

**MN Council for HIV/AIDS Care and Prevention
Executive Committee
Meeting Minutes for April 10, 2018
9:00am to 12:00pm
Health Services Building, Room L15
Minutes**

Council Members Present:	David Neller
Alejandro Aguilera	Lesa Nelson (Council Co-Chair)
Dennis Anderson	Florence Nabeta
Robert Andrews	Gelli Overton
Tom Bichanga	Nigel Perrote
Evelyn Combs	Val Rubin-Rashaad
Roger Ernst (phone)	Tyrie Stanley (Council Co-Chair)
Terral Ewing	Gwen Velez
Raymel Givens	John Vener, MD
Cree Gordon	Johnnie Williams
Destiny Holiday	
Rachel Heule	
Council Members Absent:	Robert Gillum Jr.
Lisa Behr	Stephen Jensen
Loyal Brooks	James McMurray
Ryann Freeman	Matt Toburen
Abiel Gebrehiwot	McKinzie Woelfel
Community Members/Guests/Consultants:	Kari Irber, DHS
Walter Urey, Hennepin County	Jared Shenk, MDH
Mary McCarthy, PAC Community Member, RAAN	Raquelle Gant, JustUs Health
Anika Kaleewoun, Hennepin County	Stephanie Richardson, JustUs Health
Thuan Tran, Hennepin County	
Hennepin County (Part A) Representative:	DHS (Part B) Representative:
Jonathan Hanft	Colleen Bjerke
MDH (Prevention) Representative:	MCHACP Parliamentarian:
Jared Shenk	Pat Reymann, PRP
MCHACP Staff:	
Jeremy Stadelman, Admin Specialist	Anthony Jacques (minutes)

Quorum Present? **Yes**

I. Call to Order, Read of Guiding Principles, Introductions

- Tyrie Stanley called the meeting to order at 9:08 a.m. The guiding principles were read and introductions were made.

Consideration and Approval of Proposed Agenda

- Tyrie moved to approve the agenda; the agenda was approved by unanimous consent.

Consideration and Approval of March 13 Meeting Minutes

- Tyrie moved to approve the minutes; the minutes were approved by unanimous consent.

II. Conflict of Interest Training

Emil Angelica, Community Consulting Group

- Emil presented a PowerPoint on the Conflict of Interest policy (Jeremy Stadelman emailed the PowerPoint presentation to members on 04/11/18).
- Members who were present filled out the **Conflict of Interest Form**.

III. Co-Chair Update

- No update.

IV. Staff Update

- Jeremy reminded council members that it is now a new fiscal year for both Part A and Part B. If members have outstanding reimbursements from FY 2017 they should submit them as soon as possible.
- Technical Assistance from HRSA, intended to improve community engagement and outreach, is now underway and there will be more communication about this.
- There is a Community Voices Committee meeting on April 26; members are encouraged to distribute flyers to their networks.

V. Rebate Funding Update

Kari Irber, DHS Budget Manager

- Kari provided an update on rebate funding and referenced two documents handed out at the meeting:
 - **Minnesota Part B Updated Forecast**
 - **ADAP Spending**

VI. EIIHA Update

Anika Kalewoun, Quality Management Coordinator, Hennepin County

- Anika provided an update on EIIHA (Early Identification of Individuals with HIV and AIDS).
 - Jeremy Stadelman emailed the PowerPoint to council members on 4/11/18.

VII. Prevention Update

Jared Shenk, MDH

- Still have not heard about grant for supplemental funding.
- Have not received second installment of awards.
- Original funding cuts to STD programs have been put back in.
- Annual epidemiological data release is on April 24.

BREAK

VIII. Service Area Presentations

Needs Assessment and Evaluation Committee

- Alejandro Aguilera presented the following service areas:
 - Emergency Financial Assistance
 - **MOTION:** Destiny Holiday moved that the council look at Emergency Financial Assistance and make recommendations on how to improve access.
 - **The motion was withdrawn in favor of the following motion.**
 - **MOTION:** Destiny Holiday moved that an ad hoc committee be established to look at improving access to Emergency Financial Assistance. Terral Ewing seconded. **With 18 ayes and 1 no, the motion carries.**
 - Destiny, Terral, Gwen, Florence, Lesa volunteered to be the on committee; Destiny agreed to chair the committee.
 - Home Health Care
 - Hospice Services
 - Permanency Planning
 - Rehabilitation Services
 - Respite Care
- Jeremy Stadelman emailed the PowerPoint Presentation to members on 04/11/18.

IX. Committee Reports

- Executive
 - Facilitation training for co-chairs was rescheduled for May 1 due to snowstorm. All co-chairs are encouraged to attend in person.
 - See **Committee Report Summaries** handout
- Community Voices

- 25 of 30 (or so) people at the last meeting and many were from greater Minnesota.
- Need to find a way to get consumers from TGA to the meetings.
 - Some of the technical assistance from HRSA will address this as well as coming up with deliverables for the committee.
- Co-chair election will be held at a future meeting.
- See ***Committee Report Summaries*** handout
- Disparities Elimination
 - Held a recent combined meeting with Membership and Training Committee to develop a process map for how to get involved with the council.
 - Reviewed annual grant cycle and how to build grant writing capacity.
 - See ***Committee Report Summaries*** handout
- Membership & Training
 - Reviewing attendance policy for unaligned consumers.
 - Still recruiting for an unaligned African American male consumer and an unaligned Latino consumer.
 - See ***Committee Report Summaries*** handout
- Needs Assessment & Training
 - The committee continues to work on the logistics for the PrEP survey along with MDH.
 - Reviewed SARS data and will present that to the council soon.
 - Reviewed self-evaluation for council members based on where people are at and opportunities for growth.
 - The Council Operations and Monitoring Plan Evaluation was distributed to council members.
 - Jeremy also agreed to email a link to the survey to the council.
 - The Mental Health Subcommittee is working on developing recommendations and they will report back to council next month.
 - See ***Committee Report Summaries*** handout
- Planning & Allocations
 - **Action Item:** Co-chair election
 - **MOTION:** Tyrie Stanley moved to approve Mary McCarthy as Co-chair of the Planning and Allocations Committee. There was no discussion. **With unanimous consent, the motion carries.**
 - The committee is finalizing the FY 2019-20 Guiding Values for the Allocation Process; the council will be voting on this at the May meeting.
 - See ***Committee Report Summaries*** handout

X. Recipient Reports

- **Part A Update:**
Jonathan Hanft, Hennepin County
 - The Core Medical Waiver Request was approved and Part A was not asked for additional information this year.
 - Congress passed appropriations bill on March 23; Jonathan referenced the document from the ***Federal AIDS Policy Partnership: AIDS Budget and Appropriations Coalition***.
 - Final grant awards will likely be released in June or July.
 - Positively Hennepin: Jake Maxon will release first annual report April 23.
- **Part B Update**
Colleen Bjerke, DHS
 - Received award (30%) and Part B is expecting to be flat funded from last year.
 - Finished allocating supplemental B funding from last summer.

XI. Unfinished Business / New Business

- Tyrie asked Jeremy if it is possible to get Part C and Part D updates soon.

- Jeremy noted that the council normally has an annual Part C and D update, but we can plan to have updates in May or June.

XII. Open Forum

- None.

XIII. Announcements

- National HIV Testing Day is on June 27.
- Rob reminded the council that the Camp Benedict application deadline is April 15.
- Gwen encouraged members to participate in the Red Ribbon Ride (redribbonride.org).

XIV. Adjourn

- **MOTION:** Lesa Nelson moved to adjourn the meeting. The meeting adjourned at 11:29 a.m.

Documents Distributed Before the Meeting:

- Proposed Agenda
- March 13 Meeting Minutes
- April Committee Report Summaries
- **Action Item:** PAC Co-chair election
- Service Area Presentations
- Conflict of Interest Form

Documents Distributed at the Meeting:

- Federal AIDS Policy Partnership: AIDS Budget and Appropriations Coalition
- Part A update
- Part B update
- Minnesota Part B Updated Forecast
- ADAP Spending

AJ/JS