

**MN Council for HIV/AIDS Care and Prevention  
Executive Committee  
Meeting Minutes for March 13, 2018  
9:00am to 1:00pm  
Health Services Building, Room L15  
Minutes**

<b>Council Members Present:</b>	
Alejandro Aguilera	Rachel Heule
Dennis Anderson	Stephen Jensen
Robert Andrews	James McMurray (phone)
Tom Bichanga	David Neller
Lisa Behr	Lesa Nelson (Council Co-Chair)
Loyal Brooks	Gelli Overton
Evelyn Combs	Nigel Perrote
Roger Ernst (Council Co-Chair)	Val Rubin-Rashaad
Terral Ewing	Tyrie Stanley
Ryann Freeman	Matt Toburen (phone)
Robert Gillum, Jr.	Gwen Velez
Raymel Givens	John Vener, MD (phone)
Cree Gordon	Johnnie Williams
Destiny Holiday	McKinzie Woelfel (Council Co-Chair)
<b>Council Members Absent:</b>	
Lisa Behr	Florence Nabeta
<b>Community Members/Guests/Consultants:</b>	
Walter Urey, Hennepin County	Aaron Peterson, Hennepin County
Mona Deoferio, Hennepin County	Jared Shenk, MDH
Anika Kaleewoun, Hennepin County (minutes)	Cedric Gum, Westside Clinic
Thuan Tran, Hennepin County	Drew Hockman, MN AIDS Project
Beth Zemsky	Phyllis Braxton
<b>Hennepin County (Part A) Representative:</b>	
Jonathan Hanft	<b>DHS (Part B) Representative:</b>
	Colleen Bjerke
<b>MDH (Prevention) Representative:</b>	
Chryssie Jones	<b>MCHACP Parliamentarian:</b>
	Pat Reymann, PRP
<b>MCHACP Staff:</b>	
Jeremy Stadelman, Admin Specialist	

Quorum Present? **Yes**

**I. Call to Order, Read of Guiding Principles, Introductions**

- Lesa Nelson called the meeting to order at 9:07 a.m. The guiding principles were read and introductions were made.

**Consideration and Approval of Proposed Agenda**

- Lesa moved to approve the agenda; the agenda was approved by unanimous consent.

**Consideration and Approval of February 13 Meeting Minutes**

- Lesa moved to approve the minutes; the minutes were approved by unanimous consent.

**II. Intercultural Communication and Conflict Workshop**

*Beth Zemsky and Phyllis Braxton*

(Jeremy Stadelman emailed the PowerPoint presentation from the workshop to members on 03/14/18)

**BREAK**

**III. Co-Chair Update**

- If you have comments on this morning's training please provide them, there is an evaluation for everyone. Based on this feedback, membership and training will determine if there is a next training and what the content would be.

#### IV. Staff Update

- Jeremy reminded council members to fill out the evaluations from this morning's workshop.
- Jeremy distributed an updated Council contact list.
- Jeremy reminded members about the upcoming Community Voices Committee meeting and noted the flyers were available for members to distribute to their networks.
- Anika Kalewoun is now on Membership & Training Committee.

#### V. Committee Reports

- Executive
  - **Action Item:** Grievance Committee Election
    - Roger explained that the bylaws require the council to elect a Grievance Committee on an annual basis. The Grievance Committee is made up of six members; two are the community co-chairs, three are elected by the council, and one is determined by the Grievance Committee on an ad hoc basis.
      - **MOTION:** Roger Ernst moved that three Council members, one of whom is HIV positive, be elected to serve on the Grievance Committee for a one year term (April 1, 2018 – March 31, 2019). Roger asked for nominations for the three open spots.
        - David Neller, Alejandro Aguilera, Gwen Velez, and Raymel Givens were nominated.
        - Jeremy distributed ballots and members were asked to vote for three of the four nominated members.
        - Thuan Tran and Mona Deoferio tallied the ballots.
          - **Results:**
            - a. Number of ballots: 20
            - b. Needed for election: 11
            - c. In the first round of voting two individuals were elected to the Grievance Committee and two individuals were tied for the final spot.
              - i. **Gwen Velez elected with 16 votes**
              - ii. **David Neller elected with 15 votes**
              - iii. Alejandro Aguilera and Raymel Givens tied at 13 ballots each
              - iv. Destiny Holiday received 1 vote
            - d. In the second round of voting, Raymel Givens and Alejandro Aguilera tied again with 8 votes each (out of 16 ballots cast) for the final spot and a coin was flipped to break the tie.
              - i. **Alejandro Aguilera won the coin toss and was elected to the Grievance Committee.**
- See **Committee Report Summaries** handout
- Community Voices
  - See **Committee Report Summaries** handout
- Disparities Elimination
  - See **Committee Report Summaries** handout
- Membership & Training
  - **Action Item:** Council Co-chair Election
    - It was announced that there were two nominees for Council Co-chairs; Lesa Nelson and Tyrie Stanley

- There was a concern that the members who left the meeting after the workshop did not have an opportunity to nominate themselves or others.
  - It was noted by a members that there has been enough time to put forward nominations.
    - The council should take into consideration in future elections on the effect of extended meetings and hold the vote first.
  - It was noted that today's agenda was approved, and it included the elections after the training.
  - Roger explained that it is in the by-laws that we need to elect co-chairs now.
- **MOTION:** Dennis Anderson moved to close the nomination period for council co-chairs. Loyal Brooks seconded. There was no additional discussion. **With unanimous consent, the motion carries.**
- **Because there were two spots and two nominees with no objections, the council voted by acclamation to elect Lesa Nelson and Tyrie Stanley to one-year terms (April 1, 2018 – March 31, 2019) as council Co-chairs.**
- Needs Assessment & Training
  - See **Committee Report Summaries** handout
- Planning & Allocations
  - See **Committee Report Summaries** handout

## VI. Recipient Reports

- **Part A Update:**  
*Jonathan Hanft, Hennepin County*
  - Part A submitted the core medical waiver request.
    - The Council approved a waiver plan at the November meeting.
  - Don't have final appropriations for 2018, Congress needs to pass a continuing resolution or a new one
  - Getting a second partial award, bringing up to 69% of last year's formula, may get a 3rd partial award or the full award. Council may have to make quick decisions if final award differs from budget.
  - Jonathan referenced the **Federal AIDS Policy Partnership: AIDS Budget and Appropriations Coalition** document, which shows the most recent Federal AIDS, budget and appropriations. The table shows what we currently know and shows what was appropriated in 2017. We are part of CARE Coalition to advocate at the Hill to ask for funding to meet the needs are for HIV services.
  - There is a National HIV conference, have more slots this year. The TGA co-chair will go.
  - 3rd quarter FY 2017 expenditure report, this is some of the information that members use to make decisions on next year's allocations.
    - Part A & Part B combined by service area.
    - A member asked about oral health: at 139% spent, how do we spend more than we allocate?
      - Spending is supplemented with rebate
      - We don't contract for this
      - Clients can go to any dentist that will accept them
      - Can't overspend on contracts
      - Program HH is administered through state Medicaid system
  - Part A is spending at 71%, but there is a delay on Outpatient Ambulatory Care services.
  - If you have any questions reach out to Jonathan (jonathan.hanft@hennepin.us).
- **Part B Update**  
*Colleen Bjerke, DHS*
  - HRSA came for site visit a few weeks ago, we expect several findings, helped us move forward with services, hope those who had lunch with HRSA, confidentiality was kept.
  - Received a partial grant, 34% initial, but not concerned about funding.
  - For the next couple of weeks, DHS will be interviewing for contract coordinator positions.

- Continuing to work on centralized eligibility, provider meeting tomorrow, at AAATF (African American AIDS Taskforce). Had a meeting a month ago at Aliveness Project.
- **Prevention Update:**  
*Chrissy Jones, MDH*
  - Was supposed to hear about Category A and Category B in March, but that has now been extended and do not know when MDH will hear updates.

**VII. Unfinished Business / New Business**

- None.

**VIII. Open Forum**

- None.

**IX. Announcements**

- None.

**X. Adjourn**

- **MOTION:** Lesa Nelson moved to adjourn the meeting. The meeting adjourned at 1:05 p.m.

**Documents Distributed Before the Meeting:**

- Proposed Agenda
- February 13 Meeting Minutes
- March Committee Report Summaries
- **Action Item:** Grievance Committee Election
- **Action Item:** Council Co-chair election
- 3<sup>rd</sup> Quarter Expenditures
- CVC March 20 flyer

**Documents Distributed at the Meeting:**

- Federal AIDS Policy Partnership: AIDS Budget and Appropriations Coalition
- Part A update
- Part B update
- Intercultural Communication and Conflict Styles handout
- Council Contact List
- Intercultural Communication and Conflict Resolution Workshop Evaluation

AK/JS