needs BasicCare).
- Case Management (non-medical)
  - Aaron explained that the missing data will be updated before paired comparisons go out to members.
  - Aaron noted that this service is entirely rebate funded.
  - Colleen explained that there is some federal funding for benefits counseling; Aaron will check with Colleen and report back.
- Other Professional Services:
  - Legal services fall under this service area.
    - Permanency planning is offered under legal services.
  - Matt noted that providers serve as many individuals as funding allows.
  - Matt explained that there is other private foundation fundraising for this service area.
    - Attorneys sometimes offer pro-bono services.
- Psychosocial Support:
  - Recommendations are being formed from the Mental Health Subcommittee that are relevant to this service area.
- Referral: Health Care/Supportive Services:
  - Aaron explained that clients who utilize this service are not entered under the federal contract, only under rebate contract and we do not yet have this information from DHS.
  - The only clients captured are those who come to face-to-face appointments and not those calling into the AIDSLine.
    - 3000-3500 individuals call the AIDSLine on an annual basis.
      - This includes texts and chats
- Outreach:
  - Alejandro noticed that there was decrease in spending from 2016 to 2017.
  - It was explained that Emergency Intervention Services (EIS) is used to find newly diagnosed individuals, but outreach services work to find people out of care.
  - Alejandro emphasized that outreach services work in tangent with EIS to help people stay in care.

**BREAK**

## **V. Paired Comparison Training for Prioritization Process**

*Julie Wilbert, Hennepin County*

- Julie walked through the **Paired Comparison Worksheet Instructions** and led members through an example.

## VI. Other Sources of Funding for HIV/AIDS Services

*Jonathan Hanft, Hennepin County*

- Jonathan presented **Hennepin County Ryan White Program Other Sources of Funding** to the council (the presentation was emailed to the council by Jeremy Stadelman on 6/12/18).
- Jonathan reviewed the **Minneapolis St. Paul Part A Resource Inventory- FY2018 Anticipated Funds**
  - What do “local funds” include?
    - Hennepin Property taxes that go to HIV/AIDS Care
    - Ramsey County
    - City of Minneapolis
      - Testing at school based clinics, for example.
  - What is pharmaceutical assistance and how is it different from ADAP?
    - An individual would access pharmaceutical assistance only if ADAP does not provide a needed medication.
  - What sources of funding are missing from this?
    - Private Insurance
    - Medicaid
  - Matt noted that state funding is for both care and prevention.
  - Matt asked if the Medicaid number includes all individuals living with HIV/AIDS.
    - Jonathan responded that all individuals living with HIV/AIDS in Minnesota are included in this number regardless if they are a Ryan White client or not.
- The Ryan White program provides about 26% of the total funding for HIV/AIDS in the TGA.
- John Vener asked, in reference to Mental Health Services, if Ryan White could pay for services that are not available right away with other sources of funding.
  - Jonathan explained that Ryan White would not be able to pay for that.
    - Colleen noted, however, that it may be an access issue; there might be a way to pay if access is the issue.
- Ryan White cannot pay for emergency services and hospitalizations, but can pay for outpatient care.
- Roger noted that there is a group of people who do not live in poverty, but cannot access the services they need; this is where Ryan White can come into play for many people.
- Tyrie asked if the council has a breakdown of rebate funding by service area.
  - Jonathan indicated that is something that DHS would have to provide since they administer most rebate funding.
  - Tyrie recommended that Part B provide a breakdown of rebate funds by service area by the July meeting so that members know where those funds are going before allocations decisions are made.
    - Ryann Freeman added that Part B should provide previous years rebate utilization and expenditure data.
    - Aaron noted that there is no way to determine in CAREWare if funds are Part B or Rebate.
    - Colleen explained that Part B can provide a budget, but they cannot always tell how much is spent; “if the budgeted amount is adequate, we can do that.”
      - Colleen agreed to provide this by the July meeting. .
        - Gwen reemphasized that it is important to have utilization data for rebate funds.
    - Matt suggested that DHS could add rebate to the quarterly expenditure reports.
    - Ryann indicated that rebate funding could be added to the SARS.
    - Jake Maxon added that it would be good to have a breakdown on local sources of funding to see how governments prioritize HIV/AIDS compared to other issues.
- Destiny Holiday asked if there is a way to know which funds are going to Greater Minnesota.
  - Jonathan replied that Part A can provide info on funds that Hennepin County administers.

- Destiny noted that she would like to see all funding for Greater Minnesota, including rebate funding
- Destiny emphasized that it is fair to ask about all the money being spent; especially for Greater Minnesota.
- David added that a lot of this data is newly available, so there may be some more kinks to work out.

## VII. Committee Reports

- Executive
  - The committee is determining if there is a budget for the TurningPoint clickers.
  - See **Committee Report Summaries** handout
- Community Voices
  - **Action Item:** Co-Chair Election
  - **MOTION:** Matt Toburen moved to approve the Community Voices Committee’s nomination of Destiny Holiday and Joann Vertetis as Co-Chairs by acclamation. The motion was seconded. **With unanimous consent, the motion carries.**
  - See **Committee Report Summaries** handout
- Disparities Elimination
  - See **Committee Report Summaries** handout
  - **Action Item:** Service Areas to Prioritize for MAI Funding
    - **MOTION:** Dennis Anderson moved to approve the recommendation from Disparities Elimination Committee that the council prioritize the following HRSA allowable service areas during the 2018 prioritization process for MAI funding.
      - Core Medical Services**
        - Early Intervention Services (EIS)
        - Medical Case Management, including Treatment Adherence Services
        - Mental Health Services
        - Outpatient/Ambulatory Health Services
      - Support Services**
        - Emergency Financial Assistance
        - Housing
        - Non-medical Case Management Services
        - Outreach Services
    - Discussion:
      - Colleen noted that this is only pertains to Part A MAI Funding.
      - Matt noted that the President’s budget eliminates MAI Funding in 2018; this is something to keep an eye on.
    - **With unanimous consent, the motion carries unanimously.**
- Membership & Training
  - See **Committee Report Summaries** handout
- Needs Assessment & Training
  - See **Committee Report Summaries** handout
- Planning & Allocations
  - See **Committee Report Summaries** handout

## VIII. Recipient Reports

- **Part B Update:**  
*Rachel Heule, DHS*
  - Open Enrollment Update: Rachel reviewed the **Minnesota ADAP 2018 Open Enrollment Summary**
  - ADAP provided \$10.4 million for medications and insurance assistance in FY 2017.
  - Matt asked how the numbers compare to previous years.
    - Rachel replied that there has been a huge increase over the last few years and it might be related to the increase of the FPG (Federal Poverty Guidelines) from 200% to 400%.

- Rachel noted that the Department of Justice has refused to defend the Affordable Care Act's (ACA) individual mandate in court; if the case proceeds, then the ACA would be severely compromised. Such an outcome would make more individuals reliant upon the Ryan White program.
- **Part A Update**  
*Jonathan Hanft, Hennepin County*
  - The final FY 2018 Part A grant award has been received. There was a very slight decrease from previous years. No need for the council to make any post-award allocation decisions.
  - MAI funding increased by 1.8%.
  - FY2017 Part A Annual Progress Report submitted May 30.
  - FY2019 Part A grant application guidance released; the grant is due September 21.
  - Centralized eligibility consumer input meeting on June 19, 9:45am to 12:00pm, at The Aliveness Project.
  - Quality Management Advisory Committee seeking three providers and two consumers to join; applications are due July 1.
  - Jonathan reviewed the **FY2017 combined Part A and B expenditure report**.
  - CAEAR Coalition annual meeting last week; Jonathan visited 10 congressional offices and received a very positive reception.
    - Jonathan explained that there will probably be another Continuing Resolution passed by Congress.
    - There is optimism that funding for Ryan White will remain stable.
      - Three programs have been zeroed out in the President's budget (this budget is not likely to pass):
        - MATEC
        - Projects of Special Significance
        - MAI
    - The council will need to allocate about \$170k in carryover funds.
  - **Prevention Update**
    - No updates.

#### IX. Unfinished Business / New Business

- None.

#### X. Open Forum

- None.

#### XI. Announcements

- Carissa asked members to let staff know if they have any questions about the prioritization or allocations documents. All documents will be available on the [council's website](#).

#### XII. Adjourn

- **MOTION:** Lesa Nelson moved to adjourn the meeting. The meeting adjourned at 12:07 p.m.

#### Documents Distributed Before the Meeting:

- Proposed Agenda
- May 8 Meeting Minutes
- June Committee Report Summaries
- **Action Item:** Community Voices Committee Co-Chair Election
- **Action Item:** Service Areas to Prioritize for MAI Funding
- Core Medical Support Service Area Review Summaries
- Support Service Area Review Summaries

**Documents Distributed at the Meeting:**

- Part A Update
- Biennial Prioritization and Allocation Process
- Sample Prioritization Worksheet for Practice

<b>Data/document requests from the committee</b>	<b>Responsible Agency/Agencies</b>	<b>Deadline</b>	<b>Status</b>
Gwen noted that there is a steep drop in the number accessing Housing Services from 2015 to 2016 and 2017. <ul style="list-style-type: none"> <li>• Jonathan indicated that this might be an error; Part A will look into this and report back to the council.</li> </ul>	Part A: Hennepin County	07/10/18	Complete
Case Management (non-medical): <ul style="list-style-type: none"> <li>• Colleen explained that there is some federal funding for benefits counselling; Aaron will check with Colleen and report back.</li> </ul>	Hennepin County and DHS	07/10/18	Complete
Tyrie recommended that Part B provide a breakdown of rebate funds by service area by the July meeting so that members know where those funds are going before allocations decisions are made.	Colleen Bjerke (DHS)	07/10/18	Open
Destiny Holiday asked if there is a way to know which funds are going to Greater Minnesota. <ul style="list-style-type: none"> <li>• Jonathan replied that Part A can provide info on funds that Hennepin County administers.</li> </ul>	Hennepin County and DHS	07/10/18	Open
Terral Ewing wondered how many long-term survivors are captured in the data on Mental Health Services and asked if there was a way to determine how many long term vs. newly diagnosed utilize this service.	Hennepin County (Aaron Peterson)	07/10/18	Open
Colleen Bjerke noted that the utilization number for Mental Health services may not be accurate. She indicated that she would look into this and report back to the council.	DHS (Colleen Bjerke)	07/10/18	Open
Rachel Heule agreed to look into oral health care to see if all clients are being captured in the utilization data.	DHS (Rachel Heule)	07/10/18	Open
Why has utilization gone down from 2015 to 2017 in Health Education/Risk Reduction, particularly in Greater MN	DHS	07/10/18	Open